

# LAKE COUNTY FIRE PROTECTION DISTRICT

## Board of Directors Regular Meeting

May 24, 2023

Lake County Fire Station 70 Dayroom  
14815 Olympic Drive  
Clearlake, CA 95422

Vice-Chairperson Watson called the meeting to order at 1600 hours.

Directors present: Director Benson, Director Dean, Director Scovel, Director Snyder, Director Watson.

Employees present: Financial Analyst Rivas, Finance Assistant Franklin, Battalion Chief Hill, Firefighter Isom, Fire Marshal Lancaster (1608).

Others present: None.

### **Pledge of Allegiance**

**A moment of silence for our brother and sister fallen firefighters.**

### **Board Director Requests for Teleconferencing:**

- None.

### **Special Agenda Items:**

- Citizen's input – None.

### **Consent Items:**

- Director Snyder made a motion to approve the minutes from the April 26, 2023 regular meeting. Director Benson seconded the motion.  
Motion passed.  
Ayes: 5  
Noes: 0  
Absent: 2
- Director Dean made a motion to approve the warrant register and pay the bills for April 2023. Director Benson seconded the motion.  
Motion passed.  
Ayes: 5  
Noes: 0  
Absent: 2

### **Chief's Report:**

- Battalion Chief Hill provided an update on recent calls for service. The District had its first wildland fire of the season. The firefighters were able to keep it from getting big.
- Battalion Chief Hill provided an update on the LCFCA meeting. The County's EMS RFP is on hold until further notice.
- Battalion Chief Hill reported that LCFCA facilitated additional meetings with Adventist Health Clearlake and Sutter Lakeside Health to address current and future IFTs and Priority Ones. They have established a new committee to develop an EMS pathway for the local community members and high school kids with EMT training and direct job placement into either the fire service or hospitals.

- Battalion Chief Hill provided an update on the Lake County Cannabis Task Force. LCFCA continues to work on a resolution for ag exempt and temporary buildings for cannabis operations. They will be issuing annual operational permits and enforcing the removal of temporary buildings at 180 days.
- Battalion Chief Hill reported that the Community Awareness program has made a positive impact.
- Battalion Chief Hill provided an update on the Station 65 landscaping project. The turf is finished, and they will be working on putting up a pergola by next year.
- Battalion Chief Hill reported that Fire Chief Sapeta and Chief Ciancio will be meeting with the City of Clearlake to discuss animal care and control resources in the event of an evacuation of community members and their animals.
- Battalion Chief Hill reported that the District had a successful hiring process.

**Fire Marshal's Report:**

- The Board acknowledged the Fire Marshal's report.

**Volunteer Association Input and Comments:**

- None.

**Employee Input and Comments:**

- None.

**Communications:**

- None.

**AD HOC Committee Reports:**

- 2023/2024 Budget Committee – Director Benson had nothing to report.

**Regular Agenda Items:**

- Resolution No. 23-0401 Increasing Reserves as a Result of Participated in the State Intergovernmental Transfer Program in the amount of \$1,251,930 was tabled until the special meeting scheduled for Wednesday, May 31<sup>st</sup> 2023 due to not having a 4/5 vote.
- Director Watson made a motion to consider and adopt Resolution No. 23-0501 Establishing the Fiscal Year 2023/2024 Appropriations Limit.  
Director Snyder seconded the motion.  
Motion passed by roll call vote.  
Ayes: Benson, Dean, Scovel, Snyder, Watson  
Noes: None  
Absent: Loustalot, Moore  
Abstain: None
- Director Snyder made a motion to consider and adopt Resolution No. 23-0502 Amending the Master Fee Schedule Ordinance No. 2019-1201.  
Director Watson seconded the motion.  
Motion passed by roll call vote.  
Ayes: Benson, Dean, Scovel, Snyder, Watson  
Noes: None  
Absent: Loustalot, Moore  
Abstain: None

- Director Snyder made a motion to consider and adopt the 2023/2024 Recommended Budget. Director Benson seconded the motion. Motion passed by roll call vote.  
Ayes: Benson, Dean, Scovel, Snyder, Watson  
Noes: None  
Absent: Loustalot, Moore  
Abstain: None
- Director Benson made a motion to consider and adopt revisions to Lexipol Policy '1027 Uniform Regulations. Director Watson seconded the motion. Motion passed.  
Ayes: 5  
Noes: 0  
Absent: 2

**Old Business:**

- None.

**New Business:**

- The Board would like to continue the review of the Board of Director's Policy and Procedures Manual to June's meeting.

**Good of the Order:**

- Director Watson thanked Battalion Chief Hill for stepping in during Fire Chief Sapeta's absence.

**Adjournment:**

- The regular meeting of the Board of Directors adjourned at 1622 hours.

**Attest:**

  
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Miasha Rivas, Clerk of the Board

