

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE, CALIFORNIA 95422
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Board of Directors Regular Meeting

March 25, 2020
14815 Olympic Drive
Clearlake, CA 95422
1600 Hours

Chairperson Watson called the meeting to order at 1600 hours.

Directors present: Director Dean, Director Fults, Director Moore, Director Snyder and Director Spriet (via GoToMeeting).

Employees present: Chief Sapeta, Financial Analyst Rivas (via GoToMeeting), and Finance Assistant Nutting.

Others present: None.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters

Special Agenda Items:

- Citizen's input – None

Closed Session:

- The Board convened into closed session at 1603 hours.
- The Board reconvened from closed session at 1632 hours.
- As per Government Code Sec. 54957, the Board of Directors met in closed session for Public Employee Release. Chairperson Watson reported that Director Snyder recused herself from this matter. No Action was taken.
- As per Government Code Sec. 54957.6, the Board of Directors met in closed session to conference with labor negotiators from the 2019/20 MOU Negotiations ad hoc committee regarding current negotiations with the Lake County Fire Safety Employees, Local 4115. No Action was taken.

Consent Items:

- Chairperson Watson made a motion to approve the minutes from the February 26, 2020 regular meeting. Director Moore seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0

- Chairperson Watson made a motion to approve the warrant register and pay the bills for February 2020. Director Dean seconded the motion.

Motion passed.

Ayes: 7

Noes: 0

Absent: 0

Chief's Report:

- Chief Sapeta provided an update on COVID-19. Chief Sapeta reported that he participates in 3-5 conference calls a day with California Department of Public Health, Center for Disease Control, Lake County Public Health, and the fire chiefs. Dispatch is now using pro QA, Emergency Infection Disease Surveillance, to determine potential exposure to COVID-19. This in turn allows for EMS personnel to don additional PPE to mitigate any exposure. A directive was also created to explain how we are to operate during this time. A two-part contingency plan was approved by the Lake County Fire Chiefs. The first part addresses staff quarantine, should the need arise, and the second part identifies an in-county patient surge. An operational plan has been created, and if approved, will allow LCFPD to augment and support testing operations when enough testing kits are available.
- Chief Sapeta reported that LCFPD is assisting KUSD with their food program. The Lower Lake, Clearlake, and Clearlake Oaks fire stations will be open 1pm – 5pm to hand out 5-day meal bags for the KUSD students.
- Chief Sapeta reported that he will be participating in a meeting on Friday March 27th discussing the PG&E microgrids. Middletown is working on potential partial generation to the Middletown substation to power certain geographical areas.
- Chief Sapeta reported that the IFT-Priority One program is on the backburner as COVID-19 becomes priority.
- Chief Sapeta reported that the US Forrest Service is going to provide the other half of the funding for an all agency repeater vault located on Goat Mountain. This project is also on hold due to COVID-19.
- Chief Sapeta reported that he has learned how to read the solar plans and has taken some of the load off of Interim Fire Marshal Smith so he can focus on cannabis issues.
- Chief Sapeta reported that the Vertical Bridge merge is complete, and he is waiting to receive the contract.
- Chief Sapeta reported that Financial Analyst Rivas has been aggressively working on the generator project for Sta 65. The goal is to have this project complete before the PG&E PSPS events begin.
- Chief Sapeta reported that, as a contingency plan, Sta 65 may only be staffed 12hrs per day due to staffing issues. Although LCFPD lost an employee to a fire station closer to the employee's home, limited term employees are being hired.
- Chief Sapeta reported that the roof at Sta 65 has been completed.
- Chief Sapeta reported that interviews have been conducted for the Captain/EMS Liaison and Engineer/Fire Marshal. However, this has been put on hold due to COVID-19 and to get other positions filled that have recently been vacated.
- Chief Sapeta reported that EMS issues in counties around us are still a bone of contention. Fire Chief Ciancio, of Northshore Fire Protection District, and North Coast EMS are going back and forth with Sierra-Sac Valley EMS for assistance. Chief Sapeta also reported that Chief Ciancio sent a report with the number of times NFPD and LCFPD have entered Colusa County for auto and mutual aid.

- Chief Sapeta reported that the KUSD fire alarm system is also on hold due to COVID-19. Chief Sapeta has had a couple of meetings with Becky who has identified this issue as being an emergency. Once KUSD is back on track from COVID-19, KSUD and LCFPD will begin moving forward with the alarm system.

Volunteer Association Input and Comments:

- None

Employee Input and Comments:

- None

Chaplain's Report:

- Chief Sapeta reported that Chaplain Graveson has been checking in and working with others. Financial Analyst Rivas distributed EAP information.

Communications:

- None

AD HOC Committee Reports:

- Station 70 CIP – Nothing to report.
- Station 65 Remodel – Nothing to report.
- 2019/2020 MOU Negotiations – Chairperson Watson reported that this is ongoing.
- Lexipol Policy Manual – Chairperson Watson reported that this is ongoing.
- ECC Dispatch – Chairperson Watson reported that this is a regular agenda item.
- 2019/2020 Fleet Replacement – Director Meisenbach reported that the grant application has been submitted for the new water tender. Director Meisenbach and Director Spriet are also researching future grants for other equipment.

Regular Agenda Items:

- Chairperson Watson made a motion to approve the ECC Dispatch response letter to the Lake County Professional Firefighter's Association. Director Snyder seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0
- Chairperson Watson made a motion to approve the capital asset apparatus purchase and replacement plan as outlined in the summary. Director Dean seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0

- Chairperson Watson made a motion to adopt Resolution 20-0301 Making Findings and Requesting the County of Lake to Implement Fire Mitigation Fees Pursuant to the Lake County Fire Mitigation Fee Ordinance. Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Meisenbach, Moore, Snyder, Spriet, Watson
Noes: None
Absent: None
Abstain: None
- Chairperson Watson made a motion to adopt Resolution 20-0302 Appropriating Reserves/Designations for the Purchase of Generators for the Station 65 Apparatus Bay and Office Building. Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Fults, Meisenbach, Moore, Snyder, Spriet, Watson
Noes: None
Absent: None
Abstain: None
- Chairperson Watson made a motion to approve Amendment #1 of the Lake County Fire Protection District and Health Services Integration, Inc. Patient Billing and Business Office Agreement and authorize the Board Chairperson to sign. Director Fults seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0
- Chairperson Watson made a motion to approve the surplus of M7014 and M7021 and the purchase of another reserve unit. Director Meisenbach seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0
- A review of the list of properties for the County of Lake Chapter 7 Public Auction of Tax Defaulted Properties #157 occurred with no objections.

Old Business:

- Chief Sapeta reported that the KUSD alarm system issues are on hold due to COVID-19 restrictions. Chairperson Watson requested that Director Dean not circumvent the decision of the Board in the future. Chairperson Watson, Director Snyder and Chief Sapeta will meet with Becky of KUSD, after the COVID-19 restrictions have been lifted.

New Business:

- Chief Sapeta reported that the Lake County Fire Chiefs Association submitted an application for the AFG grant for \$975,000 to purchase a new breathing apparatus.
- Chief Sapeta reported that the District will be applying for the VFA Grant of \$20,000.

Good of the Order:

- Director Meisenbach would like to add to next month's agenda to have a discussion on the contract between Lake County Sheriff's Office and LCFPD with respect to the office space at Sta 65.
- Director Spriet thanked Director Fults and Chairperson Watson for the MOUs. The Coronavirus is affecting many people and LCFPD, so be safe and keep up the good work.
- Chairperson Watson thanked the City of Clearlake for the use of their building.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1724 hours.

Attest:



Richard Nutting, Assistant Clerk of the Board