

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
707-994-2170 PHONE 707-994-4861 FAX

Board of Directors Regular Meeting

December 16, 2020

Located remotely using GoToMeetings

Chairperson Watson called the meeting to order at 1600 hours.

Directors present: Director Dean, Director Fults, Director Loustalot, Director Moore, Director Snyder.

Employees present: Fire Chief Sapeta, Fire Marshal Smith, Financial Analyst Rivas, Finance Assistant Franklin.

Others present: None.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Chairperson Watson made a motion to approve the minutes from the November 18, 2020 regular meeting.
Director Fults seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Chairperson Watson made a motion to approve the warrant register and pay the bills for November 2020.
Director Loustalot seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Chief's Report:

- Fire Chief Sapeta provided an update on COVID. There are multiple reasons for a potential isolation of the County, which is based upon 15% or below ICU bed availability.
- Fire Chief Sapeta provided an update on the recent COVID calls for service regarding how to deal with patient surges and the recovery efforts.
- Fire Chief Sapeta reported that there was an event regarding COVID that he advised Chairperson Watson about. He said he coordinated it all in-house with rapid testing and a follow up with the PCR testing with Public Health.

- Fire Chief Sapeta suggested a potential discussion for a declaration of a District emergency due to staffing shortages. There is a huge financial issue with the overtime. This would be beneficial in the event there were money from the CARES Act to help accommodate the direct and indirect expenses related to COVID.
- Fire Chief Sapeta reported a slight change in the way Dispatch is being done. Instead of hearing EIDS they might say Universal Precaution for the more symptomatic patients or those who are positive for COVID.
- Fire Chief Sapeta reported that the District received 27 SCBAs from the AFG grant. They will be coordinating for the FIT testing and all 27 should be going into service in Jan/Feb.
- Fire Chief Sapeta reported that Hopland came and picked up M7014.
- Fire Chief Sapeta reported that they participated in the Santa Clause event in Lower Lake.
- Fire Chief Sapeta reported that he hasn't heard when Vertical Bridge plans to move forward with the cell tower at station 70.
- Fire Chief Sapeta reported that the Rotary Christmas festivities were cancelled, but they are doing a big event with KUSD and Rotary on 12/18/2020.
- Fire Chief Sapeta reported that there was a pretty good-sized control burn that was supposed to occur on Perini Road. It is an independent fire department that is working with the County and Cal Fire for a large fuel reduction, and they will periodically check up on it.
- Fire Chief Sapeta reported that there was a fire last night that ended in a fatality, and the crews did an amazing job.

Fire Marshal's Report:

- Fire Marshal Smith reported that he has granted the Hope Center a 60-day temporary occupancy pending fire alarm plans be completed and submitted. Once they have been approved, they can be granted a full occupancy.
- Fire Marshal Smith reported that Tribal Health is installing an emergency responder radio coverage component within the building. It gives them the means to communicate better with crews inside and outside of the building.

Chaplain's Report:

- None.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None

Communications:

- None

AD HOC Committee Reports:

- 2020/2021 Budget – None.

Regular Agenda Items:

- Chairperson Watson delivered the Oath of Office to Director Dean.
- Chairperson Watson delivered the Oath of Office to Director Moore.
- Chairperson Watson delivered the Oath of Office to Director Fults.
- Chairperson Watson made a motion for the second reading of the amendment to the Lake County Fire Protection District Ordinance 2019-1202 for the Adoption of the 2019 California Fire Code in title only. Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Chairperson Watson made a motion to consider and adopt the amendment to the Lake County Fire Protection District Ordinance 2019-1202 for the Adoption of the 2019 California Fire Code. Director Dean seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Loustalot, Moore, Snyder, Watson
Noes: None
Absent: Spriet
Abstain: None
- Chairperson Watson made a motion to consider and adopt Resolution 20-1201 to Appropriate Reserves/Designations for the Ground Emergency Medical Transport Quality Assurance Fees for 1st and 2nd quarter 2020 in the amount of \$36,564. Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Loustalot, Moore, Snyder, Watson
Noes: None
Absent: Spriet
Abstain: None
- Chairperson Watson made a motion to consider and adopt Resolution 20-1202 Amending the Master Fee Schedule Ordinance No. 2019-1201. Director Dean seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Loustalot, Moore, Snyder, Watson
Noes: None
Absent: Spriet
Abstain: None
- Chairperson Watson made a motion to consider and adopt Resolution 20-1203 Establishing and Appropriating Unanticipated Revenues of \$149,602 as part of the 2019 Assistance to Firefighters Grant distribution for SCBAs. Director Dean seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Loustalot, Moore, Snyder, Watson
Noes: None
Absent: Spriet
Abstain: None
- Chairperson Watson made a motion to consider and approve the Board of Directors 2021 Regular Board Meeting Calendar, with March and August being in Lower Lake at 5:30pm. Director Loustalot seconded the motion.
Motion passed.

Ayes: 6
Noes: 0
Absent: 1

- Chairperson Watson nominated Director Snyder for Board Chairperson.
Director Moore motioned to close nominations.
Chairperson Watson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Chairperson Watson nominated Director Loustalot for Board Vice Chairperson.
Director Moore motioned to close nominations.
Chairperson Watson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Old Business:

- None.

New Business:

- Fire Chief Sapeta inquired about possibly drafting a declaration due to staffing shortages.
- Chairperson Watson made a recommendation that they create an ad hoc committee for the topic of staff turnover. An ad hoc committee was established with Director Fults and Director Loustalot.

Good of the Order:

- Director Moore inquired about the surplus of L7011, and where the \$40,000.00 would go. Chief Sapeta reported it would go into the general fund until it is moved where the funds are needed. Director Moore wants the full \$40,000.00 to go for equipment replacement. Financial Analyst Rivas pointed out that the Board has been putting money in reserves since fiscal year 18/19, and in the last 3 years they have put over \$300,000.00 in the equipment reserves for the purchase of new equipment.
- Chairperson Watson confirmed that the Volunteer Association did not resume in-person meetings this month.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1647 hours.

Attest:



Miasha Rivas, Clerk of the Board