

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE, CALIFORNIA 95422
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Board of Directors Regular Meeting

August 28, 2019
16195 Main Street
Lower Lake, CA 95422
1730 Hours

Chairperson Watson called the meeting to order at 1730 hours.

Directors present: Director Dean, Director Meisenbach, Director Moore, Director Snyder and Director Spriet.

Employees present: Chief Sapeta and Financial Analyst Miasha Rivas.

Others present: Kendall Fults, Denise Loustalot, and Undersheriff Macedo.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters

Special Agenda Items:

- Citizen's input – None

Consent Items:

- Director Moore made a motion to approve the minutes from the July 24, 2019 regular meeting. Director Dean seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Spriet made a motion to approve the warrant register and pay the bills for July 2019. Director Meisenbach seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0

Chief's Report:

- Chief Sapeta reported that there are no volunteers present to provide an update on any new volunteers.
- Chief Sapeta reported on recent fire and medical calls, one of which was the Golf Fire.
- Chief Sapeta reported that the Chiefs are utilizing Google Docs daily for real time resource availability and DRISK coordination, and it seems to be working good.
- Chief Sapeta reported on the PG-E Community Wildfire PSP update and impact on the LCFPD and Op Area. Additionally, he provided a brief overview of recent meetings in regards to the IAP- Multi-Agency Incident Management Plan.

- Chief Sapeta reported that he has signed up for PG-E Satellite Fire Detection & Alerting Systems for adjacent (Lake-Colusa-Yolo-Napa-Mendocino) counties information. This provides a possible early alert for hot spots as seen by satellite.
- Chief Sapeta reported that the LCFCA met with CPD Chief White on 7/16/2019 regarding them being an ECC backup. They are waiting for Chief White's response.
- Chief Sapeta reported on the status of the cannabis industry in the LCFPD-LCFCA-County of Lake. He is also working with county officials to determine ag versus commercial and regulations in regards to ingress and egress.
- Chief Sapeta reported that the ballistic PPE has been purchased and is in a lock box.
- Chief Sapeta reported that LCFPD vegetation abatement letters are going out. By 8/20/2019, volunteers conducted over 40 site visits, and the City of Clearlake is willing to issue citations at the cost of their 3rd party billing.
- Chief Sapeta reported that he is currently waiting on a written response from Vertical Bridge, in response to a proposed cell tower at Station 70.
- Chief Sapeta reported that aside from posting Red Flag warnings on Facebook and the electronic signboard, an idea was brought up about strategically placing signs along the highways to catch motorists who may be travelling through the area from the different directions, e.g. Hwy 29 and Hwy 53.

Volunteer Association Input and Comments:

- None

Employee Input and Comments:

- None

Communications:

- Chairperson Watson read a letter of interest for the vacant Board Director seat from Denise Loustalot, in its entirety.
- Chairperson Watson read a letter of interest for the vacant Board Director seat from Kendall Fults, in its entirety.

AD HOC Committee Reports:

- Station 70 CIP - Chief Sapeta provided an overview of what is affordable this fiscal year.
- Station 65 Remodel - Chief Sapeta provided an overview of what is affordable this fiscal year.
- Equipment Surplus and Replacement (L7011, E7121, E6531, E7221, and S6541) - Chief Sapeta reported on various equipment surplus and replacement needs.
- District Reorganization - Chief Sapeta reported that we have met budget limitations but are moving forward with FF/EMT testing which will be held on Thursday, August 29, 2019.
- 2019/2020 Budget - Director Snyder reported that the committee met to review the budget.
- 2019/2020 MOU Negotiations - Chairperson Watson reported that the union has not begun negotiations.
- Lexipol Policy Manual - Chief Sapeta reported that he is waiting for a meeting with the Union.

Closed Session:

- The Board convened into closed session at 1803 hours.
- The Board reconvened from closed session at 1809 hours.
- As per Government Code Sec. 54957, the Board of Directors met in closed session for Public Employee Release. Chairperson Watson reported that Director Spriet made a motion to deny the grievance and Director Meisenbach seconded.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Spriet, Watson
Noes: None
Recused: Snyder

A special meeting will be held at Station 70 on September 9, 2019 at 0845 hours to review the Facts and Findings for the grievance.

- As per Government Code sec. 54957.6 the Board of Directors met in closed session to conference with the 2019/2020 MOU negotiating ad hoc committee regarding current Finance Assistant negotiations. Chairperson Watson reported that Director Moore made a motion to accept the MOU as written and Director Snyder seconded the motion.

Regular Agenda Items:

- Director Spriet made a motion to appoint the vacant Board Director seat to Kendall Fults. Director Dean seconded the motion.
Motion passed.
Ayes: 5
Noes: 1
Absent: 0

Chairperson Watson delivered the Oath of Office to Kendall Fults.

- The consideration and adoption of Resolution 19-0801 Approving the Prop 4 Compliance for Fiscal Year 2018-2019 was tabled to the special meeting on September 9, 2019.
- Chairperson Watson made a motion to adopt Resolution 19-0802 Adjusting Ordinance 2016-1001 Cost per Benefit Unit for FY2019/20 to \$4.17. Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Snyder, Spriet, Watson
Noes: None
Abstain: Fults
Absent: None
- Chairperson Watson made a motion to adopt Resolution 19-0803 Adopting Memorandum of Understanding between the Lake County Fire Chief and Lake County Fire Protection District for July 1, 2019 through June 30, 2020. Director Spriet seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Snyder, Spriet, Watson
Noes: None
Abstain: Fults
Absent: None
- Chairperson Watson made a motion to adopt Resolution 19-0804 Approving the Department of Forestry and Fire Protection Agreement #7FG19056 for the Volunteer Fire Assistance Grant in the amount of \$9,993.00. Director Dean seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Snyder, Spriet, Watson
Noes: None
Abstain: Fults
Absent: None

- Chairperson Watson made a motion to adopt Resolution 19-0805 Adopting Memorandum of Understanding between the Lake County Fire Finance Assistant and Lake County Fire Protection District for July 1, 2019 through June 30, 2021. Director Meisenbach seconded the motion. Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Snyder, Spriet, Watson
Noes: None
Abstain: Fults
Absent: None
- Chairperson Watson made a motion to adopt the 2019/2020 Adopted Budget. Director Moore seconded the motion. Motion passed.
Ayes: 6
Noes: 0
Abstain: 1
Absent: 0

Old Business:

- None

New Business:

- None

Good of the Order:

- Director Meisenbach thanked Chairperson Watson for all her work on the committees.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1848 hours.

Attest:



Miasha Rivas, Clerk of the Board