

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
707-994-2170 PHONE 707-994-4861 FAX

Board of Directors Regular Meeting

February 23, 2022

Located at Lake County Volunteer Firefighter's Assn building
14815 Olympic Drive
Clearlake, CA 95422

Chairperson Snyder called the meeting to order at 1600 hours.

Directors present: Director Ballard, Director Dean, Director Fults, Director Moore, Director Watson, Chairperson Snyder.

Employees present: Fire Chief Sapeta, Financial Analyst Rivas, Finance Assistant Franklin, Fire Marshal Smith, Firefighter Glaser, Paramedic Sarris, Captain Hill, LT Firefighter Negrete, EMT Lancaster, Firefighter Felter, Firefighter Fujikawa.

Others present: Brittany Sarris, Bruno Sabatier (via GoToMeeting), Jeff Thomas (via GoToMeeting), Shane Hill.

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Director Watson made a motion to approve the minutes from the January 26, 2022 regular meeting. Director Dean seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Watson made a motion to approve the warrant register and pay the bills for January 2022. Director Fults seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Chief's Report:

- Fire Chief Sapeta provided an update on recent calls for service. There has been a steady number of calls, but none have been major.
- Fire Chief Sapeta reported that the Cache Creek Fire cleanup is about 95% complete.
- Fire Chief Sapeta reported that he attended a Traffic Safety Committee meeting in February. There has been a lot of improvements with the roads in the city. A significant focus is on the evacuation routes in the Avenues, otherwise known as the Chatman Tract.

- Fire Chief Sapeta provided an update on REACH 80. They will be holding off on the fire side of the operations for now. South Lake County could potentially house REACH 80.
- Fire Chief Sapeta provided an update on the ambulance agreement for IFTs. City Ambulance has decompressed all the needs for Sutter. They are currently working on Adventist Health to decrease the amount of stacked up IFTs.
- Fire Chief Sapeta reported that at the LCFCA meeting they discussed part of the County's new RFP. It is to hire a consultant to review the Medical Health Officer Area Coordinator (MHOAC). This position coordinates all of the Public Health operations.
- Fire Chief Sapeta provided an update on the Northshore Fire fuel reduction project. Chief Ciancio is moving forward with the program. He has about a half dozen applications for his fire line crew, and he has appointed Brian Bargo as a Captain.
- Fire Chief Sapeta provided an update on the CAL FIRE fuel reduction project. CAL FIRE continues to burn in the area behind Walmart. The goal is to finish the 31 acres behind Tractor Supply. In order to do so, the City would need to take a 1–2-year lease out on the private property.
- Fire Chief Sapeta reported that the microgrid system should prevent any PSPS events in the City of Clearlake. However, the unincorporated areas could still face the possibility of a PSPS event.
- Fire Chief Sapeta reported that the new water tender will go down to Burton's Fire. Once they do a final inspection, it will be delivered.
- Fire Chief Sapeta also reported that the new chief's vehicle is in service.
- Fire Chief Sapeta reported that there was a shift in the LNU management. There will be a new Ranger Chief and Battalion Chief.

Fire Marshal's Report:

- Fire Marshal Smith reported that he will have about 4 or 5 projects to report on at next month's meeting.

Chaplain's Report:

- Fire Chief Sapeta reported that Chaplain Graveson will be going on a short-term sabbatical. He is working with another individual who is willing to fill in if needed. Director Watson added that we should post the persons number in case anyone needs it.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- None.

AD HOC Committee Reports:

- None.

Regular Agenda Items:

- Chairperson Snyder swore in Firefighter Paramedic Alexa Glaser.
- Chairperson Snyder swore in Paramedic Jon Sarris.
- The Board reviewed the Chapter 7 Public Auction of Tax Defaulted Properties scheduled for public auction from May 27, 2022 – June 1, 2022, and determined there were no objections.
- Director Watson made a motion to consider and adopt Resolution No. 22-0201 Increasing Reserves as a Result of Participation in the State Intergovernmental Transfer Program in the amount of \$810,855. Director Fults seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Dean, Fults, Moore, Watson, Snyder
Noes: None
Absent: Loustalot
Abstain: None
- Director Watson made a motion to consider and adopt Resolution No. 22-0202 Appropriating Reserves/Designations for the Purchase of Medical Equipment in the amount of \$23,090. Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Dean, Fults, Moore, Watson, Snyder
Noes: None
Absent: Loustalot
Abstain: None
- Director Watson made a motion to consider and award Bid 21/22-02 to Bridges Construction for the Station 70 and Station 65 fire alarm systems in the amounts of: \$48,148.64 Station 65 and \$134,418.01 Station 70 and authorize the Fire Chief to approve change orders not to exceed \$7,000 for Station 65 and \$15,000 for Station 70 for unforeseen needs and incidentals once construction commences. No other bids were received.
Financial Analyst Rivas recused herself due to a conflict of interest for potential personal financial gain.
Director Ballard seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Old Business:

- None.

New Business:

- None.

Closed Session:

- The Board convened into closed session at 1628 hours.
- The Board reconvened from closed session at 1810 hours.
- As per Government Code Sec. 54957.6, the Board of Directors met in closed session for conference regarding Safety labor negotiations for consultation with: Chief Sapeta and Financial Analyst Rivas. No action was taken.
- As per Government Code Sec. 54957.6, the Board of Directors met in closed session for conference with Chief Sapeta for labor negotiations regarding the Fire Chief MOU. No action was taken.

- As per Government Code Sec. 54957.6, the Board of Directors met in closed session for conference with Financial Analyst Rivas for labor negotiations regarding the Financial Analyst MOU. No action was taken.
- As per Government Code Sec. 54957.6, the Board of Directors met in closed session for conference with Finance Assistant Franklin for labor negotiations regarding the Finance Assistant MOU. No action was taken.
- As per Government Code Sec. 54957.6, the Board of Directors met in closed session for Public Employee Evaluation. Title: Fire Chief. No action was taken.

Good of the Order:

- Chairperson Snyder thanked everyone for being here.
- Director Watson thanked Director Dean for the donation he made to the Volunteer Firefighter Association.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1811 hours.

Attest:

Miasha Rivas

Miasha Rivas, Clerk of the Board