

LAKE COUNTY FIRE PROTECTION DISTRICT

NOTICE OF A BOARD OF DIRECTORS SPECIAL MEETING

NOTICE IS HEREBY GIVEN, pursuant to California Government Code Section 54956, that the Chairperson of the Lake County Fire Protection District Board of Directors, State of California, has called a special meeting of said Board of Directors to be held on

Sunday, October 28, 2020 at 1600
Located remotely using the GoToMeeting link below

Due to the COVID-19, Lake County Fire Protection District is following the directive of the California Department of Public Health and limiting the meeting to just the essential people in order to keep doing our business. LCFPD's Board of Director's Meeting will be accessible via the link or phone number listed below. You will be able to follow and participate in our meeting by either logging into our meeting room listed below or you may also listen in by calling the number provided below.

Please join our meeting from your computer, tablet or smartphone.
<https://www.gotomeet.me/LCFPDBoardDirectors>

You can also dial in using your phone.
United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 829-098-069

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This regular meeting is for the purpose of discussing and considering the following items:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. A MOMENT OF SILENCE FOR OUR BROTHER AND SISTER FALLEN FIREFIGHTERS**
- 4. ROLL CALL (✓-present, A-absent)**

____ Director Dean
____ Director Fults
____ Director Moore
____ Director Snyder
____ Director Spriet
____ Chairperson Watson
____ Vacant

5. **SPECIAL AGENDA ITEMS: CITIZEN'S INPUT – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may speak on items of interest to the public that are within the subject matter jurisdiction, provided that no action shall be taken on any item not on the agenda. Comments shall be limited to three minutes per person.**
6. **CONSENT ITEMS: Consent items are considered to be non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.**
 - (a) Approval of the minutes from the September 27, 2020 special meeting
 - (b) Warrant register & payment of the bills for September 2020
7. **CHIEF'S REPORT**
8. **FIRE MARSHAL'S REPORT**
9. **CHAPLAIN'S REPORT**
10. **LAKE COUNTY VOLUNTEER ASSOCIATION INPUT & COMMENTS**
11. **EMPLOYEE INPUT AND COMMENTS**
12. **COMMUNICATIONS**
13. **AD HOC COMMITTEE REPORTS:**
 - (a) 2020/2021 Budget
14. **REGULAR AGENDA ITEMS:**
 - (a) Consider and appoint the vacant LCFPD Board Director seat.
 - (b) Consider and adopt Resolution 20-0902 Canceling Reserves for the Payoff of the West America Bank Loan in the amount of \$104,931.
15. **OLD BUSINESS:**
16. **NEW BUSINESS:**
17. **GOOD OF THE ORDER:**
18. **ADJOURNMENT:**

POSTED BY: _____
Miasha Rivas, Clerk of the Board

*Any materials required by law to be made available to the public prior to a meeting of the Board of Directors of Lake County Fire Protection District can be inspected at the following address during normal business hours: 14815 Olympic Drive, Clearlake, CA 95422

*If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Clerk to the Board, Miasha Rivas at (707) 994-2170

Here is the link from California Department of Public Health

<http://csda.informz.net/z/cjUucD9taT03ODQzMTI4JnA9MSZ1PTkwMzAzMDM1MCZsaT02Mzg4NTg0MA/index.html>

Here is the link of the Executive Department State of California N-25-20

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
707-994-2170 PHONE 707-994-4861 FAX

Board of Directors Special Meeting
September 27, 2020
Located at the Lake County Volunteer Assn Building
14815 Olympic Drive
Clearlake, CA 95422

Chairperson Watson called the meeting to order at 1731 hours.

Directors present: Director Dean, Director Fults, Director Snyder, Director Spriet. Director Meisenbach resigned effective September 25, 2020.

Employees present: Financial Analyst Rivas

Others present: None.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters, including Firefighter Charles Morton of Big Bear.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Chairperson Watson made a motion to approve the minutes from the August 26, 2020 regular meeting. Director Snyder seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 1
- Chairperson Watson made a motion to approve the minutes from the September 23, 2020 regular meeting. Director Dean seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 1
- Director Fults made a motion to approve the warrant register and pay the bills for August 2020. Director Watson seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 1

Chief's Report:

- Chief Sapeta was not present. The Directors reviewed the written Chief's report without comments.
- Financial Analyst Rivas reported that the District conducted mandatory COVID-19 testing in which 4 employees tested positive. The District sanitized all buildings and are following Public Health protocols.

Fire Marshal's Report:

- Fire Marshal Smith was not present. The Directors reviewed the written Fire Marshal's report without comments.

Chaplain's Report:

- Chaplain Gravesen was not present.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- None.

AD HOC Committee Reports:

- 2020/2021 Budget – None.

Regular Agenda Items:

- Chairperson Watson made a motion to consider and adopt Resolution 20-0901 Establishing and Appropriating Unanticipated Revenues in the amount of \$38,000. Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Snyder, Spriet, Watson
Noes: None
Absent: Moore
- Chairperson Watson made a motion to consider and adopt Resolution 20-0902 Approving the Prop 4 Compliance for Fiscal Year 2019-2020. Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Snyder, Spriet, Watson
Noes: None
Absent: Moore
- Chairperson Watson made a motion to consider and adopt the Memorandum of Understanding Between the City of Clearlake and the Lake County Fire Protection District

Regarding the Issuance of Administrative Citations and authorize the Fire Chief to sign.

Director Dean seconded the motion.

Motion passed.

Ayes: 5

Noes: 0

Absent: 1

- Chairperson Watson made a motion to consider and approve the Bridges Construction Inc. contract and change order for repairs to the Station 70 Living Quarters in the amount of \$45,499.99 and authorize the Fire Chief to sign. Director Snyder seconded the motion.

Motion passed.

Ayes: 5

Noes: 0

Absent: 1

- Chairperson Watson made a motion to consider and approve the Rosenbauer contract for the purchase of a water tender as part of the 2019 AFG award in the amount of \$362,412.91.

Director Dean seconded the motion.

Motion passed.

Ayes: 5

Noes: 0

Absent: 1

Old Business:

- None.

New Business:

- None.

Closed Session:

- Director Snyder announced she was recusing herself as a conflict of interest. She has prior representation of a person who has an interest in the outcome of this item.
- The Board convened into closed session at 1747.
- The Board reconvened into open session at 1801 with no action.

Good of the Order:

- Director Spriet offered any support to Director Fults in the time of his wife's medical needs.
- Director Watson reported that Chief Sapeta's coordination of the COVID-19 testing last week was very professional and organized. The District did not experience any reduction in staffing.
- Director Fults expressed a concern for the County potentially entering the State's Tier 1 for COVID-19.

Adjournment:

- The special meeting of the Board of Directors adjourned at 1803 hours.

Attest:



Miasha Rivas, Clerk of the Board

Lake County Fire Protection District
Check Register
For the Period From September 1, 2020 to September 30, 2020

Check#	Vendor	Description	Account	Amount
18131	Brindlee Mountain Fire Apparatus	L7011 sale broker fee	352-9552-795-28-30-F	3,500.00
18132	Ford Denman	OPEB - September 2020	352-9552-795-03-45-B	300.00
18133	James McMurray	OPEB - September 2020	352-9552-795-03-45-B	300.00
18134	Kelseyville Fire Prot Dist	Reflect to Protect - Pettigrew	352-9552-492-79-90-	60.00
18135	Lake County Fire Prot Dist	CalPERS Employer 09/01-09/15/2020	352-9552-795-02-22-	40,000.00
18135	Lake County Fire Prot Dist	CalPERS Employee 09/01-09/15/2020	352-9552-795-02-23-	7,000.00
18135	Lake County Fire Prot Dist	Survivor Benefits 2019/20	352-9552-795-23-80-A	1,400.00
18135	Lake County Fire Prot Dist	Payroll 09/01-09/15/2020	352-9552-795-09-00-	85,000.00
18136	Lake County Vol Firefighter's Assn	2020 Uniform Allotment - Isom	352-9552-795-11-00-B	18.00
18137	Lower Lake County Water	Water - Aug 2020 #33350	352-9552-795-30-00-B	184.08
18137	Lower Lake County Water	Water - Aug 2020 #61300	352-9552-795-30-00-B	63.36
18138	Nationwide Retirement	Deferred comp 09/01-09/15/2020	352-9552-795-02-28-	2,745.00
18139	Telecom Services Co.	Sta 65 sleeping quarters	352-9552-795-23-80-J	2,232.69
18139	Telecom Services Co.	Office phone forwarding COVID	352-9552-795-23-80-J	225.00
18140	US Bank Corp	See attached breakdown	Varous	26,924.41
18141	William Swan	Expense Reimb-2020 Uniform Allot	352-9552-795-11-00-B	139.49
Total 9/10/2020				170,092.03
18142	VOID	Void ck#018142	352-9552-795-09-00-	0.00
18143	VOID	Void ck#018143	352-9552-795-09-00-	0.00
18144	VOID	Void ck#018144	352-9552-795-09-00-	0.00
18145	VOID	Void ck#018145	352-9552-795-09-00-	0.00
18146	VOID	Void ck#018146	352-9552-795-09-00-	0.00
18147	VOID	Void ck#018147	352-9552-795-09-00-	0.00
18148	VOID	Void ck#018148	352-9552-795-09-00-	0.00
18149	VOID	Void ck#018149	352-9552-795-09-00-	0.00
18150	VOID	Void ck#018150	352-9552-795-09-00-	0.00
18151	ADP	Payroll processing 8/1-8/31/2020	352-9552-795-23-80-C	418.95
18152	Anthem Blue Cross	Medical-October 2020	352-9552-795-03-30-	22,452.02
18152	Anthem Blue Cross	OPEB Medical-Oct 2020 Diener	352-9552-795-03-45-B	723.07
18152	Anthem Blue Cross	OPEB Medical-Oct 2020 Murch	352-9552-795-03-45-B	806.75
18152	Anthem Blue Cross	OPEB Medical-Oct 2020 Trask	352-9552-795-03-45-B	1,124.12
18153	CA Dept of Tax & Fee Admin	Diesel Tax - April-June 2020	352-9552-795-48-00-	1,072.00
18154	Gary Buchholz	Background-Potts	352-9552-795-23-80-A	157.50
18154	Gary Buchholz	Background-Sarris	352-9552-795-23-80-A	530.50
18154	Gary Buchholz	Background-Johnson	352-9552-795-23-80-A	350.00
18155	Jones & Mayer	Legal services - July/Aug 2020	352-9552-795-23-80-A	2,117.50
18156	Lake County Prof Firefighters Assn	Union Dues Sept 2020	352-9552-795-01-11-	900.00
18157	Pacific Gas and Electric	Electric - August 2020	352-9552-795-30-00-A	4,420.77
18158	Predator Pest & Weed Control	Bugs - Sept 2020	352-9552-795-18-00-A	240.00
18158	Predator Pest & Weed Control	Rodents - Sept 2020	352-9552-795-18-00-A	95.00
18158	Predator Pest & Weed Control	Sta 65 Bugs - Sept 2020	352-9552-795-18-00-B	155.00
18159	Rik Ritchie	2020 Uniform Allotment	352-9552-795-11-00-B	124.79
18160	AFLAC	Insurance - September 2020	352-9552-795-03-30-	425.82
18161	Bridges Construction	Deposit and Material draw	352-9552-795-18-00-A	21,000.00
18162	FDAC EBA	Dental/Vision/Life-Oct 2020	352-9552-795-03-30-	4,993.03
18162	FDAC EBA	OPEB Dental/Vision/Life-Oct 2020 Di	352-9552-795-03-45-B	90.33
18162	FDAC EBA	OPEB Dental/Vision/Life-Oct 2020 Mu	352-9552-795-03-45-B	90.33
18162	FDAC EBA	OPEB Dental/Vision/Life-Oct 2020 Tr	352-9552-795-03-45-B	90.33
18163	HSI, Inc.	Ambulance billing - Aug 2020	352-9552-795-23-80-H	5,218.00
18164	Lake County Fire Prot District	CalPERS Employer 09/16-09/30/2020	352-9552-795-02-22-	14,000.00
18164	Lake County Fire Prot District	CalPERS Employee 09/16-09/30/2020	352-9552-795-02-23-	7,000.00
18164	Lake County Fire Prot District	Payroll 09/16-09/30/2020	352-9552-795-09-00-	85,000.00
18165	Nationwide Retirement	Deferred comp 09/16-09/30/2020	352-9552-795-02-28-	2,745.00
18166	Parallon Revenue Cycle	Ambulance billing coll-Aug 2020	352-9552-795-23-80-H	67.50
18167	Proforma	AP Check Stock	352-9552-795-22-70-A	770.69
18168	Administrative Solutions	Medical admin fees - Sept 2020	352-9552-795-03-30-	660.00
Total 09/28/2020				177,839.00
Total September 2020				347,931.03

**Lake County Fire Protection District
CalCard September 2020**

Merchant Vendor Name	Invoice Number	Line Item Description	Account	Amount
4 State Trucks	W777946	E7021	352-9552-795-17-00-B	171.41
Amazon.com	114-0710182-0089058	Office supplies	352-9552-795-22-70-A	83.72
Amazon.com	111-0952893-4524268	Cleaning supplies	352-9552-795-14-00-B	29.35
Amazon.com	114-1131367-4290645	Equip maint - ice machine	352-9552-795-17-00-C	85.44
Amazon.com	112-7020503-9342611	M7012	352-9552-795-17-00-B1	326.20
Amerigas	3111727921	Propane	352-9552-795-30-00-C	506.06
Aramark Uniform Service	704975935	Laundry - July 2020	352-9552-795-11-00-C	97.26
Aramark Uniform Service	704986028	Laundry - July 2020	352-9552-795-11-00-C	89.67
Aramark Uniform Service	704995462	Laundry - July 2020	352-9552-795-11-00-C	102.09
Aramark Uniform Service	705004667	Laundry - July 2020	352-9552-795-11-00-C	102.09
Aramark Uniform Service	705013851	Laundry - July 2020	352-9552-795-11-00-C	102.09
Aramark Uniform Service	705022929	Laundry - Aug 2020	352-9552-795-11-00-C	102.09
Aramark Uniform Service	705031958	Laundry - Aug 2020	352-9552-795-11-00-C	102.04
Aramark Uniform Service	705040824	Laundry - Aug 2020	352-9552-795-11-00-C	102.04
Aramark Uniform Service	705049627	Laundry - Aug 2020	352-9552-795-11-00-C	113.44
AT&T		Phone - July 2020 994-2170	352-9552-795-12-00-A	588.70
AT&T		Phone - Aug 2020 994-9515	352-9552-795-12-00-A	273.18
AT&T		Phone - Aug 2020 994-2531	352-9552-795-12-00-A	338.37
Austin Hardware & Supply, Inc	100022520	E7011	352-9552-795-17-00-B	21.72
B & G Tires of Clearlake	45368	M7012	352-9552-795-17-00-B1	287.08
B & G Tires of Clearlake	45556	E7231	352-9552-795-17-00-B	50.00
Bob's Vacuum	94597	Cleaning supplies	352-9552-795-14-00-B	53.21
Burton's Fire Inc.	S49800	E6521	352-9552-795-17-00-B	324.68
Canon Financial Services	21879596	Copier lease - Oct 2020	352-9552-795-25-00-	394.83
Canon Financial Services	21879596	Office supplies	352-9552-795-22-70-A	10.27
Cascade Fire Equipment	110485	Hose testing	352-9552-795-28-30-F	311.75
Cascade Fire Equipment	110123	Engine hand tool maint	352-9552-795-27-00-A	438.03
Clearlake Electronics Supply		Wireless router	352-9552-795-22-70-B	48.94
Clearlake Electronics Supply		Ethernet switch	352-9552-795-22-70-B	21.74
Clearlake Paper Supply		Shipping	352-9552-795-22-71-	22.98
Clearlake Paper Supply		Shipping	352-9552-795-22-71-	126.64
Clearlake Waste Solutions		Garbage - September 2020	352-9552-795-14-00-A	279.67
CrewSense, LLC	0017733	Shift scheduling - Sept 2020	352-9552-795-23-80-D	124.48
Emergency Reporting	INV202018010	NFIRS - Sta 65	352-9552-795-23-80-E	2,056.20
Emergency Reporting	INV202018010	NFIRS - Sta 70	352-9552-795-23-80-E	2,056.20
Firefighters Safety Center	28035	New hire - Lancaster	352-9552-795-11-00-B	282.65
Firefighters Safety Center	28107	New hire - Gonzalez	352-9552-795-11-00-B	285.64
Four Corners True Value	517520	Forklift propane	352-9552-795-29-50-A	22.69
Four Corners True Value	517921	General maint	352-9552-795-18-00-A	8.15
Highlands Water		Water - Aug 2020 #7115	352-9552-795-30-00-B	80.71
Highlands Water		Water - Aug 2020 #7069	352-9552-795-30-00-B	333.16
Indeed, Inc	34796821	Finance Assistant publication	352-9552-795-24-00-	25.22
Jonas Energy Solutions	101467	Lobby HVAC	352-9552-795-18-00-A	201.00
Lake Parts Inc.	016786	Shop	352-9552-795-17-00-B	58.21
Lake Parts Inc.	016836	E7022	352-9552-795-17-00-B	11.59
Lake Parts Inc.	016866	WT7011	352-9552-795-17-00-B	110.21
Lake Parts Inc.	016919	C700	352-9552-795-17-00-B	12.71
Lake Parts Inc.	017002	WT7011	352-9552-795-17-00-B	48.81
Lake Parts Inc.		2% Jul 2020 stmnt payment credit	352-9552-795-17-00-B	(4.83)
Life Assist Inc.	1025971	Medical supplies	352-9552-795-28-48-A	1,646.03
Life Assist Inc.	1026481	Medical supplies	352-9552-795-28-48-A	105.06
Life Assist Inc.	1028151	Medical supplies	352-9552-795-28-48-A	2,174.62
Life Assist Inc.	1030304	Medical supplies	352-9552-795-28-48-A	2,443.55
Life Assist Inc.	1031640	Medical supplies	352-9552-795-28-48-A	491.88
Life Assist Inc.	1031467	Medical supplies	352-9552-795-28-48-A	135.80
LogMeln, Inc.	264998041	GoToMeeting - Sept 2020	352-9552-795-12-00-C	14.00
Mediacom		Sta 70 Internet - Sept 2020	352-9552-795-12-00-C	136.90
Mediacom		Sta 70 TV - Sept 2020	352-9552-795-12-00-C	105.87
Mediacom		Sta 65 TV/Internet - Sept 2020	352-9552-795-12-00-C	168.24
Mendo Mill Ukiah	551324/3	Cleaning supplies	352-9552-795-14-00-B	29.31
Mendo Mill Ukiah	551324/3	Door knobs	352-9552-795-18-00-A	16.30

Mendo Mill Ukiah	551414/3	Hose testing	352-9552-795-28-30-F	13.03
O'Reilly Automotive	3200-131361	All medic units	352-9552-795-17-00-B1	91.28
O'Reilly Automotive	3200-133067	Shop	352-9552-795-17-00-B	6.55
O'Reilly Automotive	3200-133178	E7022	352-9552-795-17-00-B	104.33
O'Reilly Automotive	3200-133316	E6521	352-9552-795-17-00-B	13.43
O'Reilly Automotive	3200-133447	U7023	352-9552-795-17-00-B	139.09
O'Reilly Automotive	3200-133450	E6521	352-9552-795-17-00-B	3.47
Radiator Supply House, Inc	10873	E7022	352-9552-795-17-00-B	1,465.00
Redwood Coast Fuels	2163908	Fuel/diesel	352-9552-795-29-50-A	880.77
Redwood Coast Fuels	1295601	Fuel/diesel	352-9552-795-29-50-A	651.27
Redwood Coast Fuels	2166614	Fuel/diesel	352-9552-795-29-50-A	115.56
Redwood Coast Fuels	1351071	Fuel/diesel	352-9552-795-29-50-A	2,114.83
Redwood Coast Fuels	2175246	Fuel/diesel	352-9552-795-29-50-A	159.36
Rite Aid		Medical supplies	352-9552-795-28-48-A	11.39
Safeway, Inc.		Finance Assistant interviews	352-9552-795-28-30-F	22.47
Santa Rosa Uniform	14133639	New hire - Rasmussen	352-9552-795-11-00-B	938.00
Shift Calendars, Inc	3494	Shift calendars	352-9552-795-22-70-A	203.48
Staples Business Credit	7310882968-0-1	Cleaning supplies	352-9552-795-14-00-B	45.15
Staples Business Credit	7310914383-0-1	Office supplies	352-9552-795-22-70-A	22.83
Staples Business Credit	7310983777-0-1	Office supplies	352-9552-795-22-70-A	41.31
Staples Business Credit	7310883005-0-1	Office supplies	352-9552-795-22-70-A	36.96
Staples Business Credit	7310983777-0-2	Office supplies	352-9552-795-22-70-A	43.38
Staples Business Credit	7310983508-0-1	Cleaning supplies	352-9552-795-14-00-B	38.04
Staples Business Credit	7310623901-0-1	Office supplies	352-9552-795-22-70-A	163.09
The Fire Store	E1997484	Collar pins	352-9552-795-11-00-B	74.13
The Fire Store	E1995451	Structure helmets-Hill/Peterson	352-9552-795-11-00-A	955.49
The Spot		Finance Assistant interviews	352-9552-795-29-50-B	55.90
U.S. Cellular	0386169311	Cell phones/tablets - August 2020	352-9552-795-12-00-B	494.30
U.S. Cellular	0386169311	Vegetation abatement tablet	352-9552-795-38-00-C	292.99
Verizon	9861458830	Router - August 2020	352-9552-795-12-00-C	40.01
Walmart		Office supplies	352-9552-795-22-70-A	31.41
Walmart		Medical supplies	352-9552-795-28-48-A	28.57
Walmart		Cleaning supplies	352-9552-795-14-00-B	44.47
Walmart		Office supplies	352-9552-795-22-70-A	25.75
West Coast Fire & Water	2786	Living quarters kitchen loss	352-9552-795-18-00-A	1,037.24
			Total	29,291.47

**Lake County Fire Protection District
Fund 352 General Ledger Summary
2019/2020**

AS OF: 9/30/2020

Account	Description	Budget	YTD	Budget Bal	% to Budget
Revenues					
411.10-10	CS Prop Tax	\$ 1,000,000	\$ -	\$ 1,000,000.00	0.00%
411.10-20	CU Prop Tax	\$ 25,000	\$ -	\$ 25,000.00	0.00%
411.10-25	Curr Supp Prop Tax	\$ 2,000	\$ -	\$ 2,000.00	
411.10-35	Prior Supp Prop Tax	\$ 2,000	\$ -	\$ 2,000.00	0.00%
411.10-40	DU Prop Tax	\$ 500	\$ -	\$ 500.00	0.00%
422.21-60	Permits	\$ 15,000	\$ 7,077.78	\$ 7,922.22	47.19%
431.31-95	Fines, Fees, Forfeit	\$ 35,000	\$ -	\$ 35,000.00	0.00%
441.42-01	Interest	\$ 45,000	\$ 8,563.45	\$ 36,436.55	19.03%
442.42-10	Rents & Concessions	\$ 2,801	\$ -	\$ 2,801.00	0.00%
453.54-60	HOPTR	\$ 10,000	\$ -	\$ 10,000.00	0.00%
453.54-70	Disaster Rev Loss Backfil	\$ -	\$ 47,460.03	\$ (47,460.03)	
456.56-30	Other Gov Agencies	\$ 100,000	\$ 581.00	\$ 99,419.00	0.58%
461.66-15	Chrgs for Svs Mitigation Fee	\$ -	\$ -	\$ -	
465.68-60	Institutional Care & Svcs	\$ 1,100,000	\$ 250,688.25	\$ 849,311.75	22.79%
466.69-29	Other Curr Fire Svcs	\$ 1,350,000	\$ -	\$ 1,350,000.00	0.00%
491.79-60	Sale of Fixed Asset	\$ 50,000	\$ 45,000.00	\$ 5,000.00	90.00%
492.79-90	Other Misc	\$ 25,000	\$ 2,031.87	\$ 22,968.13	8.13%
492.79-91	Cancelled Checks	\$ -	\$ -	\$ -	
492.79-92	Insurance Refund/Rebate	\$ -	\$ -	\$ -	
492.79-93	Insurance Proceeds	\$ -	\$ 42,509.99	\$ (42,509.99)	
502.81-22	Op Trans In	\$ 53,000	\$ -	\$ 53,000.00	0.00%
Total Revenues		\$ 3,815,301	\$ 403,912.37	\$ 3,411,388.63	10.59%

Account	Description	Budget	YTD	Budget Bal	% to Budget
Expenditures					
795.01-11	Salaries & Wages - Perm	\$ 1,736,567	\$ 349,575.88	\$ 1,386,991.12	20.13%
795.01-12	Salaries & Wages - EH	\$ 110,000	\$ 22,007.50	\$ 87,992.50	20.01%
795.01-13	Salaries & Wages - OT	\$ 275,000	\$ 61,755.17	\$ 213,244.83	22.46%
795.01-14	Salaries & Wages - Sev/PO	\$ 75,000	\$ 26,232.77	\$ 48,767.23	34.98%
795.02-21	FICA	\$ 65,769	\$ 8,065.30	\$ 57,703.70	12.26%
795.02-22	PERS-Employer Pd	\$ 620,781	\$ 163,588.80	\$ 457,192.20	26.35%
795.02-23	PERS-Emplyr PD Member	\$ 96,565	\$ 24,439.13	\$ 72,125.87	25.31%
795.02-28	Deferred Compensation	\$ 4,000	\$ -	\$ 4,000.00	0.00%
795.03-30	Health Insurance	\$ 480,000	\$ 85,392.22	\$ 394,607.78	17.79%
795.03-31	Unemployment Ins	\$ 30,698	\$ 476.94	\$ 30,221.06	1.55%
795.03-32	Health Insurance Opt Out	\$ 30,000	\$ 3,616.55	\$ 26,383.45	12.06%
795.03-45	Retiree OPEB	\$ 110,000	\$ 9,816.21	\$ 100,183.79	8.92%
795.04-00	Worker's Comp	\$ 212,366	\$ 49,342.00	\$ 163,024.00	23.23%
795.09-00	Payroll Clearing	\$ -	\$ 73,174.85	\$ (73,174.85)	
795.11-00	Clothing	\$ 63,000	\$ 2,888.35	\$ 60,111.65	4.58%
795.12-00	Communications	\$ 248,600	\$ 54,433.51	\$ 194,166.49	21.90%
795.14-00	Household Supplies	\$ 8,000	\$ 1,551.08	\$ 6,448.92	19.39%
795.15-10	Insurance - Other	\$ 4,200	\$ -	\$ 4,200.00	0.00%
795.15-12	Insurance - Public Liability	\$ 3,000	\$ -	\$ 3,000.00	0.00%
795.15-13	Insurance - Fire/Allied	\$ 30,000	\$ -	\$ 30,000.00	0.00%
795.17-00	Equip Maintenance	\$ 85,000	\$ 17,610.54	\$ 67,389.46	20.72%
795.18-00	Bldg Maintenance	\$ 50,000	\$ 28,996.37	\$ 21,003.63	57.99%
795.20-00	Memberships	\$ 6,000	\$ -	\$ 6,000.00	0.00%

**Lake County Fire Protection District
Fund 352 General Ledger Summary
2019/2020**

Account	Description	Budget	YTD	Budget Bal	% to Budget
795.22-70	Office Supplies	\$ 7,500	\$ 1,765.23	\$ 5,734.77	23.54%
795.22-71	Postage	\$ 1,500	\$ 200.35	\$ 1,299.65	13.36%
795.22-72	Books & Periodicals	\$ 3,000	\$ 1,622.25	\$ 1,377.75	54.08%
795.23-80	Professional Svcs	\$ 165,900	\$ 44,185.73	\$ 121,714.27	26.63%
795.24-00	Pub & Legal Notices	\$ 1,500	\$ 426.25	\$ 1,073.75	28.42%
795.25-00	Rents & Leases - Equipment	\$ 4,800	\$ 1,184.49	\$ 3,615.51	24.68%
Expenditures Continued					
795.27-00	Small Tools	\$ 3,500	\$ 1,243.10	\$ 2,256.90	35.52%
795.28-30	Special Dept Supplies	\$ 67,500	\$ 14,128.09	\$ 53,371.91	20.93%
795.28-48	Ambulance Expense	\$ 100,000	\$ 16,685.46	\$ 83,314.54	16.69%
795.29-50	Trans & Travel	\$ 59,500	\$ 7,503.94	\$ 51,996.06	12.61%
795.30-00	Utilities	\$ 54,700	\$ 15,008.42	\$ 39,691.58	27.44%
795.38-00	Inventory Items	\$ 38,000	\$ 825.28	\$ 37,174.72	2.17%
795.42-10	Loans & Notes	\$ 38,000	\$ -	\$ 38,000.00	0.00%
795.48-00	Taxes & Assessments	\$ 5,000	\$ 1,125.34	\$ 3,874.66	22.51%
795.61-60	Capital Assets-Bldgs	\$ 130,000	\$ -	\$ 130,000.00	0.00%
795.62-71	Capital Assets-Off Equip	\$ -	\$ -	\$ -	
795.62-72	Capital Assets-Auto/Trucks	\$ 46,000	\$ -	\$ 46,000.00	0.00%
795.62-74	Capital Assets-Equipment	\$ 15,000	\$ -	\$ 15,000.00	0.00%
795.62-76	Capital Assets-Fire Hose	\$ -	\$ -	\$ -	
795.62-79	Capital Assets-Prior Years	\$ -	\$ -	\$ -	
795.63-13	Const In Progress-Bldgs	\$ -	\$ -	\$ -	
795.90-91	Contingencies	\$ -	\$ -	\$ -	
Total Expenditures		\$ 5,085,946	\$ 1,088,867.10	\$ 3,997,078.90	21.41%

6/30/2020 Ending Op Cash Balance \$ 1,415,105.97

**Resolution transfers for Reserves
Decrease Reserve/Increase Cash:**

\$ 85,000.00 20/21 Budget Medical Svcs Reserve

\$ 85,000.00 Total transfers from Reserves

Increase Reserves/Decrease Cash:

118,505.00 20/21 Budget Equip Reserve

100,000.00 20/21 Budget Bldg Reserve

\$ 218,505.00 Total transfers to Reserves

Plus: YTD Revenues \$ 403,912.37
Less: YTD Expenditures \$ 1,088,867.10
Operating Cash Balance (Fund Balance) \$ 596,646.24

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
707-994-2170 PHONE 707-994-4861 FAX

Date: 10/28/2020

To: LCFPD Board of Directors

From: Chief Sapeta

Dear Board Members; items for today's meeting.

1. Update LNU-Lightning Complex-Associated Fire Complexes and other various calls for service (Fire & EMS).
2. Update on COVID-19 w/ conference calls for COVID EOC, COVID Recovery, COVID Care & Shelter, COVID Working Group, OES Op Areas, and Project Room Key, current school operations (Field testing & potential vaccinations).
3. OES-Fire/Rescue Pre-Position 10/13 & 10/20/2020 & their response and assistance.
4. LCFCFA meeting: Update on AFG SCBA grant
5. Letter from Hopland Fire for one of our Surplus Medic Units.
6. PG-E PPSO and Evacuation/Shelter committee meetings and outcomes-plans.
7. Cell tower update.
8. Great Shakeout TTX 10/15/2020 @ 1015.

Respectfully submitted,

Chief Sapeta

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
707-994-2170 PHONE 707-994-4861 FAX

Date: 10/14/2020

To: LCFPD Board of Directors

From: Fire Marshal, Cory Smith

Dear Board Members; items for today's meeting.

1. LCFPD has developed and will be implementing the new priority inspection program January 2021. State of Ca. is requiring that local Fire Departments inspect all R-1/R-2 including schools. As of the new year, I will be conducting 25 fire and safety inspections that will be completed by June 1,2020.
2. LCFPD has developed a new business application process for owners that want to occupy a building. This program will assist in keeping informed with new business tenants within the area and assure a fire and life inspection is performed.
3. We continue receive plans for new development of homes.
4. Recently received a spread sheet from the County of Lake with all cannabis permits within our area. I'm anticipating a lot of arranging and follow up conversations with site visits next month.

Respectfully submitted, Fire Marshal Cory Smith

RECEIVED OCT 12 2020

Denise Lee Loustalot
2025 Park Place Blvd.
Clearlake, Ca 95422
(707)350-0714
Dloustalot@Gmail.com
October 8, 2020

Diane Watson
Lake County Fire Protection Dist. Board Chair
14815 Olympic Dr.
Clearlake, Ca 95422

Dear Board Chair Diane Watson,

I would like to submit this letter of interest for the vacant seat on the Lake County Fire Protection Board. Being a lifelong community member as well as third generation in Lake County I am always looking for ways to serve, give back to the community that I was raised in and the community I love.

During my years of service to the community I have been both an elected official as well as an appointed official in many different positions and seats around our beautiful County. Here are a few that I believe would allow me to bring knowledge and experience to the Lake County Fire Protection Dist. Board.

Small Business Owner in Clearlake (2002- present), Clearlake City Council (2012-2016), Vice Mayor City of Clearlake (2013), Two term Mayor City of Clearlake (2014,2015), L.A.F.C.O. appointed member (2013-2015), E.R.T.H- East Region Town Hall Chair (2017-present) Lake County Office of Ed Board of Trustee D3 (elected 2018-present). Chairman of PEG (Public Educational and Governmental TV) throughout the years since 2013

With these positions, time that has been dedicated to the community and citizens within I believe I could be of value to the board, department, employees and community of who I am always willing to serve.

Thank you in advance for considering me for this vacancy.

Sincerely,

A handwritten signature in blue ink, appearing to read "Denise Loustalot". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Denise Lee Loustalot

LAKE COUNTY FIRE PROTECTION
BOARD OF DIRECTORS

Hi - MY NAME IS JOHN SMIRAGLIA.
I AM A RETIRED FIRE ENGINEER
FROM THE CITY OF SAN DIEGO. I
RETIRED WITH 30 YEARS OF SERVICE.
I ALSO HAVE A DEGREE IN FIRE
SCIENCE.

PLEASE ACCEPT THIS LETTER OF
INTEREST FOR THE BOARD VACANCY.

RESPECTFULLY

John Smiraglia

JOHN SMIRAGLIA
5189 BAYLIS POINT DR
LOWER LAKE CA. 95457
619-995-5015

Lake County Fire Protection District

RESOLUTION NO. 20-1001

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE COUNTY FIRE PROTECTION DISTRICT CANCELING RESERVES FOR THE PAYOFF OF THE WEST AMERICA BANK LOAN

WHEREAS, the Lake County Fire Protection District took out a loan refinance for the purchase of E7021 in 2014 which currently has a November 2020 payoff balance of 142,930.39; and

WHEREAS, the Lake County Fire Protection District has determined the need of a new Type 1 engine; and

WHEREAS, the Lake County Fire Protection District has reserves designated for “Equipment” in the amount of \$665,284 for the purchase and replacement of equipment; and

NOW THEREFORE, BE IT RESOLVED, that the Lake County Fire Protection District Board of Directors hereby:

1. Approves the payoff of the West America Bank loan and Directs the County Auditor-Controller to cancel reserves and increase budget according to the following:

Increase Expense Budget:	
352-9552-795.42-10 Notes & Loans	\$104,931
Decrease Reserves:	
352-0000-392.04-00 Equipment Reserve	\$104,931

2. Approves the Fire Chief to pursue financing options for a new Type 1 engine.

THIS RESOLUTION WAS PASSED AND ADOPTED by the Board of Directors of the Lake County Fire Protection District at a regular meeting held on October 28, 2020, by the following vote:

AYES:

NOES:

ABSENT OR ABSTAIN:

CHAIRPERSON OF THE BOARD

ATTEST:

Miasha Rivas
Clerk of the Board