

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE, CALIFORNIA 95422
707-994-2170 PHONE 707-994-4861 FAX

Board of Directors Regular Meeting

September 25, 2019
14815 Olympic Drive
Clearlake, CA 95422
1600 Hours

Chairperson Watson called the meeting to order at 1600 hours.

Directors present: Director Fults, Director Meisenbach, and Director Spriet. Director Dean, Director Moore, and Director Snyder were absent.

Employees present: Chief Sapeta, Financial Analyst Miasha Rivas, Engineer Thoman and Engineer Shields.

Others present: Member at Large Adam Clanton.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters

Special Agenda Items:

- Citizen's input – None

Consent Items:

- Chairperson Watson made a motion to approve the minutes from the July 26, 2019 special meeting. Director Meisenbach seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 3
- Chairperson Watson made a motion to approve the minutes from the August 28, 2019 regular meeting. Director Spriet seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 3
- Chairperson Watson made a motion to approve the minutes from the September 9, 2019 special meeting. Director Meisenbach seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 3
- Chairperson Watson made a motion to approve the warrant register and pay the bills for August 2019. Director Fults seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 3

Chief's Report:

- Volunteer Association Member at Large Adam Clanton reported that there are no new volunteers.
- Chief Sapeta reported on recent fire and medical calls, such as the Bell subdivision fire, the Oak fire, and the Hofacker fire. After reaching out to the neighboring counties, Yolo County sent an immediate need Task Force for the Oak fire.
- Chief Sapeta reported that Engineer Hill was deployed to the Walker fire for 2 weeks as a FEMP.
- Chief Sapeta reported that a 48hr notification was not received by PG&E for the Public Safety Power Shutoff. He participated in numerous conference calls with PG&E and attended local meetings.
- Chief Sapeta reported that the LCFCA has concerns since the AG commissioner approved a 6,000sqft cannabis operation building as ag exempt.
- Chief Sapeta reported that there were 5,131 calls reported in NFIRS for FY 2018/19. This does not include the calls that are not reflected in NFIRS.
- Chief Sapeta reported that 40 sites have been inspected for vegetation abatement. There is currently another round of inspections to be completed as soon as the volunteers return.
- Chief Sapeta reported that Vertical Bridge may have found another site for the cell tower. He is waiting to hear back.
- Chief Sapeta reported that he and Chief Ciancio attended a Fire Management Assistance Grant workshop in Piedmont. The FMAG is encouraged to be completed by local government, which is completed during the fire fight, and then turned in to CalFire.
- Chief Sapeta reported that the Station 65 siren project is complete and can be activated manually. However, an agreement with the LCSO to remotely activate it has not been signed. The LCSO desires information that isn't readily available at the time of the siren's activation. The CFAA reimbursement request has been submitted by the Financial Analyst.
- Chief Sapeta reported that the DRISK strike team is present for the current red flag conditions.

Volunteer Association Input and Comments:

- Engineer Shields reported that the owner of Muscle Matrix donated about \$20k in commercial gym equipment. The Association will provide some form of appreciation.

Employee Input and Comments:

- None

Communications:

- None

AD HOC Committee Reports:

- Station 70 CIP – Chief Sapeta provided an overview of what is affordable this fiscal year. Engineer Shields reported that Station 70 received a grant for a new air compressor system.
- Station 65 Remodel – Director Meisenbach reported that the gutters were cleaned out on the east facing wall. Engineer Shields reported that the new lighting was installed, with the exception of the west wall.
- Equipment surplus and replacement – Chairperson Watson dissolved this committee.

- District Reorganization – Chief Sapeta reported that the job description rough drafts for 2 positions have been created. Once the rough drafts have been edited and formatted, Chief Sapeta will meet with Director Snyder.
- 2019/2020 Budget – Chairperson Watson dissolved this committee with the adoption of the final budget.
- 2019/2020 MOU Negotiations – Chairperson Watson reported that she received a call from a Union attorney about a month ago. She requested that he review the district budget prior to negotiations. He has not made contact since.
- Lexipol Policy Manual – Chief Sapeta reported that he is waiting for the Union response on the discipline and grievance policies. However, they are advancing through the manual with minor verbiage changes. Chairperson Watson is still reviewing.

Regular Agenda Items:

- Director Fults was assigned to the following ad hoc Committees: Station 70 CIP, District Reorganization, and 2019/2020 MOU Negotiations.
- The consideration and adoption of Resolution 19-0901 Appropriating Reserves/Designations for the Ground Emergency Medical Transport Quality Assurance Fees for 1st & 2nd quarter 2019 in the amount of \$33,708 was tabled due to an insufficient number of Directors present. A special meeting will be held at Station 70 on October 2, 2019 at 0845 hours.
- Director Spriet made a motion to adopt Resolution 19-0902 Designation of Applicant's Agent Resolution for Non-State Agencies. Director Fults seconded the motion.
Motion passed by roll call vote.
Ayes: Fults, Meisenbach, Spriet, Watson
Noes: None
Absent: Dean, Moore, Snyder

Old Business:

- None

New Business:

- None

Good of the Order:

- Member at Large Clanton thanked the Board for approving his disability. Chairperson Watson thanked Adam for submitting all the necessary documents essential for such a decision.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1641 hours.

Attest:



 Miasha Rivas, Clerk of the Board