

# LAKE COUNTY FIRE PROTECTION DISTRICT

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## Board of Directors Regular Meeting

August 26, 2020  
Located at the Lower Lake Town Hall  
16435 Main Street  
Lower Lake, CA 95457

Chairperson Watson called the meeting to order at 1730 hours.

Directors present: Director Dean, Director Fults, Director Meisenbach, Director Moore, Director Snyder, and Director Spriet.

Employees present: Chief Sapeta, Financial Analyst Rivas, Fire Marshal Smith, and Engineer Shields.

Others present: Russell Cremer (via GoToMeeting), Tiffany Carrari (via GoToMeeting), Chris Jennings (via GoToMeeting) Tim Madura (via GoToMeeting) Hans Henneburg (via GoToMeeting) and Chaplain Gravesen.

### **Pledge of Allegiance**

### **A moment of silence for our brother and sister fallen firefighters**

### **Special Agenda Items:**

- Citizen's input – None

### **Consent Items:**

- Chairperson Watson made a motion to approve the minutes from the July 22, 2020 regular meeting with correction to Danny Copas' name spelling. Director Snyder seconded the motion.  
Motion passed.  
Ayes: 7  
Noes: 0  
Absent: 0
- Director Fults made a motion to approve the warrant register and pay the bills for July 2020. Director Snyder seconded the motion.  
Motion passed.  
Ayes: 7  
Noes: 0  
Absent: 0

### **Chief's Report:**

- Chief Sapeta provided an update on the LNU lightning Complex and evacuation orders.
- Chief Sapeta reported that the District's involvement in COVID-19 testing has been put on the back burner with the fire activity. The evacuation shelters are taking COVID-19 precautions.
- Chief Sapeta reported that there were multiple events where PG&E would have done a PSPS however, with the fire and evacuations, they opted not to.

- Chief Sapeta reported that the Goat Mountain communications vault has been delivered. It may not be installed due to the high fire activity right now.

#### **Fire Marshal's Report:**

- Fire Marshal Smith reported that the Tribal Health Southshore Clinic is moving forward. He believes it will be a good addition to the community.
- Fire Marshal Smith reported that solar plans are steadily coming in.
- Fire Marshal Smith reported that the District recently hired an EMT who has extensive knowledge of the LE100 program. She has shown much interest in assisting with the program.

#### **Chaplain's Report:**

- Chaplain Gravesen reported that he is about ¾ of the way done with the first draft of the Critical Incident Stress Management Protocol. Once complete, he will forward the draft to Engineer Pindell and LT Captain Thoman for review.
- Chaplain Gravesen thanked the Board for their attendance at the August Volunteer Association meeting. It was nice to see their support of the association, and he believed the association appreciated it.

#### **Volunteer Association Input and Comments:**

- Engineer Shields reported that a perspective new member was introduced at the August meeting. They will begin holding their monthly meetings again.
- Engineer Shields reported that they are still in negotiations with the District regarding how the association will operate.

#### **Employee Input and Comments:**

- Engineer Shields reported that the ladder truck (L7011) has been sold.

#### **Communications:**

- Chairperson Watson read a communication from Sloane Shinn of Pepperwood Reserve. A donation had been made to their organization in the District's honor by Grant Jordan and Nancy Rhoades.
- Chairperson Watson read a communication from Russell Perdock commending Chief Sapeta for his efforts to Adventist Health Clearlake Hospital Incident Command during the LNU Lightening Complex.

#### **AD HOC Committee Reports:**

- 2020/2021 Budget – Chairperson Watson reported that the committee met, the budget looks good and they believe it is ready to adopt.

Director Meisenbach requested that the IGT reserve be defunded and money moved to fleet replacement. Financial Analyst Rivas explained that the IGT reserve is not a budget, but is like a savings account for medical services. The money in that reserve is spent by contract. The 2020/2021 Adopted Budget does cancel some of the IGT reserve to cover the 28.48 account for medical supplies.

#### **Regular Agenda Items:**

- Chairperson Watson made a motion to consider and adopt the 2020/2021 Adopted Budget. Director Snyder seconded the motion.  
Motion passed by roll call vote.  
Ayes: Dean, Fults, Meisenbach, Moore, Snyder, Spriet, Watson

Noes: None  
Absent: None

- Director Dean made a motion to consider and adopt Resolution 20-0801 Approving the Department of Forestry and Fire Protection Agreement #7FG20060 for the Volunteer Assistance Grant in the amount of \$9,984 and authorize the Board Chairperson to sign. Director Moore seconded the motion.  
Motion passed by roll call vote.  
Ayes: Dean, Fults, Meisenbach, Moore, Snyder, Spriet, Watson  
Noes: None  
Absent: None
- Director Meisenbach made a motion to consider and approve the Vertical Bridge Development LLC Option and Lease Agreement to lease District owned land for the installation of a cell tower at Station 70 and authorize the Fire Chief to sign. Director Dean seconded the motion.  
Motion passed.  
Ayes: 6  
Noes: 1  
Absent: 0
- Chairperson Watson made a motion to consider and approve the Intergovernmental Agreement Regarding Transfer of Public Funds Contract #19-96430 in the amount of \$816,567 and authorize the Board Chairperson to sign. Director Fults seconded the motion.  
Motion passed.  
Ayes: 7  
Noes: 0  
Absent: 0
- Chairperson Watson made a motion to consider and approve the Bank of the West Contract for Deposit of Public Funds and authorize the Board Chairperson to sign. Director Dean seconded the motion.  
Motion passed.  
Ayes: 7  
Noes: 0  
Absent: 0

#### **Old Business:**

- Director Dean abstained from the conversation of waiving Mitigation fees for the Highlands Community Center due to him being one of the organizers of the project.

Chairperson Watson read a statement from Russell Cremer regarding what the building would be used for. There was discussion regarding whether the parcel was owned by the City of Clearlake, which would make them exempt from the fees.

Chairperson Watson motioned to table the decision pending further research into the ownership of the parcel. Director Snyder seconded the motion.

Motion passed.

Ayes: 6  
Noes: 0  
Abstain: 1

- Tiffany Carrari, Esq is from the Law Offices of Omar Figueroa provided a brief overview of their request for extension. She felt their actions are zealous representation of their client and that conversations have devolved to mudslinging. Mr. Jennings' comments to dispatch about a firearm was for FYI purposes only, not a threat.

Mr. Jennings made additional comments about his firearm, the lack of processes by the District, never receiving forms to complete and a want to continue operating his business.

Chairperson Watson made a motion to deny the extension request. Director Dean seconded the motion.  
Motion passed.  
Ayes: 7  
Noes: 0  
Absent: 0

**New Business:**

- None.

**Good of the Order:**

- Chairperson Watson thanked C-Shift for assisting her in her recent medical emergency.
- Director Snyder appreciates all the hard work of the staff and crews.
- Chief Sapeta reported that the Lower Lake siren does work. It has to be activated manually. The automatic activation has not been set up yet due to communication issues and still needing an agreement with the LCSO for activation. The LCSO only wants to activate for evacuations, but Chief Sapeta wants to activate it as situational awareness. When the community hears the siren, it should prompt them to turn to the local news for important information.

**Adjournment:**

- The regular meeting of the Board of Directors adjourned at 1848 hours.

**Attest:**

  
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Miasha Rivas, Clerk of the Board