

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
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Board of Directors Regular Meeting

September 28, 2022

Located at Lake County Volunteer Firefighter's Assn building
14815 Olympic Drive
Clearlake, CA 95422

Chairperson Snyder called the meeting to order at 1601 hours.

Directors present: Director Dean, Director Loustalot, Director Moore, Director Watson.

Employees present: Fire Chief Sapeta, Financial Analyst Rivas, Finance Assistant Franklin, Firefighter Sarris, Battalion Chief Hill, Captain Peterson, Engineer Vinyard, Paramedic Ritchie, Paramedic Perry, EMT White.

Others present: Chaplain Graveson, Melissa Hill, Mary Benson.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Director Moore made a motion to approve the minutes from the August 24, 2022 regular meeting. Director Watson seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 2
- Director Watson made a motion to approve the warrant register and pay the bills for August 2022. Director Moore seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2

Chief's Report:

- Fire Chief Sapeta provided an update on recent calls for service. Last month they had the Tana fire. The fire was about 8-10 acres and 3 structures were lost. Due to the spotting, there were several Zonehaven activations. Luckily, the prepositioned strike team was here or the fire could have been much worse.
- Fire Chief Sapeta provided an update on the LCFCA meeting. They discussed using a program that Napa County and CALFIRE are currently using called Command Tablet. It gives each unit's Automated Vehicle Location (AVL) which helps dispatch the closest unit depending on the type of call.

- Fire Chief Sapeta reported that the Mendocino County prepositioned strike team was here for a week. This is the first time they received a dozer.
- Fire Chief Sapeta reported that the LCFCA is still searching for a Medical Director for controlled substances. If they haven't found a MD by May, they will turn it back over to Public Health and North Coast EMS.
- Fire Chief Sapeta reported that the Fire Chiefs met with Public Health and identified some of the shortfalls with the Ambulance Ordinance. The public provider shouldn't be required to do a permit process. The first RFP was put out and then cancelled after County Council read their actions.
- Fire Chief Sapeta reported that Engineer Peterson will be promoted to Captain effective October 1st.
- Fire Chief Sapeta reported that Firefighter Vinyard will be promoted to Engineer effective October 1st.
- Fire Chief Sapeta provided an update of the ongoing recruitment and retention. The District has a few potential employees in different stages of the hiring process.
- Fire Chief Sapeta reported that he and Chief Duncan from South Lake County Fire attended the Board of Supervisors meeting. They voiced their opinion on an agenda item that could change the mitigation fees and various changes to Ag exempt buildings.

Fire Marshal's Report:

- Fire Chief Sapeta read the Fire Marshal's report in its entirety.

Chaplain's Report:

- Chaplain Graveson reported that in October he will be attending a mass casualty training.
- Chaplain Graveson reported that he will be participating in this years Trunk or Treat and hopes to outdo the Police Department.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- None.

AD HOC Committee Reports:

- Director Watson made a motion to dissolve the 2022/2023 Budget Committee. Director Moore seconded the motion.
Motion Passed.
Ayes: 4
Noes: 0
Absent: 2

Good of the Order:

- Fire Chief Sapeta preformed the badge pinning of Firefighter Paramedic Sarris.
- Fire Chief Sapeta preformed the badge pinning of Fire Captain Peterson.

- Fire Chief Sapeta preformed the badge pinning of Battalion Chief Hill.

Regular Agenda Items:

- Director Watson made a motion to consider and appoint vacant Board of Directors seat to Mary Benson.
Director Loustalot seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 2
- Director Watson made a motion to write a letter of recommendation for Mary Benson.
Director Dean seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Loustalot, Moore, Watson
Noes: None
Absent: Ballard, Snyder
Abstain: None
- Director Moore made a motion to consider and approve to waive the formal bidding process for various energy upgrades for Station 70 and authorize the Fire Chief to sign the Pacific Gas and Electric Company California State Government Customers On-Bill Financial Load Agreement in the amount of \$28,285.83.
Director Watson seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 2
Abstain: 1
- Director Watson made a motion to consider and approve the Intergovernmental Agreement Regarding Transfer of Funds Contract# 21-10220 with DHCS for the 2021 IGT in the amount of \$447,383 and authorize the Board Chairperson to sign.
Director Moore seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 2
Abstain: 1
- Director Watson made a motion to consider and approve to waive the formal bidding process for the audit of residential parcels subject to the District's direct charges special tax and authorize the Fire Chief to sign the NBS Government Finance Group contract in the amount of \$31,000.
Director Dean seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 2
Abstain: 1
- Director Watson made a motion to consider and adopt revisions to the Lake County Fire Protection District Coronavirus Prevention Plan.
Director Dean seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 2
Abstain: 1

Old Business:

- None.

New Business:

- Director Dean mentioned the use of drones during fires. Fire Chief Sapeta responded that he has a verbal agreement with CALFIRE's PIO regarding the use of their drone operators.
- Director Dean commented that Cory Smith was in the newspaper commending him for being the Hero of the Year for the Cache Fire.
- Fire Chief Sapeta had CALFIRE pull a report on the number of calls per District. Director Watson inquired if the documents could be included in next month's Board Packet.
- Director Moore thanked Financial Analyst Rivas for the Board tablets.

Recess:

- The Board entered into a recess at 1642.
- The Board reconvened from recess at 1648.

Good of the Order:

- Fire Chief Sapeta preformed the badge pinning of Engineer Vinyard.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1650 hours.

Attest:



Miasha Rivas, Clerk of the Board