

LAKE COUNTY FIRE PROTECTION DISTRICT

NOTICE OF A BOARD OF DIRECTORS REGULAR MEETING

NOTICE IS HEREBY GIVEN, pursuant to California Government Code Section 54956, that the Chairperson of the Lake County Fire Protection District Board of Directors, State of California, has called a special meeting of said Board of Directors to be held on

Wednesday, November 18, 2020 at 1600
Located at the Lake County Fire Association Building
14815 Olympic Drive
Clearlake, CA 95422

Due to the COVID-19, Lake County Fire Protection District is following the directive of the California Department of Public Health and limiting the meeting to just the essential people in order to keep doing our business. LCFPD's Board of Director's Meeting will be accessible via the link or phone number listed below. You will be able to follow and participate in our meeting by either logging into our meeting room listed below or you may also listen in by calling the number provided below.

Please join our meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/LCFPDBoardDirectors>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 829-098-069

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<https://global.gotomeeting.com/install/829098069>


This regular meeting is for the purpose of discussing and considering the following items:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. A MOMENT OF SILENCE FOR OUR BROTHER AND SISTER FALLEN FIREFIGHTERS**
- 4. ROLL CALL (✓-present, A-absent)**

____ Director Dean
____ Director Fults
____ Director Loustalot
____ Director Moore
____ Director Snyder
____ Director Spriet
____ Chairperson Watson

5. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may speak on items of interest to the public that are within the subject matter jurisdiction, provided that no action shall be taken on any item not on the agenda. Comments shall be limited to three minutes per person.**
6. **CONSENT ITEMS: Consent items are considered to be non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.**
 - (a) Approval of the minutes from the October 28, 2020 regular meeting
 - (b) Warrant register & payment of the bills for October 2020
7. **CHIEF'S REPORT**
8. **FIRE MARSHAL'S REPORT**
9. **CHAPLAIN'S REPORT**
10. **LAKE COUNTY VOLUNTEER ASSOCIATION INPUT & COMMENTS**
11. **EMPLOYEE INPUT AND COMMENTS**
12. **COMMUNICATIONS**
 - (a) Communication from former Director Meisenbach
13. **AD HOC COMMITTEE REPORTS:**
 - (a) 2020/2021 Budget
14. **REGULAR AGENDA ITEMS:**
 - (a) First reading of the amendment to the Lake County Fire Protection District Ordinance 2019-1202 for the Adoption of the 2019 California Fire Code
 - (b) Consider and approve the surplus of M7014 to Hopland Fire Protection District
15. **OLD BUSINESS:**
16. **NEW BUSINESS:**
17. **GOOD OF THE ORDER:**
18. **ADJOURNMENT:**

POSTED BY: _____


Miasha Rivas, Clerk of the Board

*Any materials required by law to be made available to the public prior to a meeting of the Board of Directors of Lake County Fire Protection District can be inspected at the following address during normal business hours: 14815 Olympic Drive, Clearlake, CA 95422

*If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Clerk to the Board, Miasha Rivas at (707) 994-2170

Here is the link from California Department of Public Health

<http://csda.informz.net/z/cjUucD9taT03ODQzMTI4JnA9MSZ1PTkwMzAzMDM1MCZsaT02Mzg4NTg0MA/index.html>

Here is the link of the Executive Department State of California N-25-20

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
707-994-2170 PHONE 707-994-4861 FAX

Board of Directors Regular Meeting

October 28, 2020

Located remotely using GoToMeetings

Chairperson Watson called the meeting to order at 1603 hours.

Directors present: Director Fults, Director Moore, Director Spriet.

Employees present: Fire Chief Sapeta, Fire Marshal Smith and Financial Analyst Rivas.

Others present: Denise Loustalot and John Smiraglia.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Chairperson Watson made a motion to approve the minutes from the September 27, 2020 special meeting. Director Spriet seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 2
- Director Watson made a motion to approve the warrant register and pay the bills for September 2020. Director Spriet seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 2

Chief's Report:

- Chief Sapeta reported that the LNU Lightening Complex is at 100% containment.
- Fire Chief Sapeta reported that he continues conference calls for COVID EOC, COVID recovery, COVID care & shelter, COVID working group, OES Op Areas, Project Room Key, and current school operations. The District continues to help with field testing.
- Fire Chief Sapeta reported that OES fire/rescue pre-position strike teams were in the County for the 10/13 and 10/20/2020 red flag events.
- Fire Chief Sapeta reported that the District continues to move forward with the AFG grant for the new water tender. The LCFCA was awarded an AFG grant for new SCBAs. They will be delivered in late

November, early December. The District will have to FIT test with them before they can be put in service.

- Fire Chief Sapeta reported that Hopland Fire is interested in purchasing M7014 once it is ready for surplus.
- Fire Chef Sapeta provided a brief update on the PG&E PSPS.
- Fire Chief Sapeta reported that the Vertical Bridge contract for the cell tower is fully executed, and the District is waiting for their first Option to Lease payment.
- Fire Chief Sapeta reported that the District participated in the Great Shakeout table top exercise on 10/15/2020.

Fire Marshal's Report:

- The Directors accepted the Fire Marshal's report as written.

Chaplain's Report:

- None.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- Communications received from Denise Loustalot and John Smiraglia will be addressed during the vacant LCFPD Board Director seat appointment in the Regular Agenda.

AD HOC Committee Reports:

- 2020/2021 Budget – None.

Regular Agenda Items:

- Chairperson Watson made a motion to appoint Denise Loustalot to the vacant LCFPD Board Director Seat. Director Moore seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 2

Denise Loustalot was sworn in by Director Watson.
- Chairperson Watson made a motion to consider and adopt Resolution 20-1001 Canceling Reserves for the Payoff of the West America Bank Loan in the amount of \$104,931. Director Fults seconded the motion.
Motion passed by roll call vote.
Ayes: Fults, Loustalot, Moore, Spriet, Watson
Noes: None
Absent: Dean, Snyder

Old Business:

- None.

New Business:

- None.

Good of the Order:

- Chairperson Watson understands the difficulties and inconveniences that web meetings produce during the COVID-19 pandemic. She will request the use of the Volunteer Association building for the November meeting. She will attend in person and invites any of the other Directors who also wish to attend in person. However, the online meetings will continue for those who wish to continue meeting remotely.
- Financial Analyst Rivas reminded the Board that the next meeting is November 18th due to the Thanksgiving holiday.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1640 hours.

Attest:



Miasha Rivas, Clerk of the Board

Lake County Fire Protection District
Check Register
For the Period From October 1, 2020 to October 31, 2020

Check#	Vendor	Description	Account	Amount
18169	ADP	Payroll processing 9/1-9/30/2020	352-9552-795-23-80-C	356.30
18170	Ford Denman	OPEB October 2020	352-9552-795-03-45-B	300.00
18171	Gary Buchholz	Backgrounds-O'Connor	352-9552-795-23-80-A	212.50
18172	ISU Insurance Services	Insurance M7013 7/8-10/31/2020	352-9552-795-15-13-	55.00
18173	James McMurray	OPEB - October 2020	352-9552-795-03-45-B	300.00
18174	Lake County Fire Prot Dist	CalPERS Employer 10/01-10/15/2020	352-9552-795-02-22-	40,000.00
18174	Lake County Fire Prot Dist	CalPERS Employee 10/01-10/15/2020	352-9552-795-02-23-	7,000.00
18174	Lake County Fire Prot Dist	Payroll 10/01-10/15/2020	352-9552-795-09-00-	80,000.00
18175	Lake County Vol Firefighters Assn	2020 Uniform Allotment-Deakins	352-9552-795-11-00-B	20.00
18175	Lake County Vol Firefighters Assn	2020 Uniform Allotment-Isom	352-9552-795-11-00-B	17.00
18176	Lower Lake County Water Works	Water - September 2020 33350-0002	352-9552-795-30-00-B	173.12
18176	Lower Lake County Water Works	Water - September 2020 61300-0007	352-9552-795-30-00-B	63.36
18177	Nationwide Retirement	Deferred comp 10/01-10/15/2020	352-9552-795-02-28-	2,745.00
18178	Teleflex Funding LLC	Medical supplies	352-9552-795-28-48-A	1,211.75
18179	US Bank Corp	See attached breakdown	Various	29,291.47
			Total 10/13/2020	161,745.50
18180	Administrative Solutions	Medical admin fees - Oct 2020	352-9552-795-03-30-	660.00
18180	Administrative Solutions	Medical - October 2020	352-9552-795-03-30-	5,000.00
18181	AFLAC	Insurance - October 2020	352-9552-795-03-30-	425.82
18182	Anthem Blue Cross	Ambulance Revenue Refund	352-9552-465-68-60-	412.95
18183	Anthem Blue Cross	Medical - November 2020	352-9552-795-03-30-	22,452.02
18183	Anthem Blue Cross	OPEB Medical November 2020 Diener	352-9552-795-03-45-B	723.07
18183	Anthem Blue Cross	OPEB Medical November 2020 Murch	352-9552-795-03-45-B	806.75
18183	Anthem Blue Cross	OPEB Medical November 2020 Trask	352-9552-795-03-45-B	1,124.12
18184	Bridges Construction Inc	Final payment	352-9552-795-18-00-A	26,439.76
18185	Department of Justice	Livescan - Thornton	352-9552-795-23-80-A	49.00
18185	Department of Justice	Livescan - White	352-9552-795-23-80-A	49.00
18186	FASIS	Workers comp - 2nd Qtr 2020/21	352-9552-795-04-00-	49,342.00
18187	FDAC EBA	Dental/Vision/Life-Nov 2020	352-9552-795-03-30-	5,006.83
18187	FDAC EBA	OPEB Dental/Vision/Life-Nov 2020 Diener	352-9552-795-03-45-B	90.33
18187	FDAC EBA	OPEB Dental/Vision/Life-Nov 2020 Murch	352-9552-795-03-45-B	90.33
18187	FDAC EBA	OPEB Dental/Vision/Life-Nov 2020 Trask	352-9552-795-03-45-B	90.33
18188	HSI, Inc.	Ambulance billing - Sept 2020	352-9552-795-23-80-H	5,256.00
18189	ISU Insurance Services	Vehicle/Property Insurance 2020/202	352-9552-795-15-13-	27,724.00
18189	ISU Insurance Services	Liability Insurance 2020/2021	352-9552-795-15-12-	2,966.00
18190	Jones & Mayer	Legal services - Aug/Sept 2020	352-9552-795-23-80-A	1,102.50
18191	Lake County Fire Prot District	CalPERS Employer 10/16-10/31/2020	352-9552-795-02-22-	14,000.00
18191	Lake County Fire Prot District	CalPERS Employee 10/16-10/31/2020	352-9552-795-02-23-	7,000.00
18191	Lake County Fire Prot District	Payroll 10/16-10/31/2020	352-9552-795-09-00-	85,000.00
18192	Lake County Prof Firefighters Assn	Union dues October 2020	352-9552-795-01-11-	875.00
18193	Lake County Special Districts	Sewer 10/16-12/15/2020	352-9552-795-30-00-D	572.85
18194	Nationwide Retirement	Deferred comp 10/16-10/31/2020	352-9552-795-02-28-	2,745.00
18195	Pacific Gas and Electric	Electric - September 2020	352-9552-795-30-00-A	3,444.23
18196	Parallon Revenue Cycle	Ambulance Billing Coll-Sept 2020	352-9552-795-23-80-H	25.00
18197	Predator Pest & Weed Control	Rodents-Oct 2020	352-9552-795-18-00-A	95.00
18198	Robert Roumiguere	Ambulance Billing Refund	352-9552-465-68-60-	676.02
18199	The UPS Store 5161	Live Scan-White	352-9552-795-23-80-A	25.00
18200	West Coast Fire & Water	COVID decontamination Sta 70	352-9552-795-23-80-J	2,712.00
18200	West Coast Fire & Water	COVID decontamination Sta 65	352-9552-795-23-80-J	228.00
			Total 10/28/2020	267,208.91
			Total October 2020	428,954.41

**Lake County Fire Protection District
Fund 352 General Ledger Summary
2020/2021**

AS OF: 10/31/2020

Account	Description	Budget	YTD	Budget Bal	% to Budget
Revenues					
411.10-10	CS Prop Tax	\$ 1,000,000	\$ -	\$ 1,000,000.00	0.00%
411.10-20	CU Prop Tax	\$ 25,000	\$ 23,353.27	\$ 1,646.73	93.41%
411.10-25	Curr Supp Prop Tax	\$ 2,000	\$ -	\$ 2,000.00	
411.10-35	Prior Supp Prop Tax	\$ 2,000	\$ -	\$ 2,000.00	0.00%
411.10-40	DU Prop Tax	\$ 500	\$ 3,997.36	\$ (3,497.36)	799.47%
422.21-60	Permits	\$ 15,000	\$ 14,785.58	\$ 214.42	98.57%
431.31-95	Fines, Fees, Forfeit	\$ 35,000	\$ -	\$ 35,000.00	0.00%
441.42-01	Interest	\$ 45,000	\$ 8,563.45	\$ 36,436.55	19.03%
442.42-10	Rents & Concessions	\$ 2,801	\$ -	\$ 2,801.00	0.00%
453.54-60	HOPTR	\$ 10,000	\$ -	\$ 10,000.00	0.00%
453.54-70	Disaster Rev Loss Backfil	\$ -	\$ 47,460.03	\$ (47,460.03)	
456.56-30	Other Gov Agencies	\$ 100,000	\$ 731.00	\$ 99,269.00	0.73%
461.66-15	Chrgs for Svs Mitigation Fee	\$ -	\$ -	\$ -	
465.68-60	Institutional Care & Svcs	\$ 1,100,000	\$ 389,353.46	\$ 710,646.54	35.40%
466.69-29	Other Curr Fire Svcs	\$ 1,350,000	\$ -	\$ 1,350,000.00	0.00%
491.79-60	Sale of Fixed Asset	\$ 50,000	\$ 45,000.00	\$ 5,000.00	90.00%
492.79-90	Other Misc	\$ 25,000	\$ 2,065.87	\$ 22,934.13	8.26%
492.79-91	Cancelled Checks	\$ -	\$ -	\$ -	
492.79-92	Insurance Refund/Rebate	\$ -	\$ 3,305.91	\$ (3,305.91)	
492.79-93	Insurance Proceeds	\$ 38,000	\$ 43,547.23	\$ (5,547.23)	
502.81-22	Op Trans In	\$ 53,000	\$ -	\$ 53,000.00	0.00%
Total Revenues		\$ 3,853,301	\$ 582,163.16	\$ 3,271,137.84	15.11%

Account	Description	Budget	YTD	Budget Bal	% to Budget
Expenditures					
795.01-11	Salaries & Wages - Perm	\$ 1,736,567	\$ 461,402.44	\$ 1,275,164.56	26.57%
795.01-12	Salaries & Wages - EH	\$ 110,000	\$ 22,163.50	\$ 87,836.50	20.15%
795.01-13	Salaries & Wages - OT	\$ 275,000	\$ 101,295.44	\$ 173,704.56	36.83%
795.01-14	Salaries & Wages - Sev/PO	\$ 75,000	\$ 36,754.17	\$ 38,245.83	49.01%
795.02-21	FICA	\$ 65,769	\$ 10,446.24	\$ 55,322.76	15.88%
795.02-22	PERS-Employer Pd	\$ 620,780	\$ 217,588.80	\$ 403,191.20	35.05%
795.02-23	PERS-Emplyr PD Member	\$ 96,565	\$ 33,336.69	\$ 63,228.31	34.52%
795.02-28	Deferred Compensation	\$ 4,000	\$ -	\$ 4,000.00	0.00%
795.03-30	Health Insurance	\$ 480,000	\$ 118,071.57	\$ 361,928.43	24.60%
795.03-31	Unemployment Ins	\$ 30,698	\$ 624.94	\$ 30,073.06	2.04%
795.03-32	Health Insurance Opt Out	\$ 30,000	\$ 4,109.71	\$ 25,890.29	13.70%
795.03-45	Retiree OPEB	\$ 110,000	\$ 13,058.17	\$ 96,941.83	11.87%
795.04-00	Worker's Comp	\$ 212,366	\$ 98,684.00	\$ 113,682.00	46.47%
795.09-00	Payroll Clearing	\$ -	\$ 81,631.46	\$ (81,631.46)	
795.11-00	Clothing	\$ 63,000	\$ 6,374.07	\$ 56,625.93	10.12%
795.12-00	Communications	\$ 248,600	\$ 56,553.07	\$ 192,046.93	22.75%
795.14-00	Household Supplies	\$ 8,000	\$ 2,070.28	\$ 5,929.72	25.88%
795.15-10	Insurance - Other	\$ 2,200	\$ -	\$ 2,200.00	0.00%
795.15-12	Insurance - Public Liability	\$ 3,000	\$ 2,966.00	\$ 34.00	98.87%
795.15-13	Insurance - Fire/Allied	\$ 30,000	\$ 27,779.00	\$ 2,221.00	92.60%
795.17-00	Equip Maintenance	\$ 85,000	\$ 20,936.92	\$ 64,063.08	24.63%
795.18-00	Bldg Maintenance	\$ 70,000	\$ 56,793.82	\$ 13,206.18	81.13%
795.20-00	Memberships	\$ 6,000	\$ -	\$ 6,000.00	0.00%

**Lake County Fire Protection District
Fund 352 General Ledger Summary
2020/2021**

Account	Description	Budget	YTD	Budget Bal	% to Budget
795.22-70	Office Supplies	\$ 7,500	\$ 2,498.11	\$ 5,001.89	33.31%
795.22-71	Postage	\$ 1,500	\$ 349.97	\$ 1,150.03	23.33%
795.22-72	Books & Periodicals	\$ 3,000	\$ 1,622.25	\$ 1,377.75	54.08%
795.23-80	Professional Svcs	\$ 167,900	\$ 58,437.91	\$ 109,462.09	34.81%
795.24-00	Pub & Legal Notices	\$ 1,500	\$ 451.47	\$ 1,048.53	30.10%
795.25-00	Rents & Leases - Equipment	\$ 4,800	\$ 1,579.32	\$ 3,220.68	32.90%
Expenditures Continued					
795.27-00	Small Tools	\$ 3,500	\$ 1,681.13	\$ 1,818.87	48.03%
795.28-30	Special Dept Supplies	\$ 67,500	\$ 14,475.34	\$ 53,024.66	21.44%
795.28-48	Ambulance Expense	\$ 100,000	\$ 24,934.11	\$ 75,065.89	24.93%
795.29-50	Trans & Travel	\$ 59,500	\$ 11,504.32	\$ 47,995.68	19.33%
795.30-00	Utilities	\$ 54,700	\$ 20,181.91	\$ 34,518.09	36.90%
795.38-00	Inventory Items	\$ 38,000	\$ 1,118.27	\$ 36,881.73	2.94%
795.42-10	Loans & Notes	\$ 142,931	\$ -	\$ 142,931.00	0.00%
795.48-00	Taxes & Assessments	\$ 5,000	\$ 1,125.34	\$ 3,874.66	22.51%
795.61-60	Capital Assets-Bldgs	\$ 130,000	\$ -	\$ 130,000.00	0.00%
795.62-71	Capital Assets-Off Equip	\$ -	\$ -	\$ -	
795.62-72	Capital Assets-Auto/Trucks	\$ 46,000	\$ -	\$ 46,000.00	0.00%
795.62-74	Capital Assets-Equipment	\$ 33,000	\$ -	\$ 33,000.00	0.00%
795.62-76	Capital Assets-Fire Hose	\$ -	\$ -	\$ -	
795.62-79	Capital Assets-Prior Years	\$ -	\$ -	\$ -	
795.63-13	Const In Progress-Bldgs	\$ -	\$ -	\$ -	
795.90-91	Contingencies	\$ -	\$ -	\$ -	
Total Expenditures		\$ 5,228,876	\$ 1,512,599.74	\$ 3,716,276.26	28.93%

6/30/2020 9 Ending Op Cash Balance \$ 1,415,105.97

Resolution transfers for Reserves

Decrease Reserve/Increase Cash:

\$ 85,000.00	20/21 Budget Medical Svcs Reserve
\$ 104,931.00	RESO# 20-1001 engine loan payoff

\$ 189,931.00 *Total transfers from Reserves*

Increase Reserves/Decrease Cash:

118,505.00	20/21 Budget Equip Reserve
100,000.00	20/21 Budget Bldg Reserve
\$ 10,957.00	19/20 3rd Qtr Int

\$ 229,462.00 *Total transfers to Reserves*

Plus: YTD Revenues	\$ 582,163.16
Less: YTD Expenditures	\$ 1,512,599.74
Operating Cash Balance (Fund Balance)	\$ 445,138.39

On Nov 11, 2020, at 14:19, Tom Meisenbach <tommeisenbach@gmail.com> wrote:

Hi Diane,

Regarding our phone conversation of returning my badge as Director of the Lake County Fire District, I am requesting that I be allowed to keep the badge as a memorial to my time on the board. Hopefully there is a way that can be done. I would appreciate it very much. If there is a cost, I would be happy to pay for it.

Diane, please relay my appreciation to my fellow board members. It was my pleasure to work with all of you.

Thank you,

Tom Meisenbach

Lake County Fire Protection District ORDINANCE FOR ADOPTION OF THE 2019 CALIFORNIA FIRE CODE ORDINANCE NO. 2019-1202

An ordinance of the Lake County Fire Protection District adopting the 2019 edition of the California Fire Code with amendments regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Lake County Fire Protection District; providing for the issuance of permits and collection of fees therefore; repealing any and all Fire Code Ordinances previously adopted by the Lake County Fire Protection District and all other ordinances and parts of the ordinance in conflict therewith.

The Board of Directors of the Lake County Fire Protection District does ordain as follows:

Section 1. That a certain document, one (1) copy of which is on file in the office of the Fire Chief and one (1) copy of which is on file in the office of Bureau of Fire Prevention and Investigation of the Lake County Fire Protection District, being marked and designated as the California Fire Code, 2019 edition, including Appendices A, B and C, as published by the International Code Council, be and is hereby adopted as the Fire Code of the Lake County Fire Protection District, in the State of California regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the offices of the Lake County Fire Protection District are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Additional references can be made to the current California Building Code, Public Resource Code Section, the California Electrical Code, the California Mechanical Code, the International Fire Code, Health & Safety Code, NFPA, California Title 19 & 24, the City of Clearlake Ordinances and Resolutions and the County of Lake Ordinances and Resolutions.

Section 2. That the following sections of the 2019 edition of the California Fire Code are hereby amended and changed in the following respects:

- **Section 101.1 Title** is amended to read as follows:
Section 101.1 Title. These regulations shall be known as the Fire Code of the Lake County Fire Protection District, hereinafter referred to as “this code.”
- **Section 103.5 Schedule of Fees** is added to read as follows:
Section 103.5 Schedule of Fees. A schedule of fees for services including, but not limited to, plan checks, inspections, issuance of permits, personnel and equipment is established in the Lake County Fire Protection District Master Fee Schedule Ordinance No. 2019-1201. Fees may vary in depending on the complexity of the inspection or project.

- **Section 103.5.1 Citation Code and Fine Schedule** is added to read as follows:
Section 103.5.1 Citation Code and Fine Schedule. A list of Health & Safety Code violations is established per the addition of **EXHIBIT A** to the Fire Code of the Lake County Fire Protection District.

- **Section 105.1.1 Permits Required** is amended to add as follows at the end of sec. 105.1.1:
105.1.1 Permits Required. Permit fees, if any, shall be paid prior to the issuance of the permit. Issued permits shall be kept on the premises designated therein at all times and shall be readily available for inspection by the Bureau of Fire Prevention and Investigation.

- **Section 105.6.52 Local Permits is amended to read as follows:**
Section 105.6.52 Local Permits. In addition to the permits required by Section 105.6, the following operational permits shall be obtained from the Bureau of Fire Prevention prior to engaging in the following plant extraction and/or manufacturing activities, operations, practices or functions:
 1. Cultivation
 2. Extraction
 3. Distribution
 4. Manufacturing
 5. Testing/Lab
 6. Retail

- **Section 108.4 Appeals Process** of Division 2 Chapter 1 is added to read as follows:
Section 108.4 Appeals Process. The appeals process for appeals of orders, decisions, determinations or citations made by the Bureau of Fire Prevention and Investigation relative to the application and interpretation of this code shall be defined by sections 108.4.1 through 108.4.5.

- **Section 108.4.1 Initiating appeal** of Division 2 Chapter 1 is added to read as follows.
Section 108.4.1 Initiating appeal. Any beneficially interested party has the right to appeal the order served by the Bureau of Fire Prevention and Investigation by filing a written “NOTICE OF APPEAL” within ten days after service of such order. The notice shall state the order appealed from, the identity and mailing address of the appellant, and the specific grounds upon which the appeal is made.

- **Section 108.4.2 Stay of Order** of Division 2 Chapter 1 is added to read as follows:
Section 108.4.2 Stay of Order. The filing of a properly completed notice of appeal shall have the effect of staying the implementation of the order appealed from, until the final decision of appeal is issued.

Exception: Orders affecting acts or conditions which in the opinion of the Bureau of Fire Prevention and Investigation, pose an immediate threat to life, property, or the environment as a result of panic, fire, explosion, or release.

- **Section 108.4.3 Hearing of Appeal** of Division 2 Chapter 1 is added to read as follows:
Section 108.4.3 Hearing of Appeal. The following is the process for establishing and hearing appeals:
 1. The Board of Appeals, or the secretary thereof, shall set the matter to be heard at a date within thirty (30) days of receipt of such notice of appeal. Written notice of the time and place set for hearing shall be served on the appellant by

first class mail to the mailing address given in the notice of appeal at least five (5) days prior to the date set for the hearing. The Bureau of Fire Prevention and Investigation shall transmit to the Board of Appeals all records related to the appeal.

2. At the hearing on the appeal, the appellant shall in the first instance present evidence in support of the grounds enumerated in his/her notice of appeal. The Bureau of Fire Prevention and Investigation shall then present evidence in support of his/her order. The appellant and the Bureau of Fire Prevention and Investigation shall each have an opportunity to rebut the evidence presented by the other. The hearing shall be de novo in all respects.

- **Section 108.4.4 Decision of the Board of Appeals** of Division 2 Chapter 1 is added to read as follows:

Section 108.4.4 Decision of the Board of Appeals. Upon hearing the appeal, the Board of Appeals may issue a decision affirming, modifying or vacating the order of the Bureau of Fire Prevention and Investigation. The decision shall be in writing and shall be served upon the appellant by first class mail to the mailing address given in the notice of appeal.

- **Section 108.4.5 Time of Decision** of Division 2 Chapter 1 is added to read as follows:
Section 108.4.5 Time of Decision. The Board of Appeals shall have the power to continue any hearing and may, in its discretion, take the appeal under submission. The Board of Appeals shall render a decision not later than the seven (7) days following the date the matter was taken under submission, and forthwith notify the interested parties as previously set forth.

- **Section 903.2.8.1 Group R-3 is amended to read as follows:**

903.2.8.1 Group R-3. An automatic sprinkler system installed in accordance with Section 903.3.1.3 shall be permitted in Group R-3 occupancies and shall be provided throughout all one (1) and two (2) family dwellings regardless of square footage in accordance with the California Residential Code. An automatic sprinkler system shall be installed in all mobile homes, manufactured homes and multi-family manufactured home with two or more dwelling units in accordance with Title 25 of the California Code of Regulations.

- **Section 903.2.9 Group (S) is amended to read as follows:**

Section 903.2.9 Group (S). An automatic sprinkler system shall be provided throughout buildings containing a Group (S) occupancy with floor area exceeding 1,000 square feet.

- **Section 903.2.1 Group A is amended to read as follows:**

Section 903.2.1 Group A. An automatic sprinkler system shall be provided throughout buildings containing a Group A occupancy.

- **Section 903.2.3 Group E is amended as follows:**

Section 903.2.3 Group E. An automatic sprinkler system shall be provided throughout buildings containing Group E occupancies. For public school state-funded construction projects or for public school campuses, Kindergarten through 12th grade, see Section 903.2.19 through 903.2.20.

- **Section 903.2.4 Group F is amended as follows:**

Section 903.2.4 Group F. An automatic sprinkler system shall be provided throughout buildings containing Group F occupancy where the gross floor area exceeds 1,000 square feet.

- **Section 903.2.5.1 Group H is amended as follows:**
Section 903.2.5.1 Group H. An automatic sprinkler system shall be installed throughout buildings containing Group H occupancies.
- **Section 903.2.7 Group M is amended as follows:**
Section 903.2.7 Group M. An automatic sprinkler system shall be provided throughout buildings containing Group M where the gross floor area exceeds 1,000 square feet.
- **Section 903.6 Construction in Existing Buildings and Structures is amended as follows:**
Section 903.6 Construction in Existing Buildings and Structures. An automatic sprinkler system shall be provided throughout existing buildings and structures where required in Chapter 11 or that undergo a substantial improvement determined by the AHJ.
- **Section 907.9 Construction in Existing Buildings and Structures is amended as follows:**
Section 907.9 Construction in Existing Buildings and Structures. An approved fire alarm system shall be provided in all occupancy's, for existing buildings and structures where the floor area exceeds 1,000 square feet and required in Chapter 11.
- **Section 109.4 Violation Penalties** of Division 2 Chapter 1 is amended to read as follows:
Section 109.4 Violation Penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Bureau of Fire Prevention and Investigation, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor/infraction. A citation issued for violations of this code and any amendments adopted herein shall be treated as a civil penalty payable directly to the Lake County Fire Protection District and is punishable as set forth in **EXHIBIT A** plus the actual costs of all inspections required to gain compliance at the most current rate set by the Lake County Fire Protection District. Said civil penalties shall be a debt owed to Lake County Fire Protection District by the person responsible for the violation within thirty (30) days after the date of mailing of the citation unless an appeal is filed as provided in this document. Upon failure to pay the civil penalty when due, the responsible person shall be liable in a civil action brought by the Lake County Fire Protection District for such penalty and costs of litigation, including reasonable attorney fees.
- **Section 111.4 Failure to Comply** of Division 2 Chapter 1 is amended to read as follows:
Section 111.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe conditions, shall be liable to a fine payable directly to the Lake County Fire Protection District or punishable as set forth in **EXHIBIT A** plus the actual costs of all inspections required to gain compliance at the most current rate set by the Lake County Fire Protection District. This civil penalty shall be a debt owed to the Lake County Fire Protection District by the person responsible for the violation within thirty (30) days after the date of mailing of the citation unless an appeal is filed as provided for in Section 108.4.

Section 3.

That the geographic limits referred to in certain sections of the 2019 California Fire Code are hereby established as follows:

- Section 5704.2.9.6.1 The geographic limits in which the storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited shall be determined and specified upon review of submitted plans to the authority having jurisdiction.
- Section 5706.2.4.4 The geographic limits in which the storage of Class I and Class II liquids in above ground-tanks is prohibited shall be determined and specified upon review of submitted plans to the authority having jurisdiction.
- Section 5806.2 The geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited shall be determined and specified upon review of submitted plans to the authority having jurisdiction.
- Section 6104.2 The geographic limits in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas shall be determined and specified upon review of submitted plans to the authority having jurisdiction.

Section 4. Upon its affective date, this ordinance shall supersede any and all previous ordinances adopting earlier versions of the Uniform Fire Code, the California Fire Code, and all other ordinances or parts of ordinances of the Lake County Fire Protection District in conflict herewith are hereby repealed.

Section 5. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Directors of the Lake County Fire Protection District hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 6. That nothing in this ordinance or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in section 4 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 7. That the Clerk of the Board of Directors of the Lake County Fire Protection District is hereby ordered and directed to cause that a notice to be posted in at least two (2) public areas notifying the general public that a draft copy of this ordinance is available for review and comment at the offices of the Lake County Fire Protection District.

Section 8. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take affect and be in full force and effect from and after the date of its final passage and adoption, and before the expiration of 15 days after its passage it shall be published at least once in a newspaper of general circulation, printed and published in the County of Lake.

Term:

This ordinance shall take effect on January 16, 2021, and before the expiration of 15 days after its passage it shall be published at least once in a newspaper of general circulation, printed and published in the County of lake.

The Clerk of the Board of Directors of the Lake County Fire Protection District is hereby ordered and directed to cause that a notice to be posted in at least two (2) public areas notifying the

general public that a draft copy of this ordinance is available for review and comment at the offices of the Lake County Fire Protection District.

Adoption

The foregoing ordinance was introduced before the Board of the Directors of the Lake County Fire Protection District on the 18th day of November 2020 and passed by the following vote on the 16th day of December 2020.

AYES:

NOES:

ABSENT OR ABSTAIN:

ATTEST:

Chairperson of the Board of Directors

Clerk of the Board of Directors



Hopland Fire Protection District

FIRE CHIEF MITCH FRANKLIN



10/19/2020

To:
Lake County Fire Board of Directors

RE:
Surplus Ambulance

The Hopland Fire Protection District is interested in your Red Ford surplus ambulance. Currently HFPD has a 2000 Ford ambulance with over 350,000 miles, with extreme maintenance concerns including potentially bad fuel injectors. This unit was donated by MedStar/Ukiah Ambulance. HFPD is not in the ambulance business, HFPD only uses our ambulance for patient transport to an ALS rendezvous or to nearest definitive care during local ambulance draw down. HFPD does not charge for any patient transport, the ambulance is only used a handful of times each year. With the current ambulance situation in Mendocino County sometimes HFPD is waiting upwards of 45 minutes for an ambulance to arrive at our scene and transport our patient.

The HFPD is a small combination District consisting of four paid staff augmented by eighteen volunteers. Like most Fire Districts the HFPD is struggling financially and is unable to afford to purchase a new ambulance and we rely on other agencies surplus equipment that still has some years of life left in it for service. The HFPD has a unique group of volunteers able to take a piece of surplus equipment and put back into service.

The HFPD hopes you will consider us for a new home for your surplus ambulance. Please feel free to contact me with any concerns.

Thank you

Chief Mitch Franklin
(707)391-4699
Hopchief6100@gmail.com