

LAKE COUNTY FIRE PROTECTION DISTRICT

14815 OLYMPIC DRIVE, CLEARLAKE,
CALIFORNIA 95422
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Board of Directors Regular Meeting

September 22, 2021

Located at Lake County Volunteer Firefighter's Assn building
14815 Olympic Drive
Clearlake, CA 95422

Chairperson Snyder called the meeting to order at 1600 hours.

Directors present: Director Ballard, Director Dean, Director Fults, Director Loustalot, Director Moore, Chairperson Snyder.

Employees present: Fire Chief Sapeta, Financial Analyst Rivas, Finance Assistant Franklin, Fire Marshal Smith, EMT Lai, Firefighter Dobkins, Engineer Shields, Firefighter Harrigan.

Others present: Chaplain Graveson, Bruno Sabatier (via GoToMeeting).

Pledge of Allegiance

A moment of silence for our brother and sister fallen firefighters.

Special Agenda Items:

- Citizen's input – None.

Consent Items:

- Director Moore made a motion to approve the minutes from the August 25, 2021 workshop. Director Ballard seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Dean made a motion to approve the minutes from the August 25, 2021 regular meeting. Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Moore made a motion to approve the minutes from the August 30, 2021 Special meeting. Director Ballard seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

- Chairperson Snyder made a motion to approve the warrant register and pay the bills for August 2021. Director Loustalot seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Chief's Report:

- Fire Chief Sapeta provided an update on recent calls for service which have been increasing on both the EMS and fire side. The District responded to a multi-causality incident east of Highway 20 and Highway 16 that required 4 helicopters.
- Fire Chief Sapeta provided an update on the current fire activity and Local-State-Federal Draw Down on resources. Resources are starting to demob from the large fires.
- Fire Chief Sapeta provided an update on COVID-19. He hosted a Train the Trainer class where he trained South Lake Fire, Lakeport Fire, Clearlake Police Department and a couple other agencies how to use the rapid tests. There is a backlog on rapid tests due to the testing requirements. It will be hard for the suppliers to keep up.
- Fire Chief Sapeta reported that in the Fire Chiefs meeting they did the final review of their Resource Draw Down. The Fire Chiefs went over the 2-year review for the Coms Plan. They will utilize about \$185,000-\$250,000 in Homeland Security money to replace all the repeaters.
- Fire Chief Sapeta reported that the microwave link is almost set up. It will eliminate any disruptions in the internet when power goes out. Clearlake Police Department will be the backup Public Safety Answering Point (PSAP) in the event our current dispatch center were to go down.
- Fire Chief Sapeta reported that the Chief's unit is still being built.
- Fire Chief Sapeta provided an update on the current recruiting status. The District has an employee that is going to be taking a position in another department, and they just interviewed a paramedic who is going into backgrounds.
- Fire Chief Sapeta reported that recent PG&E PSPS events were escalated and then deescalated. It was estimated that 1,500 to 1,800 customers were expected to lose power. PG&E then retracted, with only a few on Morgan Valley Road losing power.
- Fire Chief Sapeta reported that he will meet with Doug from Air Quality to discuss the possibility of special burn permits for people that have less than 1 acre. It will be on a case-by-case basis and at the standard rate.
- Fire Chief Sapeta reported that due to a red flag warning he acquired a prepositioned crew from Mendocino County from Sunday until Tuesday.
- Fire Chief Sapeta reported that he will try to have a meeting with Mary Benson and the Fire Chiefs regarding Zonehaven. The first time it was activated was during the Cache Fire.

Fire Marshal's Report:

- Fire Marshal Smith reported that Konocti Gardens is still in planning and making corrections as needed. He is currently working with a consultant that has found over 60 corrections that needed to be done. The plans have been resubmitted 4 times. Most of the corrections have to do with verbiage mistakes and the sprinkler systems. He has no estimate when they will break ground.
- Fire Marshal Smith reported that Tribal Health is continuing to make progress. An expansion loop has been added to the fire sprinkler system including an antifreeze system.

Chaplain's Report:

- None.

Volunteer Association Input and Comments:

- Engineer Shields reported that they introduced a new member at the last meeting. The generator raffle is going to be drawn at the next Association meeting on October 5th. Engineer Shields mentioned possibly using Amazon Smile as a form of fundraising. The Volunteer Association is registered on Amazon Smile. He suggested maybe using the District's Facebook page to advertise Amazon Smile. The Association is going to be selling the pink Breast Cancer Awareness shirts.

Employee Input and Comments:

- Engineer Shields reported that the engine is coming along and should be ready in a couple weeks. The water tender should be ready for inspection in about a month.
- Financial Analyst Rivas provided an update on the tax sales that have taken place over the last several months. The District has lost an additional \$40,000 bringing the total up to \$90,000. Chairperson Snyder would like to put this on October's agenda.

Communications:

- Chairperson Snyder read the Creekside Community LLC letter of thanks.

AD HOC Committee Reports:

- Staff Turnover Analysis – Dissolved.
- 2021/2022 Budget Committee – Dissolved.

Regular Agenda Items:

- Director Fults made a motion to consider and approve payment of check #18521 payable to Kevin Ness in the amount of \$130.50.
Director Dean seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Dean made a motion to consider and adopt Resolution 21-0901 Canceling Reserves for Participation in the State Intergovernmental Transfer Program in the amount of \$270,416.
Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Dean, Fults, Loustalot, Moore, Snyder
Noes: None
Absent: Watson
Abstain: None
- Director Fults made a motion to consider and adopt the Lake County Fire Protection District Coronavirus Prevention Plan.
Chairperson Snyder seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

- Director Loustalot made a motion to consider and adopt Resolution 21-0902 Approving the Department of Forestry and Fire Protection Agreement #7GF21062 in the amount not to exceed \$9,999 and authorize the Board Chairperson to sign and execute the agreement.
Director Dean seconded the motion.
Motion passed by roll call vote.
Ayes: Ballard, Dean, Fults, Loustalot, Moore, Snyder
Noes: None
Absent: Watson
Abstain: None

Old Business:

- The Board reviewed revisions for the Board of Directors Policy and Procedure Manual and would like to make additional amendments to be drafted and brought to October's meeting.

New Business:

- The Board would like to present a token of appreciation to former Director Spriet. They would like to provide a plaque at Board Director cost.

Closed Session:

- The Board convened into closed session at 1709 hours.
- The Board reconvened from closed session at 1737 hours.
- As per Government Code Sec. 54957.6, the Board of Directors met in closed session for Conference with Labor Negotiators of Employee Organization Local 4115 International Association of Firefighters. No action was taken.

Good of the Order:

- None.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 1738 hours.

Attest:



Miasha Rivas, Clerk of the Board