

LAKE COUNTY FIRE PROTECTION DISTRICT

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Board of Directors Workshop

June 21, 2021

Located at Lake County Volunteer Firefighter's Assn building
14815 Olympic Drive
Clearlake, CA 95422

Director Snyder called the meeting to order at 1500 hours.

Directors present: Director Ballard, Director Dean, Director Fults, Director Loustalot, Director Moore, Director Watson, Chairperson Snyder.

Employees present: Fire Chief Sapeta, Financial Analyst Rivas, Finance Assistant Franklin.

Others present: Ryan Jones.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Special Agenda Items:

- Citizen's input – None.

Workshop Agenda Items:

- Brown Act refresher Presented by Ryan Jones of Jones & Mayer.
- The Board reviewed the funding for Lake County Volunteer Firefighters Association. Fire Chief Sapeta explained that the expenditures for the Association need to be audit worthy. Financial Analyst Rivas listened to the audio tapes from the 2003 Board meeting. The Association was present and active in the Board meeting that passed Resolution # 03-0302. Financial Analyst Rivas encouraged the Board to research gifting of public funds. The District pays for all of the Association's operational costs. The expenses must show that they are specific to firefighting and life safety. So instead of receiving the \$3,000 a month, the Association must bill the District for any expenditures to be reimbursed.
- The Board reviewed the Lake County Board of Directors Policy and Procedures Manual. Chairperson Snyder explained the importance of reviewing the manual and remembering your role. She suggested putting a binder together for each Board Director with their policy and procedures, as well as, a sign off sheet. Chairperson Snyder would like to add this to the July's meeting agenda.
- Chairperson Snyder proposed to do away with ad hoc committees. She does not want to do away with the budget ad hoc committee. Fire Chief Sapeta pointed out that the ad hoc committees are extra time on task and with the upcoming fire season it would be better to make them part of the agendas. Financial Analyst Rivas recommended keeping the ad hoc for the MOU and negotiations. However, she mentioned that negotiations should be with the entire Board. She added that doing away with the budget ad hoc would be a good idea because instead of the 3 members of the ad hoc knowing the in-depth information it can be presented to the entire Board. Director Loustalot agrees with Financial Analyst Rivas. Director Watson tends to agree, but has some questions about the MOU and would like to put it on July's agenda.


Good of the Order:

- Financial Analyst Rivas asked the Board if they would like her to set up District emails. The Board agreed they would like District emails.

Adjournment:

- The workshop of the Board of Directors adjourned at 1615 hours.

Attest:



Miasha Rivas, Clerk of the Board