

LAKE COUNTY FIRE PROTECTION DISTRICT

Board of Directors Regular Meeting

February 22, 2023

Lake County Fire Station 70 Dayroom

14815 Olympic Drive

Clearlake, CA 95422

Vice Chairperson Watson called the meeting to order at 1600 hours.

Directors present: Director Ballard, Director Benson, Director Dean, Director Moore, Director Watson, Director Snyder.

Employees present: Financial Analyst Rivas, Finance Assistant Franklin, Battalion Chief Hill, Fire Chief Sapeta, Fire Marshal Lancaster, Captain Inman, Firefighter Isom.

Others present: Bruno Sabatier (Via GTM).

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Board Director Requests for Teleconferencing:

- None.

Board Agenda Changes:

- Director Watson made a motion pursuant to Government Code §54954.2 to add Director Ballard's Letter of Resignation to the top of the Regular Agenda Items as the letter was not received by District staff until Monday February 20, 2023 which is subsequent to the agenda being posted on 72 hours' notice. This item is time sensitive and required by Government to appoint the vacancy within 60 days. Director Snyder seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Watson made a motion to accept Director Ballard's Letter of Resignation with the amendment to the date to show February 22, 2023 and to direct staff to post the vacancy.
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Director Benson made a motion to approve the minutes from the January 25, 2023 regular meeting. Director Snyder seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

- Director Dean made a motion to approve the warrant register and pay the bills for January 2023. Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Chief's Report:

- Fire Chief Sapeta provided an update on recent calls for service. There has been an increase in medical calls.
- Fire Chief Sapeta provided an update on the LCFCA meeting. They are about 70 percent done with the data entry for AP Triton.
- Fire Chief Sapeta provided an update on the Command Tablet App. There are some difficulties with Napa County getting onboard. The contract won't be signed until the system is online.
- Fire Chief Sapeta provided an update on the Lake County Cannabis Task Force. They have not made any further progress with resolving the issues with the Ag-Exempt buildings or Hoop Houses. The County added an exemption to their Public Resource Code 4290-4291, but the California Fire Code doesn't allow the exemption, and the County cannot be less strict than the state.
- Fire Chief Sapeta provided an update on the Community Awareness program to address 911 super utilizers. The program has been doing good. There are currently 9 people in the system. They will monitor them as they leave the program.
- Fire Chief Sapeta provided an update on the new ambulances and engine. The OES engine is getting the new lights put in and then it will get repainted. It should be in service by the end of the fiscal year. The new ambulances' cab and chassis have been delayed, but they have moved forward with building the boxes.
- Fire Chief Sapeta provided an update on the Station 65 landscaping project. They have been looking at a faux grass. They won't be putting in a new tree but maybe a gazebo. The goal is to have this project done by the Memorial Day Parade.
- Fire Chief Sapeta reported that he will be doing a 2-day training with Adventist Health Clearlake. It is a Mass Decontamination MCI Exercise.
- Fire Chief Sapeta reported that the County is predicted to have some significant snowfall. Caltrans will close off Glasgow Grade if cars start sliding.
- Fire Chief Sapeta reported that May 12th is Lake County's Fallen Responders Memorial.

Fire Marshal's Report:

- Fire Marshal Lancaster reported that she has started the annual state mandated inspections of schools, hotels, and apartment complexes. She will prepare a report on how many state mandated buildings are in the District and their level of compliance.
- Fire Marshal Lancaster reported that the Arco gas station has officially submitted plans to the City and will be submitting to us shortly. The new gas station will be by Starbucks off of Dam Rd.
- Fire Marshal Lancaster provided an update on Konocti Gardens and Oak Villa apartment complexes. They are both in the process of installation and inspections of the sprinkler systems. These apartment complexes will add a combined total of 184 new apartments. All of the buildings are 3 stories with 6 of the apartments being 4-bedroom units.

Chaplain's Report:

- None.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- The Board acknowledged the Smith & Newell communication with those charged with governance at the conclusion of audit.

AD HOC Committee Reports:

- None.

Regular Agenda Items:

- Director Watson made a motion to consider and adopt Resolution No. 23-0301 Making Finding and Requesting the County of Lake to Implement Fire Mitigation Fees Pursuant to the Lake County Fire Mitigation Fee Ordinance.
Director Dean seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Benson, Dean, Moore, Watson, Snyder
Noes: None
Absent: Loustalot
Abstain: None
- Director Snyder made a motion to consider and adopt Resolution No. 23-0302 Appropriating Reserves/Designations for the Ground Emergency Medical Transport Quality Assurance Fees in the amount of \$24,528.
Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Benson, Dean, Moore, Watson, Snyder
Noes: None
Absent: Loustalot
Abstain: None
- Director Benson made a motion to consider and adopt Resolution No. 23-0303 Appropriating Reserves/Designations for the Purchase of Medical Equipment in the amount of \$84,087.
Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Benson, Dean, Moore, Watson, Snyder
Noes: None
Absent: Loustalot
Abstain: None

- Director Snyder made a motion to consider and adopt Resolution No. 23-0304 Appropriating Reserves/Designations for the Purchase of a Bauer Compressor in the amount of \$72,803. Director Benson seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Benson, Dean, Moore, Watson, Snyder
Noes: None
Absent: Loustalot
Abstain: None
- Director Watson appointed Chairperson Loustalot and Director Benson to the 2023/2024 Budget Ad Hoc Committee.
There were no objections.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Old Business:

- None.

New Business:

- Financial Analyst Rivas reviewed the Brown Act Refresher and Teleconferencing rules with the Board. The Board would like Teleconferencing on next month's agenda for discussion.
- Director Snyder congratulated Director Ballard on the success of his business and thanked him for his time serving on the Board.

Good of the Order:

- Director Watson mentioned that there have been a lot of deaths lately and to reach out to the crew to make sure they are okay.

Closed Session:

- The Board convened into closed session at 1648 hours.
- The Board reconvened from closed session at 1706 hours.
- As per Government Code Sec. 54957.6, the Board of Directors met in closed session for Public Employee Evaluation. Title: Fire Chief. No action was taken.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1707 hours.

Attest:



Miasha Rivas, Clerk of the Board