

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE, CALIFORNIA 95422
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Board of Directors Regular Meeting

July 24, 2019
14815 Olympic Drive
Clearlake, CA 95422
16:00 Hours

Chairperson Watson called the meeting to order at 16:03 hours. Directors present: Director Dean, Director Meisenbach, Director Moore, Director Raleigh, Director Snyder and Director Spriet. Employees present: Chief Sapeta and Financial Analyst Miasha Rivas.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters

Special Agenda Items:

- Citizen's input – None

Consent Items:

- Director Snyder made a motion to approve the minutes from the June 17, 2019 special meeting. Director Dean seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0
- Director Spriet made a motion to approve the minutes from the June 26, 2019 regular meeting. Director Moore seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0
- Chairperson Watson made a motion to approve the minutes from the July 3, 2019 special meeting. Director Dean seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0
- Chairperson Watson made a motion to approve the warrant register and pay the bills for June 2019. Director Moore seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0

Chief's Report:

- Chief Sapeta reported that there are no volunteers present to provide an update on any new volunteers.

- Chief Sapeta reported on recent fire and medical calls, one of which was on Mattioda's 35th anniversary.
- Chief Sapeta reported that the Chiefs are utilizing Google Docs daily for real time resource availability and DRISK coordination.
- Chief Sapeta reported that Foods Etc. purchased a generator in preparation for the potential PG&E public power shutoffs. It was discovered he was sold a Tier 3 generator which is not compliant for California. Businesses need to ensure they purchase a Tier 4 generator.
- Chief Sapeta reported that as the City of Clearlake dispatch moves forward with their Public Safety Answering Point (PSAP) implementation, they will become the fire districts' back up to the CalFire ECC.
- Chief Sapeta reported that the LCFCA is waiting for the approval from the CA Secretary of State for the EMS JPA. Once done, they will be a 501c(3) and apply for 1 ambulance license with the County instead of each district having to obtain a license individually.
- Chief Sapeta reported on the status of the cannabis industry. He pointed out to the County the inconsistencies in issuing permits and various requirements. There is a lack of education regarding the processes and the industry itself. Supervisor Sabatier wants to change the cannabis industry to be agricultural instead of commercial. If the industry goes agricultural, they will become exempt to many of the public health and public safety regulations.
- Chief Sapeta reported that the ballistic PPE is here, but they have not had time to pick it up and issue it. The focus this year for the Health Partnership Participation exercise is active shooters. He hopes there will be a functional exercise in addition to the table top so they can test their operations.
- Chief Sapeta reported that they did a mini version of the Operation Get Ready. They burned about an acre of the face of the dam at the sewer pond.
- Chief Sapeta reported that the 4th of July festivities went great.
- Chief Sapeta reported that he met with a group of volunteers who did vegetation complaint inspections. The inspections are generated by public complaints filed with the district. Several letters went out as a result.
- Chief Sapeta reported that he would like to surplus the Fire Safety Trailer for \$100. It has not been used in years. There is somebody who would like to purchase it.
- Chief Sapeta reported that the County is experiencing issues with home sales and homeowners insurance because insurance companies are either not willing to insure or are dropping insurance due to the fires over the past few years.
- Chief Sapeta reported that the siren is waiting for the electrician to finish the wiring.

Volunteer Association Input and Comments:

- No volunteers present.
- Chairperson Watson would like a member of the Volunteer Association to attend the Board meetings so updates can be provided.

Employee Input and Comments:

- None

Communications:

- Chairperson Watson read Director Raleigh's letter of resignation. The Board accepted his resignation with regrets.

AD HOC Committee Reports:

- Station 70 CIP – None
- Station 65 Remodel – Chief Sapeta reported that BC Diener met with Director Spriet and Director Meisenbach and is working on quotes for the items they discussed.
- Equipment surplus and replacement – None
- District Reorganization - None
- 2019/2020 Budget – None
- 2019/2020 MOU Negotiations – Chairperson Watson reported that negotiations are ongoing and will be discussed further in Closed Session.
- Lexipol Policy Manual – Chief Sapeta reported that he is waiting for the Union response on the discipline and grievance policies.

Closed Session:

- The Board convened into closed session at 16:33 hours.
- The Board reconvened from closed session at 17:10 hours.
- As per Government Code Sec. 54957, the Board of Directors met in closed session for Public Employee Release. Chairperson Watson reported that Director Moore made a motion to accept the 120 day extension and Director Meisenbach seconded. The Board unanimously accepted the 120 day extension.
- As per Government Code sec. 54957.6 the Board of Directors met in closed session to conference with the 2019/2020 MOU negotiating ad hoc committee regarding current negotiations. Chairperson Watson reported that Director Spriet made a motion to accept the proposed changes to the MOU for the Chief and Director Meisenbach seconded the motion. The MOU regarding the Financial Analyst will be voted on later.

Regular Agenda Items:

- Director Spriet made a motion to approve the Smith & Newell contract for the Audit of Financial Services for the Years Ended June 30, 2019, 2020, and 2021 in the amount of \$3,750 for 2019, \$3,850 for 2020 and \$3,950 for 2021. Director Dean seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0
- The consideration and adoption of Resolution 19-0402, Making Findings and Determination Pertaining to the Application for Industrial Disability Retirement for Francis George Murch and resolving that he is not incapacitated within the meaning of the Public Employees' Retirement Law for performance of his duties in the position of Battalion Chief, has been tabled due to a 120 day extension.

- Director Spriet made a motion to adopt Resolution 19-0701 Adopting Memorandum of Understanding between the Lake County Fire Financial Analyst and Lake County Fire Protection District for July 1, 2019 through June 30, 2022. Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Raleigh, Snyder, Spriet, Watson
Noes: None
Absent: None
- Director Spriet made a motion to approve the surplus of the Fire Safety Trailer. Director Raleigh seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0

Old Business:

- None.

New Business:

- None.

Good of the Order:

- Chairperson Watson thanked Chief Sapeta for the direction of the fire scene on recent fires.
- Chairperson Watson reminded the Directors that they should review the board packets and be prepared for the meetings.
- Chairperson Watson thanked Director Raleigh for his service to the District.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 17:30 hours.

Attest:



Miasha Rivas, Clerk of the Board