

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
707-994-2170 PHONE 707-994-4861 FAX

Board of Directors Regular Meeting

February 24, 2021

Located remotely using GoToMeetings

Chairperson Snyder called the meeting to order at 1602 hours.

Directors present: Director Dean, Director Fults (1703), Director Loustalot, Director Moore, Director Spriet, Director Watson, Chairperson Snyder.

Employees present: Fire Chief Sapeta, Fire Marshal Smith, Financial Analyst Rivas, Finance Assistant Franklin and Engineer Shields.

Others present: Bruno Sabatier.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Director Watson made a motion to approve the minutes from the January 27, 2021 regular meeting. Director Loustalot seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Chairperson Snyder made a motion to approve the minutes from the February 4, 2021 special meeting. Director Watson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Moore made a motion to approve the warrant register and pay the bills for January 2021. Director Loustalot seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Chief's Report:

- Fire Chief Sapeta provided an update on the recent calls for service, which have been increasing along with nuisance fires.

- Fire Chief Sapeta provided an update on COVID-19. There was a shortage of the vaccine for a period of time but things are moving forward. They have been averaging about 100 to 200 people per site per day. People can set appointments at myturn.gov. Engineer Pindell has been helping with testing.
- Fire Chief Sapeta provided an update on the LCFCA meeting. The Risk Reduction Authority wants to hire a position that would be somewhat funded by the Fire Districts. All districts are down on staffing and are having ongoing issues of recruitment and retention.
- Fire Chief Sapeta reported that the new Engine 7021, although used is in great shape. It will get LED lights and a compartment configuration, all within the allotted \$375,000 total.
- Engineer Shields and Financial Analyst Rivas have been following up on the status of the AFG water tender grant to ensure delivery.
- Fire Chief Sapeta provided an update on the LCFPD recruiting status. The District is currently down two Firefighter/Paramedics.
- Fire Chief Sapeta reported that he is possibly looking into joining the Narcan Leave it Behind program.
- Fire Chief Sapeta provided an update for the COVID surge. There have been a couple events within the Skilled Nursing Facilities.
- Fire Chief Sapeta provided an update on the control burn at Anderson Marsh. They were unable to burn last weekend, but hoping to get a good start this Saturday the 27th, weather permitting.
- Fire Chief Sapeta provided an update on the IFT/Priority One program. They are at a standstill. It has been over utilized by the hospitals. The IFT program is not in the District's mission statement or tax base.
- Fire Chief Sapeta provided an update on the Station 65 office. They are waiting for the flooring to come in.

Fire Marshal's Report:

- Fire Marshal Smith provided an update on the state mandated inspections. They are going well, and he is getting good feedback from business owners. As of now all the schools and some apartment complexes have been completed.
- Lower Lake High School is currently working on a new fire alarm program and will be going on fire watch. Director Spriet thanked Fire Marshal Smith for being proactive with Lower Lake High School.
- Fire Marshal Smith reported that the Starbucks plan review has been completed. They are stamped and ready to be picked up.
- Fire Marshal Smith reported that he has been in contact with the City's code enforcement on how they can try to mitigate the vegetation problem annually. Our local City citation ordinance gives the District the options to cite annually. He is working on a program that will allow inspections to be conducted earlier and throughout the year.
- Fire Marshal Smith reported that he got in contact with code enforcement and found out that the Sunrise Shores job site along with a couple other properties are not permitted. Fire Marshal Smith has a meeting with the County officials next week.

Chaplain's Report:

- None.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- None.

AD HOC Committee Reports:

- 2020/2021 Budget – Dissolved
- Staff Turnover Analysis – Director Loustalot reported that she and Director Fults met by phone to talk about ideas. They plan to meet with Chief White at the Clearlake Police Department to talk about his tactics.
- Safety MOU Amendment – Director Watson reported that she and Director Fults still need to meet with the Union.
- Equipment Purchases – Dissolved

Closed Session:

- The Board convened into closed session at 1626 hours.
- The Board reconvened from closed session at 1704 hours.
- The Board took no action and gave direction to staff.

Regular Agenda Items:

- Chairperson Snyder made a motion to consider and adopt Resolution 21-0201 Making Findings and Requesting the County of Lake to Implement Fire Mitigation Fees Pursuant to the Lake County Fire Mitigation Fee Ordinance in the amount of \$1.00 per square foot.
Director Watson seconded the motion.
Director Dean asked for an agenda item to discuss direct charges in March.
Motion passed by roll call vote.
Ayes: Dean, Fults, Loustalot, Moore, Spriet, Watson, Snyder
Noes: None
Absent: None
Abstain: None
- Director Watson made a motion to consider and adopt Resolution 21-0202 Adjusting Ordinance 2016-1001 Cost Per Benefit Unit for FY2021/22 to \$4.33.
Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Loustalot, Moore, Spriet, Watson, Snyder
Noes: None
Absent: None
Abstain: None
- Director Watson made a motion to consider and adopt Resolution 21-0203 Canceling Reserves for Participation in the State Intergovernmental Transfer Program in the amount of \$532,315.
Chairperson Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Loustalot, Moore, Spriet, Watson, Snyder

Noes: None
Absent: None
Abstain: None

- Director Watson made a motion to consider and adopt Resolution 21-0204 For CalPERS Delegation of Authority.
Director Spriet seconded the motion.
Director Spriet asked for an agenda item to get an update on Jonathan Macnayr in March.
Motion passed by roll call vote.
Ayes: Dean, Fults, Loustalot, Moore, Spriet, Watson, Snyder
Noes: None
Absent: None
Abstain: None
- Director Watson made a motion to consider and approve the surplus of M7021.
Director Moore seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0

Old Business:

- None.

New Business:

- None.

Good of the Order:

- Director Moore wants to go back to regular meetings with masks and social distancing. Chairperson Snyder reported that the Board of Supervisors is 100% virtual and when they were meeting in person, they had plexiglass. She has asked for an agenda item to discuss this in March.
- Chairperson Snyder expressed her condolences to Director Moore for his recent loss.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1719 hours.

Attest:



Miasha Rivas, Clerk of the Board