

# LAKE COUNTY FIRE PROTECTION DISTRICT

## Board of Directors Regular Meeting

October 25, 2023  
Station 70 Dayroom  
14815 Olympic Drive  
Clearlake, CA 95422

Director Dean called the meeting to order at 1600 hours.

Directors present: Director Benson, Director Dean, Director Moore, Director Scovel.

Employees present: Fire Chief Sapeta, Battalion Chief Hill, Fire Marshal Lancaster, Financial Analyst Rivas, Finance Assistant Franklin.

Others present: None.

### **Pledge of Allegiance**

**A moment of silence for our brother and sister fallen firefighters.**

### **Board Director Requests for Teleconferencing:**

- None.

### **Special Agenda Items:**

- None.

### **Consent Items:**

- Director Benson made a motion to approve the minutes from the September 23, 2023, regular meeting. Director Scovel seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 3
- Director Moore made a motion to approve the warrant register and pay the bills for September 2023. Director Benson seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 3

### **Chief's Report:**

- Fire Chief Sapeta provided an update on recent calls for service. The crews did a great job on the RV fire on Burns Valley Rd. There was an incident on Hwy 20 involving a cattle trailer. There was an outpouring of resources that came together to help aid in moving the surviving cattle. He and Chief Ciancio originally associated their large animal evacuation plan to fire, but after this incident they realized how unprepared everyone is to handle events like this.
- Fire Chief Sapeta provided an update on the LCFCA meeting. They signed a 3-year contract for a controlled substance medical director, effective November 1<sup>st</sup>. The Lake County Fire Chiefs will develop a job description and present it to North Coast EMS in hopes to increase the position to a full-time status.

- Fire Chief Sapeta provided an update on the EMS Pathways committee. He and Battalion Chief Hill met with Lower Lake High School. They hope to have the first EMS class to be in the spring of 2024. It will be a hybrid class for the seniors.
- Fire Chief Sapeta reported that the training on the advanced manikins purchased by Redbud Health District was a success.
- Fire Chief Sapeta reported that Lake County Fire got a grant from Homeland Security for 2 TestFit machines. One will be housed out of Northshore Fire and the other at Lake County Fire.
- Fire Chief Sapeta reported that they were unsuccessful in their last attempt to go to Goat Mountain. It has almost been 10 years since the beginning of the project.
- Fire Chief Sapeta reported that burn permits are now available. The chiefs suggest that next season Air Quality coordinate and manage all the burn permits. Residential exemptions and lot clearing applications are no longer in the fire district's control.
- Fire Chief Sapeta provided an update on Tablet Command. They have not signed the contract yet because of communication issues. It will potentially be in Lake County by January 2024.
- Fire Chief Sapeta reported that the ECC went down for about a half hour. Luckily, there were no dropped 911 calls.

#### **Fire Marshal's Report:**

- Fire Marshal Lancaster reported that she and Chief Sapeta have been working on the CWPP (Community Wildfire Protection Plan). Vegetation abatement and wildfire defense projects will be based on areas identified in CWPP.
- Fire Marshal Lancaster reported that the fire on Sunrise Dr emphasized the urgency to extend the defensible space/vegetation abatement project from Anderson Rd to Sunrise Dr. The County agreed to work on this project and should be starting in the spring of 2024.
- Fire Marshal Lancaster reported that the District recently purchased an emergency reporting software. This will help with tracking business inspections. The system is tied in with existing incident tracking programs so the crews can look up an address and find target hazards, inspection information, and building information.
- Fire Marshal Lancaster reported that the fire ordinance should be on next month's agenda. She has had several meetings with the County and other fire chiefs around the lake. They have made edits that both the Chief Building Official and Kelseyville's fire marshal feel comfortable with. Lake County Fire and Kelseyville Fire plan to adopt the same local ordinances, and present to the County BOS together.
- Fire Marshal Lancaster reported that she has been assisting the County with state mandated inspections. Last year she had several inspectors shadow her for the school inspections. The County is responsible for the state mandated inspections in districts where inspection authority is deferred.

#### **Volunteer Association Input and Comments:**

- None.

#### **Employee Input and Comments:**

- None.

#### **Communications:**

- None.

**AD HOC Committee Reports:**

- None.

**Regular Agenda Items:**

- Director Moore requested that the consideration of changes to the meeting locations of the Lake County Fire Protection District Board of Directors meetings be tabled until next month's meeting due to lack of attendance. A general agreement of the Board was made.
- Director Benson made a motion to adopt Resolution No. 23-1001 Requesting LAFCo of Lake County to Amend the Effective Date of the Change in the Number of Board Directors. No second motion was made.  
Motion not passed.
- Director Moore made a motion to reverse Resolution No. 23-0802 Requesting the Local Agency Formation Commission (LAFCo) of Lake County to Amend the Terms and Conditions of Consolidation Relative to the Board Composition.  
Clerk of the Board Miasha Rivas advised that this item cannot be voted on since it was not posted in accordance to Brown Act.  
Motion not passed.

Director Moore asked that data be gathered regarding Board Director attendance and Directors be held accountable.

- Director Moore made a motion to table Resolution No. 23-1001 Requesting LAFCo of Lake County to Amend the Effective Date of the Change in the Number of Board Directors until next month's meeting. Director Scovel seconded the Motion.  
Motion not passed.  
Ayes: 3  
Noes: 1  
Absent: 3
- Director Moore made a motion to consider and approve the Intergovernmental Agreement Regarding Transfer of Public Funds with the California Department of Health Care Services for the 2022 service period for \$448,221.  
Director Scovel seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 3

**Old Business:**

- None.

**New Business:**

- Director Dean inquired about PG&E tree cleanup.

**Good of the Order:**

- None.

**Adjournment:**

- The regular meeting of the Board of Directors adjourned at 1637 hours.

**Attest:**

  
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Miasha Rivas, Clerk of the Board

