

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
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Board of Directors Regular Meeting

January 25, 2023
Lake County Fire Station 70 Dayroom
14815 Olympic Drive
Clearlake, CA 95422

Chairperson Snyder called the meeting to order at 1600 hours.

Directors present: Director Ballard, Director Benson, Director Dean, Director Loustalot, Director Watson, Chairperson Snyder.

Employees present: Financial Analyst Rivas, Finance Assistant Franklin, Battalion Chief Hill, Fire Chief Sapeta, Firefighter Kruger, EMT White, Captain Shields, Firefighter Sarris.

Others present: Bruno Sabatier (Via GTM).

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Director Watson made a motion to approve the minutes from the December 14, 2022 regular meeting. Director Loustalot seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Watson made a motion to approve the warrant register and pay the bills for December 2022. Director Dean seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Chief's Report:

- Fire Chief Sapeta provided an update on recent calls for service. The call volume increased. The staff did an amazing job on the structure fire on Sonoma Ave, as well as, a high impact fatal accident on Hwy 29.
- Fire Chief Sapeta provided an update on the LCFCA meeting. During their meeting they discussed how the data for the EMS system will need to be formatted so they can move forward with the countywide EMS system study through AP Triton.

- Fire Chief Sapeta reported that the OES Prepositioned Task Force was here for the rain and wind event. The Task Force was here for a total of 8 days. There were 5 engines, 15 personnel, and 2 division group supervisors.
- Fire Chief Sapeta provided an update on the Command Tablet App. They are waiting for an agreement on the dollar value for the program. The program is being funded by the Redbud Health Board.
- Fire Chief Sapeta provided an update on the Lake County Cannabis Task Force. Paul Bleuss has done an amazing job for both State and Federal regulations. There were a series of documents to review regarding Ag exempt and temporary buildings, which both Fire Chief and Paul Bleuss agreed to not vote on.
- Fire Chief Sapeta provided an update on the Community Awareness program to address 911 super utilizers. The program has been doing good. Through Hope Rising, they have around 12 healthcare workers.
- Fire Chief Sapeta reported that they had to remove a tree at Station 65 due to damage to the septic system and concrete pad.
- Captain Shields provided an update on the new ambulances and engine. They picked up the OES engine in December and are working to get it into service. He hopes to have the engine in service by June at Station 65. The drawings and contract were finalized for the new ambulances. They can potentially be done by the end of the calendar year.

Fire Marshal's Report:

- Fire Chief Sapeta acknowledged the Fire Marshal report and added an update to Konocti Gardens. The project is overbudget. The City is currently looking for some additional funding to help them out. The fear is that if the property is left vacant, it is probable that the homeless will occupy it.
- Battalion Chief Hill reported that they meet with the City once a month. These meetings are to ensure that everyone is on the same page and there is no disconnect between the City and LCFPD. Since the start of these meetings everything has been running smoothly.

Chaplain's Report:

- None.

Volunteer Association Input and Comments:

- Battalion Chief Hill reported that there was no Volunteer Association meeting held in January.

Employee Input and Comments:

- None.

Communications:

- None.

AD HOC Committee Reports:

- None.

Good of the Order:

- Firefighter Paramedic Christopher Kruger was sworn in by Chairperson Snyder and Fire Chief Sapeta preformed the badge pinning.

- Financial Analyst Rivas delivered the Oath of Office to Director Ballard, Director Benson, Director Loustalot, Chairperson Snyder and Director Watson.

Regular Agenda Items:

- Director Watson made a motion to nominate Jim Freeman to represent Independent Special Districts on the Local Agency Formation Commission (LAFCO).
Director Benson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Watson nominated Director Loustalot for Board Chairperson.
There were no objections.
Director Loustalot appointed Board Chairperson.
- Director Loustalot nominated Director Watson for Board Vice-Chairperson.
There were no objections.
Director Watson appointed Board Vice Chairperson.
- Director Watson made a motion to consider and adopt Resolution No. 23-0101 Authorizing the Purchase of 2 New Ambulance Boxes, not to exceed \$235,000 each, and authorize the Fire Chief to enter into and execute purchase agreements and any other necessary tasks related to purchasing the equipment and putting the ambulances in service.
Director Loustalot seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Benson, Dean, Loustalot, Watson, Snyder
Noes: None
Absent: Moore
Abstain: None
- Director Watson made a motion to consider and adopt Resolution No. 23-0102 Canceling Reserves for Participation in the State Intergovernmental Transfer Program in the amount of \$447,597.
Director Benson seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Benson, Dean, Loustalot, Watson, Snyder
Noes: None
Absent: Moore
Abstain: None
- Director Benson made a motion to consider and adopt Resolution No. 23-0103 Appropriating Reserves/Designations for the Ground Emergency Medical Transport Quality Assurance Fees in the amount of \$71,442.
Director Loustalot seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Benson, Dean, Loustalot, Watson, Snyder
Noes: None
Absent: Moore
Abstain: None
- Director Watson made a motion to consider and approve to waive the formal bidding process, pursuant to Lake County Fire Protection District Lexipol Policy 214.6, as it is not in the public's interest due to the unique nature of goods or service; and approve the purchase of 1 Lucas device in the amount of \$26,986.31.
Chairperson Snyder seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

- Director Watson made a motion to consider and approve to waive the formal bidding process, pursuant to Lake County Fire Protection District Lexipol Policy 214.6, as it is not in the public's interest due to the unique nature of goods or service; and approve the purchase of 1 LP-15 device in the amount of \$51,941.77

Director Loustalot seconded the motion.

Motion passed.

Ayes: 6

Noes: 0

Absent: 1

Old Business:

- None.

New Business:

- None.

Closed Session:

- The Board convened into closed session at 1634 hours.
- The Board reconvened from closed session at 1646 hours.
- As per Government Code Sec. 54957.6, the Board of Directors met in closed session for Public Employee Evaluation. Title: Fire Chief. No action was taken.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1646 hours.

Attest:



Miasha Rivas, Clerk of the Board