

LAKE COUNTY FIRE PROTECTION DISTRICT

Board of Directors Regular Meeting

July 26, 2023

Lake County Fire Station 70 Dayroom
14815 Olympic Drive
Clearlake, CA 95422

Chairperson Loustalot called the meeting to order at 1600 hours.

Directors present: Director Benson, Director Dean, Director Moore, Director Scove, Director Snyder, Director Watson, Chairperson Loustalot.

Employees present: Financial Analyst Rivas, Finance Assistant Franklin, Battalion Chief Hill, Fire Chief Sapeta, Fire Marshal Lancaster, Captain Shields (1620).

Others present: Patty Diener, Marty Aarreberg, Bruno Sabatier.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Board Director Requests for Teleconferencing:

- None.

Special Agenda Items:

- Citizen's input – Marty Aarreberg thanked the fire department for their participation in Eastlake Elementary's field day for the last day of school.

Consent Items:

- Director Watson made a motion to approve the minutes from the June 28, 2023 regular meeting. Director Snyder seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0
- Director Watson made a motion to approve the warrant register and pay the bills for June 2023. Director Snyder seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0

Chief's Report:

- Fire Chief Sapeta provided an update on recent calls for service. The District had approximately 360 calls since last month's Board meeting. Fire Chief Sapeta commended Battalion Chief Hill on his management of operations during the structure fire on 3rd St.
- Fire Chief Sapeta provided an update on the LCFCA meeting. The Chiefs sent a letter to Public Health to request funding for a controlled substance Medical Director for the next 3 years. An additional request was made to Public Health to increase the current EMS Liaison from part-time to full-time.
- Fire Chief Sapeta reported that LCFCA continues to meet with Adventist Health Clearlake and Sutter Lakeside Health to address current and future IFTs and Priority Ones. The hospitals are looking at a provider to contract with but can't do so until the County ambulance ordinance is changed.

- Fire Chief Sapeta provided an update on the Lake County Cannabis Task Force. Kelseyville Fire and Lake County Fire Protection District will be the only ones issuing operational permits. They will be enforcing the removal of temporary buildings at 180 days. If the buildings are not removed after the 180 days, the applicant will be responsible for the full mitigation fees.
- Fire Chief Sapeta reported that he is preparing for the Insurance Service Organization audit. The last audit was in 2014 with a revision in 2017, dropping the rating from a 6X-6Y to a 5-5Y. The audit is scheduled for August 4, 2023.
- Fire Chief Sapeta reported that he and Chief Ciancio met with Helen Owen regarding establishing a formal organization for large animal evacuations. They would have approved clearance ID tags for access to restricted areas.
- Fire Chief Sapeta reported that the services for Ronnie Boyd will be held on July 29, 2023 at the Lake County Fairgrounds. Following the services there will be a semi-private celebration of life at Station 70.
- Fire Chief Sapeta provided an update regarding the Lower Lake High School modernization project that will result in a rebuild of 8 new classrooms, as well as, variety of administrative offices. It will cost approximately \$14 million and is currently on track to move forward.
- Fire Chief Sapeta provided an update on the 30-acre project behind Tractor Supply. Operation Get Ready was cancelled due to the weather. Fire Chief Sapeta coordinated with Northshore Fire Protection Fuels Crew to begin abatement along the Dam Road corridor behind McDonalds.
- Fire Chief Sapeta reported that the Redbud Health District awarded \$67,000 for an ALS/BLS manikin for each of the fire districts. This was the same group that awarded \$135,000 for the 5-year Tablet Command project.

Fire Marshal's Report:

- Fire Marshal Lancaster reported that she has been collaborating with County Code Enforcement to address areas in the County portions of our District that have the potential for significant loss of life if a substantial wildfire were to occur. They are starting with 20 parcels from Point Lakeview to Anderson Rd. This area was identified after community complaints, as well as, concerns from suppression staff. They plan to be more strict next year.
- Fire Marshal Lancaster reported that she has submitted an edited draft of the LCFPD fire code ordinance to the Fire Chief's Association for their comment and review. She hopes to have this finalized before the next Board meeting so it can go to the County Board of Supervisors for approval, and then it will be submitted to the California Building Standard Commissions. She has been working with Paul Blues from Kelseyville Fire along with the County Building Official.
- Fire Marshal Lancaster provided an update on recent projects. Konocti Gardens has been making progress on their water main. They have maintained the required access throughout their jobsite. Oak Villa is on track to be finished in October. Huttopia glamping at Six Sigma Winery is finished and open. The plans for the new ARCO gas station are in review. The proposed new glamping site at 18300 Morgan Valley Rd was approved by the County to move forward.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- The Board acknowledged the Smith & Newell Communication with Those Charged with Governance During Planning.

- The Board acknowledged the Smith & Newell Engagement Letter for the 2022/2023 annual financial audit.

AD HOC Committee Reports:

- 2023/2024 Budget Committee – Director Benson had nothing to report.

Regular Agenda Items:

- Director Watson read the Proclamation for Years of Service for Phil Staehle.
- Director Watson read the Proclamation for Years of Service for Richard Fræborn.
- Director Watson read the Proclamation for Years of Service for Ronnie Boyd.
- Director Moore made a motion to consider and approve the Agreement for Dispatch Services between Kelseyville Fire Protection District, Lake County Fire Protection District, Lakeport Fire Protection District, Northshore Fire Protection District for CALFire dispatch services and authorize the Fire Chief to sign. The agreement shall be for Lake County Fire Protection District's proportionate share of the total calls, notifications or requests for incidents not to exceed total CALFire contract amounts: FY23/24 \$843,630, FY24/25 \$885,811 & FY25/26 \$930,102.
Director Benson seconded the motion.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0

Old Business:

- None.

New Business:

- Director Snyder made a motion to get another opinion from Ryan Jones and table the discussion of Incompatibility of Office – D. Loustalot until the August meeting.
Director Benson seconded the motion.
Marty Aarreberg made public comment regarding the matter.
Motion passed.
Ayes: 7
Noes: 0
Absent: 0
- Discussion occurred regarding the Board of Directors Policy and Procedures Manual Article 2.1 Basis of Authority.


Good of the Order:

- Director Snyder wanted to do a mental health check-in and thank everyone for their services.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1649 hours.

Attest:



Miasha Rivas, Clerk of the Board

