

# LAKE COUNTY FIRE PROTECTION DISTRICT

## Board of Directors Regular Meeting

April 26, 2023

Lake County Fire Station 70 Dayroom

14815 Olympic Drive

Clearlake, CA 95422

Vice Chairperson Watson called the meeting to order at 1600 hours.

Directors present: Director Benson, Director Dean, Director Moore, Director Watson.

Employees present: Financial Analyst Rivas, Finance Assistant Franklin, Battalion Chief Hill, Fire Chief Sapeta, Fire Marshal Lancaster.

Others present: None.

### **Pledge of Allegiance**

**A moment of silence for our brother and sister fallen firefighters.**

### **Board Director Requests for Teleconferencing:**

- None.

### **Special Agenda Items:**

- Citizen's input – None.

### **Consent Items:**

- Director Moore made a motion to approve the minutes from the March 22, 2023 regular meeting. Director Dean seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 2
- Director Benson made a motion to approve the warrant register and pay the bills for March 2023. Director Moore seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 2

### **Chief's Report:**

- Fire Chief Sapeta provided an update on recent calls for service. In the 2022 calendar year, Lake County Fire Protection District ran 5,463 calls for service which equals to about 15 calls every 24 hours. The District runs about 40% of the calls for the county.
- Fire Chief Sapeta provided an update on the LCFCA meeting. The County's EMS RFP is on hold until further notice.
- Fire Chief Sapeta provided an update on the Lake County Cannabis Task Force. They continue to work on a resolution for ag-exempt and temporary buildings for cannabis operations. The County has added a signature line on permits for fire district approval.

- Fire Chief Sapeta reported that LCFCA facilitated a meeting with Adventist Health Clearlake and Sutter Lakeside Health to address current and future IFT's and Priority Ones. The goal was to get some resolution to the various shortfalls.
- Battalion Chief Hill provided an update on the Station 65 landscaping project. It is moving along nicely. They removed the trees and lawn. The cement slab has been poured and stamped. Point Lakeview Rock & Redi-Mix donated the cement for the slab and Dave Deakins donated labor.
- Fire Chief Sapeta reported that he and Chief Ciancio attended an Op Area Coordinators meeting and discussed the auto mutual aid plan for this summer. Reach 80 will be contracted for bucket operations so it can be used for fire suppression.

#### **Fire Marshal's Report:**

- Fire Marshal Lancaster reported that she & Code Enforcement went to a multi-family dwelling known as Lakeshore Apartments. There were several violations that posed an imminent danger. The apartments were red tagged. A total of 15 adults and 0 children were relocated. It is the landlord's responsibility to find the occupants temporary housing.
- Fire Marshal Lancaster reported that the Oak Villa Apartments on Burns Valley Rd are on track to be completed by this October.
- Fire Marshal Lancaster reported that Konocti Gardens on Old Hwy 53 is no longer on hold from continuing buildings 4, 5 and 6. They have addressed all issues and is set to continue.
- Fire Marshal Lancaster reported that she has started the State Mandated Inspections at Konocti Unified School District and has seen a significant improvement from last year's inspections.
- Fire Marshal Lancaster reported that Firefighter Frazier is going to be helping set up a District Instagram and YouTube for District statistics and community outreach.

#### **Chaplain's Report:**

- Director Watson made a motion to remove the Chaplain's Report from the Board agenda at the request of Chaplain Gravesen due to confidentiality.  
Director Benson seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 2

#### **Volunteer Association Input and Comments:**

- None.

#### **Employee Input and Comments:**

- Battalion Chief Hill reported that E7011 should be back in service by next week.
- Battalion Chief Hill reported that New E 6511 has been at the paint shop for about 3 weeks. It is expected be in service by July 1<sup>st</sup>.

#### **Communications:**

- None.

#### **AD HOC Committee Reports:**

- 2023/2024 Budget Committee – Director Benson reported that they met with Fire Chief Sapeta and Financial Analyst Rivas and no changes were necessary.

**Regular Agenda Items:**

- Director Watson preformed the second reading in title only of the amendment to Ordinance No. 2023-0101 Amending the Fire Safety Ordinance of the Lake County Fire Protection District to Adopt by Reference and Amend Selected Provisions, Chapters and Appendices of the California Fire Code; to Adopt Local Findings; and to Make Technical and Administrative Revisions to the Fire Safety Ordinance.
- Director Moore made a motion to consider and adopt the amendment to Ordinance No. 2023-0101 Amending the Fire Safety Ordinance of the Lake County Fire Protection District to Adopt by Reference and Amend Selected Provisions, Chapters and Appendices of the California Fire Code; to Adopt Local Findings; and to Make Technical and Administrative Revisions to the Fire Safety Ordinance.  
Director Benson seconded the motion.  
Motion passed by roll call vote.  
Ayes: Benson, Dean, Moore, Watson  
Noes: None  
Absent: Loustalot, Snyder  
Abstain: None
- Resolution No. 23-0401 Increasing Reserves as a Result of Participated in the State Intergovernmental Transfer Program in the amount of \$1,251,930 was tabled until the May meeting due to not having 2/3 vote.
- Director Watson made a motion to consider and approve the surplus of vacant land located at:  
1) 6239 36<sup>th</sup> Avenue, Clearlake  
2) 3478 Oleander Street, Clearlake  
3) 13890 Sonoma Avenue, Clearlake  
Director Moore seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 2

**Old Business:**

- None.

**New Business:**

- Director Watson made a motion to consider and appoint Craig Scovel for the position of Board Director.  
Director Dean seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 2


**Good of the Order:**

- Fire Chief Sapeta mentioned that he and Financial Analyst Rivas were looking at the possibility of a new station in the airport proximity, 5 or 10 years down the road.

**Adjournment:**

- The regular meeting of the Board of Directors adjourned at 1623 hours.

**Attest:**

  
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Miasha Rivas, Clerk of the Board

