

# LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,  
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## Board of Directors Regular Meeting

December 14, 2022  
Lake County Fire Station 70 Dayroom  
14815 Olympic Drive  
Clearlake, CA 95422

Chairperson Snyder called the meeting to order at 1600 hours.

Directors present: Director Benson, Director Moore (Via GTM), Director Watson, Chairperson Snyder.

Employees present: Finance Assistant Franklin, Battalion Chief Hill, Fire Chief Sapeta, Fire Marshal Lancaster.

Others present: None.

### **Pledge of Allegiance**

**A moment of silence for our brother and sister fallen firefighters.**

### **Special Agenda Items:**

- Citizen's input – None.

### **Consent Items:**

- Director Watson made a motion to approve the minutes from the November 7, 2022 special meeting. Chairperson Snyder seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 3
- Director Watson made a motion to approve the minutes from the November 16, 2022 regular meeting. Director Benson seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 3
- Director Watson made a motion to approve the minutes from the November 28, 2022 special meeting. Director Benson seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 3
- Director Benson made a motion to approve the warrant register and pay the bills for November 2022. Chairperson Snyder seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 3

**Chief's Report:**

- Fire Chief Sapeta provided an update on recent calls for service. The staff did an amazing job on the structure fire on Old Hwy 53.
- Fire Chief Sapeta provided an update on the LCFCA meeting. After their meeting with AP-Triton, they will be moving forward with the evaluation of the EMS system.
- Fire Chief Sapeta provided an update on the Command Tablet App. They were able to get the funding from the Health Board in the amount of \$135,000 over a 5-year span.
- Fire Chief Sapeta provided an update on the Lake County Cannabis Task Force. There were a series of documents to review regarding Ag exempt and temporary buildings. The Fire Chiefs responded that they would need more time to review.
- Fire Chief Sapeta reported that Captain Pindell is re-establishing the Community Awareness program to address 911 super utilizers. In the last month Captain Pindell has entered 6 into the system.
- Fire Chief Sapeta provided an update on the new ambulances and engine. The new cab and chassis will be here in May. Fire Chief Sapeta and Captain Shields picked up the OES engine yesterday.

**Fire Marshal's Report:**

- Fire Marshal Lancaster reported that she is continuing to work on the ordinance adoption for the 2022 California Fire Code. They will need approval from both the County and City and then it will be submitted to the State.
- Fire Marshal Lancaster reported that they had their first Fire Marshal Forum meeting. They plan to make it a monthly occurrence so there are open lines of communication between the fire officials and the City and County officials.
- Fire Marshal Lancaster reported that the plan submittals have slowed down, as anticipated, for the season.

**Chaplain's Report:**

- None.

**Volunteer Association Input and Comments:**

- Battalion Chief Hill reported that the Volunteer Association Christmas party is Saturday, December 17<sup>th</sup> at 12pm.

**Employee Input and Comments:**

- None.

**Communications:**

- None.

**AD HOC Committee Reports:**

- None.

**Regular Agenda Items:**

- Chairperson Snyder made a motion to approve the 2023 Board of Director's meeting calendar with the amendment of the December 2023 meeting date.  
Director Watson seconded the motion.  
Motion passed by roll call vote.  
Ayes: Benson, Moore, Watson, Snyder  
Noes: None  
Absent: Ballard, Dean, Loustalot  
Abstain: None

**Old Business:**

- None.

**New Business:**

- The Board acknowledged the Voter-Approved Special Tax Annual Report Fiscal Year 2021/2022.

**Good of the Order:**

- Chairperson Snyder thanked the staff for a great job on the structure fire near her house.

**Adjournment:**

- The regular meeting of the Board of Directors adjourned at 1610 hours.

**Attest:**

  
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Tiffany Franklin, Assistant Clerk of the Board

