

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
707-994-2170 PHONE 707-994-4861 FAX

Board of Directors Regular Meeting

March 22, 2023

Located at Lower Lake High School Library
9430 Lake Street
Lower Lake, CA 95457

Chairperson Loustalot called the meeting to order at 1731 hours.

Directors present: Director Benson, Director Dean, Director Moore, Director Watson, Director Snyder, Chairperson Loustalot.

Employees present: Fire Chief Sapeta, Financial Analyst Rivas, Finance Assistant Franklin, Fire Marshal Lancaster, Engineer Swan.

Others present: None.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Board Director Requests for Teleconferencing:

- None.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Director Watson made a motion to approve the minutes from the February 22, 2023 regular meeting. Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to approve the warrant register and pay the bills for February 2023. Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0

Chief's Report:

- Fire Chief Sapeta provided an update on recent calls for service. During the recent storm events the crews ran 92 storm related calls in a 72 hour period. There was a total of 153 calls generated during the storm.
- Fire Chief Sapeta provided an update on the LCFCA meeting. They discussed AP Triton and the need for additional data collection.

- Fire Chief Sapeta reported that he facilitated a 2 day Hospital Decontamination training. On March 30th they will be doing a full-scale exercise.
- Fire Chief Sapeta provided an update on the Cannabis Task Force meeting. There are additional items being discussed including potential zone changes to support additional cannabis dispensaries. They want to ensure that their definitions are in line with the State.
- Fire Chief Sapeta provided an update on the Community Awareness program to address 911 super utilizers. The program has been doing good. They will monitor patients as they leave the program to assist with ensuring they don't fall back in the same pattern.
- Fire Chief Sapeta reported that Station 65 received a new dispatch alert system.
- Fire Chief Sapeta provided an update on the Station 65 landscaping project. Thanks to the Lower Lake Action Committee, they have a bench to add to the new landscaping. The hope is to have it completed by Memorial Day weekend,
- Fire Chief Sapeta reported on the recent sewage spill. Multiple agencies are working to decontaminate the area.
- Fire Chief Sapeta reported that they have successfully graduated 5 EMS personnel to Entry Firefighters using the in-house firefighter training program.
- Fire Chief Sapeta reported that he attended the FDAC conference. They discussed the different marketing strategies, and how they differ amongst the generations.

Fire Marshal's Report:

- Fire Marshal Lancaster read her report in its entirety.

Chaplain's Report:

- None.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- None.

AD HOC Committee Reports:

- 2023/2024 Budget Committee – Chairperson Loustalot reported that they will be meeting shortly and will have an update for next month's meeting.

Regular Agenda Items:

- Director Watson made a motion to consider and adopt Resolution No. 23-0305 Adjusting Ordinance 2016-1001 Cost Per Benefit Unit for FY2023/24 to \$4.93.
Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Benson, Dean, Moore, Watson, Snyder, Loustalot
Noes: None
Absent: None
Abstain: None
- Director Watson made a motion to consider and adopt Resolution No. 23-0306 Authorizing Participation In and Approving the Amended and Restated Joint Exercise of Powers Agreement of the Fire Risk Management Services Joint Powers Authority.
Director Benson seconded the motion.
Motion passed by roll call vote.
Ayes: Benson, Dean, Moore, Watson, Snyder, Loustalot
Noes: None
Absent: None
Abstain: None
- Chairperson Loustalot preformed the first reading in title only of the amendment to Ordinance No. 2023-0101 Amending the Fire Safety Ordinance of the Lake County Fire Protection District to Adopt by Reference and Amend Selected Provisions, Chapters and Appendices of the California Fire Code; to Adopt Local Findings; and to Make Technical and Administrative Revisions to the Fire Safety Ordinance.
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 103 Policy Manual.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 406 Fireworks Displays.
Director Snyder seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 616 Live Fire Training.
Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 800 Records Management.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0

- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 801 Release of Records.
Director Snyder seconded the motion.
The Board would like to see all Public Record Requests logged.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 900 Illness and Injury Prevention Program.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 903 Communicable Diseases.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 908 Respiratory Protection Program.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 909 Personal Alarm Devices.
Director Snyder seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Moore made a motion to consider and adopt amendments to Lexipol Policy 910 Health and Safety Officer.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Moore made a motion to consider and adopt amendments to Lexipol Policy 915 Personal Protective Equipment.
Director Dean seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0

- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 1012 Discriminatory Harassment.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 1017 Personnel Records.
Director Snyder seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 1019 Wellness and Fitness.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 1034 Line-of-Duty Deaths.
Director Dean seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- Director Watson made a motion to consider and adopt amendments to Lexipol Policy 1038 Family and Medical Leave.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 0
- The Board was unable to consider and appoint the Board Director Vacancy due to no applicants.

Old Business:

- None.

New Business:

- Director Moore made a motion to eliminate teleconferencing.
Director Benson amended the motion to eliminate teleconferencing for Board Directors but continue the teleconferencing option for the public.
Chairperson Loustalot seconded the motion.
Motion Passed.
Ayes: 6
Noes: 0
Absent: 0
- The Board discussed annual reports and putting the District's accomplishments and achievements on the website. They discussed possibly doing a quarterly report and then a final report at year end. This report would be both electronic, as well as, published.

- The Board discussed the potential of a County ordinance for small parcels.

Good of the Order:

- Director Watson mentioned the Volunteer Association Awards Dinner is next month and it would be nice if everyone tried to attend.

Closed Session:

- As per Government Code Sec. 54957.6, the Board of Directors met in closed session for Public Employee Evaluation. Title: Fire Chief.
- The Board convened into closed session at 1831 hours.
- The Board reconvened from closed session at 1856 hours. No action was taken.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1857 hours.

Attest:



Miasha Rivas, Clerk of the Board