

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE, CALIFORNIA 95422
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Board of Directors Regular Meeting

January 22, 2020
14815 Olympic Drive
Clearlake, CA 95422
1600 Hours

Chairperson Watson called the meeting to order at 1600 hours.

Directors present: Director Fults, Director Meisenbach, Director Moore, Director Snyder, and Director Spriet.

Employees present: Chief Sapeta, Financial Analyst Rivas, Finance Assistant Nutting, Engineer Hill, Engineer Shields, Firefighter Vinyard, Firefighter Isom, Firefighter Fujikawa, Firefighter Schulze, and Chaplin Graveson.

Others present: Kelseyville Fire Chief Huggins, Member at Large Rafael Rodriguez, and Natasha Sokoloski.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters

Special Agenda Items:

- Citizen's input – None

Consent Items:

- Director Fults made a motion to approve the minutes from the December 18, 2019 regular meeting. Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Moore made a motion to approve the warrant register and pay the bills for December 2019. Director Meisenbach seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Chief's Report:

- Associate Member Engineer Hill reported that there are no new volunteers to report.
- Chief Sapeta provided an update on the IFT-Priority One program.
- Chief Sapeta reported on recent calls for hazardous materials, including the incident on 40th Ave and a multi-casualty incident-gunshot wound within the LCFPD.

- Chief Sapeta reported that the LCFCA is moving forward with a Homeland Security grant for an all agency repeater vault located on Goat Mountain.
- Chief Sapeta reported that there are quite a few cannabis/hemp projects within the District. There are also several cannabis/hemp sites between Jerusalem Grade and Noble Ranch Road that fall within multiple Fire Districts.
- Chief Sapeta reported that they assisted with a control burn located at 7255 and 7275 Old Hwy 53. This was a combined effort with Code Enforcement and Lake County Air Quality Management. The burn took just under 48hrs to complete, with few complaints about falling ash.
- Chief Sapeta reported that the contract with Vertical Bridge for the cell tower is still being reviewed. He is waiting for a draft contract from our legal office.
- Chief Sapeta reported that LCFPD will be able to buy 2 generators with the \$12,000 donation from the Wine Alliance, one for Station 65 apparatus bay and another for Station 65 office. The Brick Hall is not included.
- Chief Sapeta reported that the 2 40-hour positions created through the re-organization, Captain/EMS Liaison and Engineer/Fire Marshal, were posted recently. An EMT and EMT/Paramedic positions have also been posted.
- Chief Sapeta reported that he continues to work with North Coast EMS to reach out to Sierra-Sac Valley EMS for ambulance mutual aid with regard to the EMS issues in Colusa county. Currently, Northshore and LCFPD provide auto-mutual aid along the Hwy 20 corridor all the way to Walnut Dr. Kelseyville Fire, SLCFPD, and Lakeport Fire will backfill as necessary.
- Chief Sapeta reported that the active shooter drill went well at Adventist Health Clearlake on 1/07/2020. An after-action meeting for follow-up will take place on Friday.
- Chief Sapeta reported that the Lower Lake High School and Lower Lake Elementary School alarms and maps have been updated. However, a final has not yet been received from Stephanie Apodaca, KUSD Maintenance and Operations. The next step is to verify fire alarm systems and campus map accuracy with the rest of the schools in the District. Chief Ciancio will follow-up with Eastlake, which is KUSD within his Fire District.
- Chief Sapeta reported that an update on Station 65 roof storm damage was not given due to it being addressed later in as agenda item.
- Chief Sapeta reported that the manager for Clearlake Marina and Cottages, who offer watercraft rental, have requested additional moorings for up to 2 45ft houseboats. The idea was presented at a meeting on 1/14/2020. Representatives from Environmental Health, City of Clearlake, County of Lake and LCFPD were present at the meeting.

Volunteer Association Input and Comments:

- None

Employee Input and Comments:

- None

Communications:

- None

AD HOC Committee Reports:

- Station 70 CIP – None

- Station 65 Remodel – Chief Sapeta reported that the pergola has been repainted.
- 2019/2020 MOU Negotiations – Chairperson Watson reported that this is ongoing.
- Lexipol Policy Manual – Chairperson Watson reported that there are still 3 policies in process with the Union.
- ECC Dispatch – Director Snyder reported that a final meeting needs to be scheduled.
- 2019/2020 Fleet Replacement – Director Meisenbach reported that the committee has been working with Engineer Shields on identification and prioritization of equipment to be replaced. The committee has identified a new water tender as first priority for replacement. Aside from waiting for the Assistance to Firefighters Grant to open, other avenues of funding are being researched. Engineer Shields reported that the other equipment identified are 2 type-I engines.

Regular Agenda Items:

- Director Moore made a motion to adopt Resolution 20-0101 Making Findings and Determinations Pertaining to the Application for Industrial Disability Retirement for Jason Trudell. Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Fults, Meisenbach, Moore, Snyder, Watson
Noes: None
Absent: Dean
Abstain: Spriet
- Chairperson Watson made a motion to approve the Agreement for Collection of Special Taxes, Assessments, Fees, Charges, and Abatements Between Lake County Fire Protection District and the County of Lake and authorize the Chairperson to sign. Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Chairperson Watson made a motion to approve the Home Improvement Agreement Between Lake County Fire Protection District and Bridges Construction Inc. in the amount of \$33,014.80 and authorize the Fire Chief to sign this and any necessary change order agreements as it relates to asbestos mitigation within the scope of the project. Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Second reading of Ordinance No. 2019-1201 Adopting the Lake County Fire Protection District Master Fee Schedule was read in title only.
- Chairperson Watson made a motion to adopt Ordinance No. 2019-1201 Adopting the Lake County Fire Protection District Master Fee Schedule. Director Snyder seconded the motion.
Motion passed.
Ayes: Fults, Meisenbach, Moore, Snyder, Spriet, Watson
Noes: None
Absent: Dean
Abstain: None
- Second reading of Ordinance No. 2019-1202 Adopting the 2019 California Fire Code with Exhibits A-E was read in title only.

- Chairperson Watson made a motion to adopt Ordinance No. 2019-1202 Adopting the 2019 California Fire Code with Exhibits A-E. Director Meisenbach seconded the motion.
Motion passed.
Ayes: Fults, Meisenbach, Moore, Snyder, Spriet, Watson
Noes: None
Absent: Dean
Abstain: None

Old Business:

- Chairperson Watson reported that Chief Sapeta provided information from the American Cancer Society. IAFF approved a resolution for a moratorium on cell towers near fire stations as a result of a study from 2004. Chairperson Watson also provided a brief overview of various other studies. Almost every municipality in the State of California is trying to create ordinances to keep cell towers off their property. All this information is something that should be considered.

New Business:

- Chairperson Watson thanked Chaplain Graveson for all the positive remarks about the work he has done at LCFPD. Chief Sapeta reported that Post-traumatic stress disorder diagnosis is being transitioned to anxiety and depression due to restrictions through insurance and compensation. Chief Sapeta also mentioned many of the available programs for employees to use in order to reduce stress. Chairperson Watson reported that what the District and management is doing with PTSD is positive. Director Fults reported that it is critical to have staff go through a debriefing within 24-48hours of a critical incident. Financial Analyst Rivas reported that the District's risk management does not provide the ability to retain mental health specialists. There are plenty of resources available to employees if they elect to use them, but nothing that is to the point of being mandated by the employer. The Board could look at implementing a policy that would require employees to have to obtain counseling based on specified triggers.

Closed Session:

- The Board convened into closed session at 1641 hours.
- The Board reconvened from closed session at 1715 hours.
- As per Government Code Sec. 54957, the Board of Directors met in closed session for Public Employee Release. Chairperson Watson reported that Director Snyder recused herself from this matter. No Action was taken.
- As per Government Code Sec. 54957, the Board of Directors met in closed session for the Public Employee Performance Evaluation. Title: Fire Chief. Chairperson Watson reported that the Board provided the Chief with his evaluation.
- As per Government Code Sec. 54957.6, the Board of Directors met in closed session to conference with labor negotiators from the 2019/20 MOU Negotiations ad hoc committee regarding current negotiations with the Lake County Fire Safety Employees, Local 4115. Chairperson Watson reported that no action was taken.

Good of the Order:

- Chairperson Watson delivered the Loyalty Oath to Firefighter Jacob Fujikawa.

- Chairperson Watson reported that we are the only District in the County that does not have female firefighters. We should make a cognizant effort to recruit women. Chief Sapeta reported that we recruit objectively through paramedic programs, internship programs, and in newspapers. The job announcements are also shared with the LCFCA and OES Region 2 Deputy Chief, theoretically reaching the 58 counties. Chief Sapeta further reported that there is an overall shortage of students wanting to enter the public safety industry. Director Meisenbach added that the District should be cautious targeting specific demographics. Director Snyder suggested starting slow and local by conducting a presentation at the high school to start as a volunteer. Chief Sapeta added that there is an internship program through KEC and a job shadow program through Office of Education, Lower Lake High School, and KEC.
- Chairperson Watson reported that Firefighter Fujikawa had purchased knit hats for his crewmembers. Chairperson Watson would like to purchase enough hats for the remainder of the crews at a cost of \$37.00 to each Board Director. The Board agreed to purchase the hats at their own cost.
- Chairperson Watson expressed her thanks to the Wine Alliance for the donation from the wine auction.
- Director Fults reported that the St. Helena OB service is now closed and the Inpatient Mental Health division is closing this month.
- Director Spriet apologized for missing meetings and extended a special thank you to Chairperson Watson. Director Spriet also thanked Director Fults for being on the Board.
- Chairperson Watson recognized Rafael Rodriguez as the new Member at Large.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1733 hours.

Attest:



 Miasha Rivas, Clerk of the Board