

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
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Board of Directors Special Meeting
September 27, 2020
Located at the Lake County Volunteer Assn Building
14815 Olympic Drive
Clearlake, CA 95422

Chairperson Watson called the meeting to order at 1731 hours.

Directors present: Director Dean, Director Fults, Director Snyder, Director Spriet. Director Meisenbach resigned effective September 25, 2020.

Employees present: Financial Analyst Rivas

Others present: None.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters, including Firefighter Charles Morton of Big Bear.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Chairperson Watson made a motion to approve the minutes from the August 26, 2020 regular meeting. Director Snyder seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 1
- Chairperson Watson made a motion to approve the minutes from the September 23, 2020 regular meeting. Director Dean seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 1
- Director Fults made a motion to approve the warrant register and pay the bills for August 2020. Director Watson seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 1

Chief's Report:

- Chief Sapeta was not present. The Directors reviewed the written Chief's report without comments.
- Financial Analyst Rivas reported that the District conducted mandatory COVID-19 testing in which 4 employees tested positive. The District sanitized all buildings and are following Public Health protocols.

Fire Marshal's Report:

- Fire Marshal Smith was not present. The Directors reviewed the written Fire Marshal's report without comments.

Chaplain's Report:

- Chaplain Gravesen was not present.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- None.

AD HOC Committee Reports:

- 2020/2021 Budget – None.

Regular Agenda Items:

- Chairperson Watson made a motion to consider and adopt Resolution 20-0901 Establishing and Appropriating Unanticipated Revenues in the amount of \$38,000. Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Snyder, Spriet, Watson
Noes: None
Absent: Moore
- Chairperson Watson made a motion to consider and adopt Resolution 20-0902 Approving the Prop 4 Compliance for Fiscal Year 2019-2020. Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Snyder, Spriet, Watson
Noes: None
Absent: Moore
- Chairperson Watson made a motion to consider and adopt the Memorandum of Understanding Between the City of Clearlake and the Lake County Fire Protection District

Regarding the Issuance of Administrative Citations and authorize the Fire Chief to sign.

Director Dean seconded the motion.

Motion passed.

Ayes: 5

Noes: 0

Absent: 1

- Chairperson Watson made a motion to consider and approve the Bridges Construction Inc. contract and change order for repairs to the Station 70 Living Quarters in the amount of \$45,499.99 and authorize the Fire Chief to sign. Director Snyder seconded the motion.

Motion passed.

Ayes: 5

Noes: 0

Absent: 1

- Chairperson Watson made a motion to consider and approve the Rosenbauer contract for the purchase of a water tender as part of the 2019 AFG award in the amount of \$362,412.91.

Director Dean seconded the motion.

Motion passed.

Ayes: 5

Noes: 0

Absent: 1

Old Business:

- None.

New Business:

- None.

Closed Session:

- Director Snyder announced she was recusing herself as a conflict of interest. She has prior representation of a person who has an interest in the outcome of this item.
- The Board convened into closed session at 1747.
- The Board reconvened into open session at 1801 with no action.

Good of the Order:

- Director Spriet offered any support to Director Fults in the time of his wife's medical needs.
- Director Watson reported that Chief Sapeta's coordination of the COVID-19 testing last week was very professional and organized. The District did not experience any reduction in staffing.
- Director Fults expressed a concern for the County potentially entering the State's Tier 1 for COVID-19.

Adjournment:

- The special meeting of the Board of Directors adjourned at 1803 hours.

Attest:



Miasha Rivas, Clerk of the Board