

# LAKE COUNTY FIRE PROTECTION DISTRICT

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## Board of Directors Regular Meeting

August 24, 2022  
Located at Lower Lake High School Library  
9430 Lake Street  
Lower Lake, CA 95457

Chairperson Snyder called the meeting to order at 1730 hours.

Directors present: Director Ballard, Director Loustalot, Director Moore, Director Watson, Chairperson Snyder.

Employees present: Fire Chief Sapeta, Financial Analyst Rivas, Finance Assistant Franklin, Fire Marshal Lancaster, Firefighter Swan, Paramedic Perry.

Others present: Chaplain Graveson, Fire Marshal Lancaster's family, Paramedic Perry's family.

### **Pledge of Allegiance**

**A moment of silence for our brother and sister fallen firefighters.**

### **Special Agenda Items:**

- Citizen's input – None.

### **Consent Items:**

- Director Watson made a motion to approve the minutes from the July 27, 2022 regular meeting. Director Ballard seconded the motion.  
Motion passed.  
Ayes: 5  
Noes: 0  
Absent: 1
- Director Watson made a motion to approve the warrant register and pay the bills for July 2022. Director Loustalot seconded the motion.  
Motion passed.  
Ayes: 5  
Noes: 0  
Absent: 1

### **Chief's Report:**

- Fire Chief Sapeta provided an update on recent calls for service. The past month has had a tremendous amount of fire activity. There are a lot of resources being dispatched to these fires.
- Fire Chief Sapeta provided an update on the LCFCA meeting. A topic of discussion was the drawdown of ambulances and concerns with Public Health. If the County reaches a critical level, it means they only have 2 ambulances available. They have the option to go to the MHOAC and request outside resources, but it would take close to 2 hours to receive assistance. In that time, they could have the problem mitigated.
- Fire Chief Sapeta reported that he is working with Northshore Fire to bring an Advanced EMT class into the County with the hopes it will help with the shortfalls in staffing.

- Fire Chief Sapeta reported that the LCFCA is still searching for a Medical Director for controlled substances. The District currently has enough controlled substances to last for 6 months.
- Fire Chief Sapeta reported that the Fire Chiefs are going to revise the outdated 2007 Ambulance Ordinance.
- Fire Chief Sapeta reported that Captain Hill will be promoted to Battalion Chief effective October 1<sup>st</sup>.
- Fire Chief Sapeta reported that he and Captain Hill will be involved in the Explorer Program with Northshore Fire and the Cub Scouts.

**Fire Marshal's Report:**

- Fire Marshal Lancaster read her report in its entirety.

**Chaplain's Report:**

- Chaplain Graveson reported that he returned from his sabbatical on August 1<sup>st</sup>. He thanked Cindy Stores for being his replacement while he was gone. He and Cindy went to a bad call in Lakeport to talk with the crews.

**Volunteer Association Input and Comments:**

- None.

**Employee Input and Comments:**

- None.

**Communications:**

- None.

**AD HOC Committee Reports:**

- 2022/2023 Budget Committee – Director Watson reported that they met last week and they have made some updates to the budget which will be voted on later in the meeting.

**Regular Agenda Items:**

- Director Watson made a motion to consider and accept the letter of resignation from Director Fults and direct the Clerk of the Board to post the vacancy.  
Director Loustalot seconded the motion.  
Motion passed with regrets.  
Ayes: 5  
Noes: 0  
Absent: 1
- Heidi Lancaster preformed the badge pinning of Fire Marshal/Firefighter Lancaster.
- Kaitlyn Labrash preformed the badge pinning of Paramedic Perry.
- Director Watson made a motion to consider and adopt the final budget for fiscal year 2022/2023.  
Director Moore seconded the motion.  
Motion passed.  
Ayes: 5  
Noes: 0  
Absent: 1

- Director Watson made a motion to consider and approve to extend the hiring list established May 3, 2021 for Apparatus Engineer for 1 year.  
Director Ballard seconded the motion.  
Motion passed.  
Ayes: 5  
Noes: 0  
Absent: 1
- Chairperson Snyder made a motion to consider and adopt Resolution No. 22-0801 Approving the Prop 4 Compliance for Fiscal Year 2021/2022.  
Director Watson seconded the motion.  
Motion passed by roll call vote.  
Ayes: Ballard, Loustalot, Moore, Watson, Snyder  
Noes: None  
Absent: Dean  
Abstain: None
- Chairperson Snyder made a motion to consider and adopt Resolution No. 22-0802 Adopting the Conflict-of-Interest Code.  
Director Loustalot seconded the motion.  
Motion passed by roll call vote.  
Ayes: Ballard, Loustalot, Moore, Watson, Snyder  
Noes: None  
Absent: Dean  
Abstain: None
- Director Watson made a motion to consider and adopt revisions to the Lake County Board of Director's Policy and Procedures Manual.  
Chairperson Snyder seconded the motion.  
Motion passed.  
Ayes: 5  
Noes: 0  
Absent: 1

**Old Business:**

- None.

**New Business:**

- None.

**Good of the Order:**

- Chairperson Snyder thanked Lower Lake High School for use of their facilities.

**Adjournment:**

- The regular meeting of the Board of Directors adjourned at 1756 hours.

**Attest:**

  
Miasha Rivas, Clerk of the Board

