

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
707-994-2170 PHONE 707-994-4861 FAX

Board of Directors Regular Meeting

April 27, 2022

Located at Lake County Volunteer Firefighter's Assn building
14815 Olympic Drive
Clearlake, CA 95422

Chairperson Snyder called the meeting to order at 1600 hours.

Directors present: Director Ballard, Director Dean, Director Fults, Director Loustalot (1616), Director Moore, Chairperson Snyder.

Employees present: Fire Chief Sapeta, Financial Analyst Rivas, Finance Assistant Franklin, Fire Marshal Smith, Captain Pindell, Firefighter Isom, Engineer Shields, Firefighter Munoz.

Others present: Engineer Swan as Association Member at Large, The Munoz family, Chaplain Graveson.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Director Moore made a motion to approve the minutes from the March 23, 2022 regular meeting. Director Dean seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Moore made a motion to approve the minutes from the April 11, 2022 special meeting. Director Ballard seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Moore made a motion to approve the warrant register and pay the bills for March 2022. Chairperson Snyder seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2

Chief's Report:

- Fire Chief Sapeta provided an update on recent calls for service. There was a structure fire on Crandall that the crews did an amazing job on.
- Fire Chief Sapeta provided an update on REACH 80. The Fire Chiefs are scheduled to have a meeting with REACH tomorrow.
- Fire Chief Sapeta reported that this year's fire season is predicted to be equal to, or worse than last year. About 10,000 acres have already burned since the beginning of the year.
- Fire Chief Sapeta reported that he met with Yolo, Colusa, and Mendocino counties to discuss their mutual aid agreement. With the cooperation from the 4 counties, there is more of an opportunity to have a good task force.
- Fire Chief Sapeta provided an update on the RRA-JPA Projects. Fire Chief Ciancio is moving forward with building his crew. They will be responding to all wildfires and assisting with mop up and overhaul.
- Fire Chief Sapeta provided an update on COVID-19. County-wide, the numbers have been improving.
- Fire Chief Sapeta reported that on May 2nd he will be meeting with Chief Marcucci from CALFIRE.
- Fire Chief Sapeta reported that Fire Marshal Smith will be leaving the District May 6th, pending negotiations.
- Engineer Shields provided an update on the new water tender. The final invoice has been submitted. AFG should be releasing funds and the new water tender should be here within a couple weeks.

Fire Marshal's Report:

- Fire Marshal Smith reported that Konocti Gardens has begun construction. An outline of Chapter 33 of the California Fire Code has been submitted and will be implemented for water suppression during construction. Fire hydrants will be located at the sites indicated on the plans, including on the roads.
- Fire Marshal Smith reported Hilltop is moving forward with their plans. They are doing better with submitting their plans but the biggest issue is water. Fire Marshal Smith is working with them to come up with a solution to the water issue.

Chaplain's Report:

- Chaplain Graveson apologized for missing last month's meeting. He announced that he will be taking a 3-month sabbatical. He brought Cindy Stores to the station to meet some of the staff. She will be covering for him in his absence.

Volunteer Association Input and Comments:

- Engineer Shields reported that the Volunteer Awards Banquet was a success. The Volunteer Association had elections. Dave Deakins is now the President and William Swan is the Member at Large.

Employee Input and Comments:

- None.

Communications:

- Financial Analyst Rivas explained that the Smith & Newell Communication with Those Charged with Governance at the Conclusion of the Audit, is their standard letter to the Board. The letter just summarizes that Smith & Newell completed the audit. There were no issues or discrepancies found.

AD HOC Committee Reports:

- None.

Regular Agenda Items:

- Chairperson Snyder swore in Firefighter Paramedic Carlos Munoz.
- The Board created the 2022/2023 Budget ad hoc committee and appointed Director Watson and Chairperson Snyder to serve on it.
- Director Fults made a motion to consider and adopt Resolution No. 22-0401 Appropriating Reserves/Designations for the Station 65 and Station 70 Fire Alarm Systems in the amount of \$137,292.
Director Loustalot seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Dean, Fults, Loustalot, Moore, Snyder
Noes: None
Absent: Watson
Abstain: None
- Director Fults made a motion to consider and adopt Resolution No. 22-0402 Adjusting Ordinance 2016-1001 Cost Per Benefit Unit for FY2022/23 to \$4.64 per benefit unit.
Chairperson Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Dean, Fults, Loustalot, Moore, Snyder
Noes: None
Absent: Watson
Abstain: None
- Director Dean made a motion to consider and adopt Resolution No. 22-0403 Adopting Memorandum of Understanding By and Between the Fire Chief and the Lake County Fire Protection District for July 1, 2022 Through June 30, 2026.
Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Dean, Fults, Loustalot, Moore, Snyder
Noes: None
Absent: Watson
Abstain: None
- Director Moore made a motion to consider and adopt Resolution No. 22-0404 Adopting Memorandum of Understanding By and Between the Finance Assistant and the Lake County Fire Protection District for July 1, 2022 Through June 30, 2026.
Director Loustalot seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Dean, Fults, Loustalot, Moore, Snyder
Noes: None
Absent: Watson
Abstain: None
- Director Loustalot made a motion to consider and adopt Resolution No. 22-0405 Adopting Memorandum of Understanding By and Between the Financial Analyst and the Lake County Fire Protection District for July 1, 2022 Through June 30, 2026.
Chairperson Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Dean, Fults, Loustalot, Moore, Snyder
Noes: None
Absent: Watson
Abstain: None

- Director Ballard made a motion to consider and approve the Ridgeline Municipal Strategies, LLC Agreement for Municipal Advisory Services in the amount of \$30,000 for private placement or \$40,000 for a public sale, to assist in financial planning and financing management in connection with the issuance of debt obligations for the refinancing of all or a portion of the CalPERS UAL and authorize the Fire Chief to sign.
Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Ballard made a motion to consider and approve the Services Agreement By and Between Fire Recovery USA, LLC and the Lake County Fire Protection District in the amount of 22% of net revenue collected, for billing services in connection with motor vehicle incidents and other emergency incidents.
Director Loustalot seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Old Business:

- None.

New Business:

- The Board reviewed the Lake County Fire Protection District Board of Directors By-Laws for potential revisions and decided to move it to Old Business in next month's meeting.
- Financial Analyst Rivas explained the Voter-Approved Special Tax Annual Report Fiscal Years 2017/18 – 2020/21.

Closed Session:

- The Board convened into closed session at 1636 hours.
- The Board reconvened from closed session at 1707 hours.
- As per Government Code Sec. 54957.6, the Board of Directors met in closed session for conference regarding Safety labor negotiations with: Chief Sapeta and Financial Analyst Rivas and Union Labor Negotiators (Engineer Shields, Captain Pindell, and Captain Hill). No action was taken.

Good of the Order:

- Chairperson Snyder was unable to make it to the Volunteer Awards Banquet but hear it was very nice.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1708 hours.

Attest:



Miasha Rivas, Clerk of the Board