

Board of Directors Regular Meeting

December 27, 2017
14815 Olympic Drive
Clearlake, CA
16:00 Hours

Chairperson Mike Dean called the meeting to order at 16:00 hours. Directors present: Director Meisenbach, Director Moore, Director Raleigh, Director Snyder, and Director Watson. Employees present: Chief Sapeta, Clerk of the Board Miasha Rivas, Captain Inman, and Engineer Pindell. Others present: Volunteer Assn Member at Large Adam Clanton.

Special Agenda Items:

- None.

Citizen's Input:

- None.

Consent Items:

- Director Watson made a motion to approve the minutes from the November 22, 2017 regular meeting. Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Moore made a motion to approve the warrant register and pay the bills for November 2017. Director Snyder seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1

Chief's Report:

1. Volunteer Assn Member at Large, Adam Clanton, reported that there are 2 perspective volunteers currently completing the physical process. The association has also sent letters to some current volunteers notifying them that they either need to participate or turn their gear in.
2. Chief Sapeta reported on updates regarding the Sulphur Fire recovery process. He has a binder which contains all the information. There has not been a lot of debris removal due to being able to substantiate what was existing prior to the fire.
3. Chief Sapeta reported that the community paramedicine program has been put on hold until after the first of the year due to the Sulphur Fire.

4. Chief Sapeta reported that Engineer Pindell and his crew have returned. They were part of a strike team to Southern California for the Creek Fire and the Thomas Fire. They had a very professional strike team leader.
5. Chief Sapeta reported that Captain Deakins will be in charge of communicating with Barry Trask on the Station 70 CIP and Station 65 remodel. Barry should be putting in 40 hour weeks after Thanksgiving.
6. Chief Sapeta reported that there has not been a need for a lot of winter preparation in the Sulphur Fire burn area due to the lack of rainfall so far this season.
7. Chief Sapeta reported that he is not sure how the Lower Lake Fire Technology class will go for this next year. There are a lot of issues to address.
8. Chief Sapeta reported that the fire chiefs interviewed approximately 40 Firefighter I academy students for a potential internship program. They would serve 48 hours shifts doing administrative projects such as hose testing.
9. Chief Sapeta reported that BC Murch is working with CalFire's Emergency Communication Center to update the mapping and GIS program for the new dispatch services.
10. Chief Sapeta reported that he has been meeting with applicants regarding their marijuana cultivation permit applications. Those meetings have been uncomfortable, but he has not been provided with an actual permit to approve and a process has not yet been established to determine that approval.
11. Chief Sapeta reported that the property management company for the old Ray's Market is moving forward with Tractor Supply. It is fenced off and Tortorica Plumbing was working on the building.
12. Chief Sapeta reported that Lexipol is still on hold until things can get caught up.
13. Chief Sapeta reported that the fire chiefs are still trying to move forward with the Vegetation Abatement Ordinance. They will start pursuing it again after the first of the year.
14. Chief Sapeta reported that the crews did an amazing job on the recent incidents on Hoffacker and on Oak.
15. Chief Sapeta reported that he received a confirmation from Mr. Bolton from the ISO rating company that the District's rating dropped from a 5 to a 4.
16. Chief Sapeta reported that the crews assisted at the senior center this last Saturday where there were approximately 8 families who received food, toys, and gift cards. The crews also delivered to 5 families.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- Chief Sapeta reported that the Lower Lake County Waterworks District #1 – 2016 Consumer Confidence Report is just to let the community know they are meeting the standards.
- Director Watson read the communication from the Sonoma County resident in full.

- Director Watson read the communication from Diana Torres in full. She requested that a Thank You be made to Ms. Torres's email address which was provided in her communication.
- Director Watson read the communication from CalFire Captain Chris Vallerga.

Committee Reports:

- (a) Station 70 CIP – Chief Sapeta reported that combination locks are being added to the shop building.
- (b) Station 65 Remodel – Chief Sapeta reported that the additional bed has been delivered.
- (c) Equipment surplus (L7011, E7121, E6531, and S6541) – Chief Sapeta reported that the recent fire activity has put this project on a temporary hold. Director Moore reported that there is a homeowner's association who may be interested in E6531.

Regular Agenda Items:

- Director Watson made a motion to adopt Resolution 17-1201 Appropriating Funds from Reserves/Designation for the Purchase of a Telephone System in the amount of \$5,868. Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Raleigh, Snyder, Watson
Noes: 0
Absent: Spriet
- Director Watson made a motion to adopt Resolution 17-1202 Appropriating Funds from Reserves/Designation for the Purchase of Heart Monitor Warranties in the amount of \$13,440. Director Raleigh seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Raleigh, Snyder, Watson
Noes: 0
Absent: Spriet
- Chairperson Dean swore in Directors Thomas Meisenbach, Dennis Raleigh, Jacqueline Snyder, and Diane Watson for a four (4) year term expiring December 2021.
Motion passed by roll call vote.
- Director Moore made a motion to approve the Board of Directors 2018 Meeting Calendar. Director Watson seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Watson made a motion to re-appoint the 2017 Board Officers to the 2018 calendar year. Director Moore seconded the motion.
Motion passed.
Ayes: 6
Noes: 0
Absent: 1
- Director Watson made a motion to table the appointment of the 2018 MOU negotiating ad hoc committee until the January meeting pending further research regarding the Board's options and a potential revision of the Board Policy Manual. Director Moore seconded the motion.

Chief Sapeta reported that he would like to not negotiate the MOUs anymore. Director Watson reported that the Board Policy Manual states the Fire Chief does the negotiations; however the

Board can make changes to the manual as they choose. Director Watson would like to know what negotiating method the Union would prefer.

Motion passed.

Ayes: 6

Noes: 0

Absent: 1

Old Business:

- Chief Sapeta reported that they may have come to a temporary use agreement for the Siegler Red Net radio frequency with the Sheriff. He is waiting for the agreement to be drafted. The fire chiefs offered the Sheriff the use of the Lake North radio frequency in the interim for use as a tactical frequency. The fire districts are still on track to transition to CalFire between February and mid-March.

New Business:

- None.

Good of the Order:

- Director Snyder reported that the lights around the flagpole are pointing everywhere else but at the flag. Captain Inman reported that he just recently corrected the issue.
- Director Watson requested a standing ovation from the Board for Engineer Pindell, Volunteer Firefighter Deakins, and Volunteer Firefighter Tiempo for their efforts in the Creek and Thomas Fires.
- Director Watson would like to see the office furniture for the Clerk of the Board updated. Clerk of the Board Miasha Rivas reported that updated office furniture for her office will come as part of the Sta 70 CIP and is not of top priority at the moment, financially speaking. The Board asked that a list of needs and cost be submitted when available.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 16:56 hours.

Attest:



Miasha Rivas, Clerk of the Board