

LAKE COUNTY FIRE PROTECTION DISTRICT

Board of Directors Regular Meeting

September 27, 2023

Station 70 Volunteer Assn Bldg

14815 Olympic Drive

Clearlake, CA 95422

Vice-Chairperson Watson called the meeting to order at 1600 hours.

Directors present: Director Benson, Director Dean, Director Moore, Director Scovel, Director Snyder, Vice-Chairperson Watson.

Employees present: Fire Chief Sapeta, Battalion Chief Hill, Fire Marshal Lancaster, Financial Analyst Rivas, Finance Assistant Franklin, Captain Inman, Firefighter Isom, EMT Rubash, Engineer Vinyard.

Others present: The Lombardi family, Elizabeth Larson.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Board Director Requests for Teleconferencing:

- None.

Special Agenda Items:

- None.

Consent Items:

- Director Moore made a motion to approve the minutes from the August 23, 2023, regular meeting. Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Snyder made a motion to approve the warrant register and pay the bills for August 2023. Director Scovel seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Chief's Report:

- Fire Chief Sapeta provided an update on recent calls for service. It has been an active month. There were a couple fires including a multi-structure fire on 13th St and a wildfire near the cemetery. Luckily, the fire near the cemetery was under an acre.
- Fire Chief Sapeta provided an update on the LGFCA meeting. They will be signing a 3-year contract for a medical director out of Humboldt County. Dr. Penman will be overseeing the ordering of narcotics.
- Fire Chief Sapeta provided an update on the EMS Pathways committee. They are looking at using Mendocino College for the EMT program at Lower Lake High School. Battalion Chief Hill is working on a curriculum that will be offered to the seniors this year.
- Fire Chief Sapeta provided an update on the Lake County Cannabis Task Force meetings. There hasn't been much going on regarding the Cannabis Task Force.

- Fire Chief Sapeta reported that he and Chief Ciancio are making good headway on the animal evacuation program. The Risk Reduction Authority potentially has some grant funding to use the fairgrounds for a large-scale evacuation of animals. The fairgrounds are typically used for the incident command base for CalFire, so they don't believe that option would be appropriate.
- Fire Chief Sapeta reported that the fire districts have received the manikins purchased by Redbud Health District. They will begin training on October 11th.
- Fire Chief Sapeta reported that a committee was established for the review and revision of the County's 2004 ambulance ordinance. The committee met on September 15th and changes are in the works.
- Fire Chief Sapeta reported that he has been trying to get a Hazmat spill response for spills that end up in the lake. They were requested to aid with a spill that happened in the Lakeport area. The Department of Water Resources gave a cache of boom material to accommodate for the spill. Through the Osprey Program and the Department of Fish and Wildlife, the District was granted \$40,000 to purchase a trailer designed for spill response. The District will need to maintain the mechanics of the trailer, but the program will replace the materials used.

Fire Marshal's Report:

- Fire Marshal Lancaster provided a project update:
 Alchemy 29 Cannabis Extraction is set to open in October. Station 65 engineers are being shown the property for pre incident planning.

 The ARCO gas station has applied for their business license and intends to break ground soon.

 Battalion Chief Hill and Fire Marshal Lancaster met with Huttopia Glamping regarding access issues for medical aids. Those issues were resolved.

 Konocti Gardens is still seeking temporary occupancy in October.

 Oak Villa is set to get final occupancy in October for all buildings.
- Fire Marshal Lancaster reported she is exploring various grants with various agencies. The focus of the grants would be vegetation abatement in Panorama Rd, Dam Rd, Carter Ln, and various areas of the Avenues.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- None.

AD HOC Committee Reports:

- Director Watson made a motion to dissolve the 2023/2024 Budget Committee. Director Snyder seconded the Motion. Motion passed.
 Ayes: 6
 Noes: 0
 Absent: 1

Regular Agenda Items:

- Director Watson read the Proclamation for Robert Lombardi for his bravery and heroism. Fire Chief Sapeta presented Mr. Lombardi with a Lake County Fire Chief's Association challenge coin.
- Director Watson read the Proclamation for Years of Service for Phil Staehle.
- Director Moore made a motion to consider and adopt Resolution No. 23-0901 to Appropriate Reserves/Designations for the Purchase of 2 Ambulance Chassis for a total of \$130,271.62
Director Dean seconded the Motion.
Motion passed by roll call vote.
Ayes: Benson, Dean, Moore, Scovel, Snyder, Watson
Noes: None
Absent: Loustalot
Abstain: None
- Director Snyder made a motion to consider and approve to waive the bidding process for 2 Leader ambulance boxes as standard equipment list and authorize the Fire Chief to sign the contract in the amount not to exceed \$235,000 each as authorized in Resolution No. 23-0101.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Snyder made a motion to consider and approve to waive the bidding process for 3 Stryker gurneys as a sole source vendor and authorize the Fire Chief to sign the purchase order in the amount of \$106,558.35.
Director Watson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Snyder made a motion to consider and adopt Resolution No. 23-0902 to Appropriate Reserves/Designations for 2023/2024 Budget Purchases in the amount of \$155,462.
Director Watson seconded the motion.
Motion passed by roll call vote.
Ayes: Benson, Dean, Moore, Scovel, Snyder, Watson
Noes: None
Absent: Loustalot
Abstain: None
- Director Watson made a motion to consider and award Bid No. 23/24-01 to OHD for a quantitative respiratory FIT test machine.
Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Old Business:

- Discussion ensued regarding the Board composition updates. LAFCO will consider a resolution approving an amendment to the 2001 consolidation. Any new amendments moving forward will be subject to election laws.

New Business:

- Director Watson discussed having the location for the monthly Board meetings to be held in the Volunteer Association building and to put it on next month's agenda.

Good of the Order:

- Director Watson praised the work of Fire Marshal Lancaster.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1632 hours.

Attest:



Miasha Rivas, Clerk of the Board