

## Board of Directors Regular Meeting

October 25, 2017  
14815 Olympic Drive  
Clearlake, CA  
16:00 Hours

Chairperson Mike Dean called the meeting to order at 16:00 hours. Directors present: Richard Moore, Dennis Raleigh, and John Spriet. Employees present; Chief Sapeta, Clerk of the Board Miasha Rivas, Clerical Secretary Debra Jorgensen, Battalion Chief Murch, and Engineer Shields.

### Special Agenda Items:

- None.

### Citizen's Input:

- None.

### Closed Session:

- The Board convened into closed session at 16:01 for conference with legal counsel – Existing litigation (Government Code 54956.9) – Skidmore v. California Department of Forestry and Fire Protection, et al., Case No. CV417765, Lake County Superior Court.

The Board came out of closed session at 16:15 with no action taken.

### Consent Items:

- Director Spriet made a motion to approve the minutes from the August 16, 2017 special meeting. Director Raleigh seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 3
- Director Spriet made a motion to approve the minutes from the September 27, 2017 regular meeting. Director Moore seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 3
- Director Spriet made a motion to approve the warrant register and pay the bills for September 2017. Director Moore seconded the motion.  
Motion passed.  
Ayes: 4  
Noes: 0  
Absent: 3

## Chief's Report:

1. Chief Sapeta reported that there is nothing new to report from the volunteer association.
2. Chief Sapeta reported on the Mendo-Lake-Napa-Sonoma complex fires from 10/9-10/20/2017. He is assigned to the Sulphur incident until 10/25/2017. He will also fill into several other groups as they transition through the various recovery phases as we did after the Rocky-Valley-Clayton fires.

Chief Sapeta reported on the amount of District resources that were committed to the Sulphur Fire, including overtime. He has heard of concerns regarding overtime abuse. He retained and secured the resources that he felt were necessary given the severity of the threat to the community.

Director Moore commented that in 48 years he has never seen a fire like the Sulphur Fire and commended the employees of the District for all of their hard work.

Chief Sapeta reported that the District sends personalized Thank You cards to community members, businesses, and organizations that provide donations and support during large fire events. He hand delivers them to those that are local and mails them to those that are out of town.

3. Chief Sapeta reported that he has had slow progress with the Fire Technology class due to the recent fires.
4. Chief Sapeta reported that the Fire Chiefs are moving forward on the CalFire dispatch services. Sheriff Martin attended the Chief's Assn meeting this morning and informed the Chief's that he is willing to allow them to utilize Red Net for a year.

The subcontract with Kelseyville Fire Protection District was sent to the Board's attorney for review. The attorney recommended some additions and changes which were made.

5. Chief Sapeta reported that BC Diener continues to work on the Station 65 remodel which has been temporarily put on hold while Barry Trask has been working on the Station 70 CIP.
6. Chief Sapeta reported that the Marijuana ad hoc committee has not been active due to the recent fires.
7. Chief Sapeta reported that the Lexipol project has not been active due to the recent fires.
8. Chief Sapeta reported that the Lake County Fire Chief's Association continues to work with county officials on a vegetation abatement ordinance which would adopt 4290 and 4291.
9. Chief Sapeta reported that the Adventist Health Clearlake's automatic transfer switches project is done.
10. Chief Sapeta reported that he, BC Murch and Engineer Shields met with the ISO rating agency on 10/4/2017. They are working on some revisions to decrease the District's rating.
11. Chief Sapeta reported that he attended Retired CPD Chief Chalks' memorial services in Lakeport on 10/6/17. It was well attended.
12. Chief Sapeta reported that he is waiting to hear back about the approval for the additional \$20,000 application for the VFA grant. It would be a 50% match, so \$40,000 total spend with \$20,000 being paid by the District.
13. Chief Sapeta reported that he drafted a document to the Lower Lake community members regarding his concerns about the watershed from Hwy 53 at Hwy 29 to the area northeast of the bridge on Jesse Street.

**Volunteer Association Input and Comments:**

- None.

**Employee Input and Comments:**

- BC Murch reported that in his many years as a firefighter, he has never had such a challenging fire as the Sulphur Fire. It was difficult to make any fire behavior predictions based on typical and historical patterns. Our District employees made stands that others would have ran from. They stopped fighting fire to evacuate and save lives. They saved countless lives and homes. It is a miracle there were no civilian or firefighter lives lost.

**Communications:**

- None.

**Committee Reports:**

- (a) Station 70 CIP - None.
- (b) Station 65 Remodel – None.
- (c) Equipment surplus (L7011, E7121, E6531, and S6541) – BC Murch reported there has not been a meeting yet due to the recent fires. Engineer Shields reported they have not yet set a minimum surplus amount for the equipment. Director Moore expressed interest in purchasing one.

**Regular Agenda Items:**

- Director Spriet made a motion to adopt Resolution 17-1001 Cancelling Funds from Reserves/Designations to Fund Balance for Overtime and Extra-Help Salaries. Director Moore seconded the motion.  
Motion passed by roll call vote.  
Ayes: Dean, Moore, Raleigh, Spriet  
Noes: 0  
Absent: Meisenbach, Snyder, Watson

**Old Business:**

- Chief Sapeta reported that he primarily covered the item of the subcontract with Kelseyville Fire Protection District for dispatch services during his Chief's report.
- Chief Sapeta reported that Sheriff Martin wants to use Red Net as an additional tactical channel for law enforcement. Chief Don Parker initiated the license for Red Net back in the 1970s. The Fire Chiefs always held the license. At some point it was recommended that the Sheriff's office be the custodian of the license since they were providing the dispatch services. During this process the Fire Chiefs lost ownership of the license and never anticipated they would be in this situation with dispatch services. The Fire Chiefs are currently happy with Sheriff Martin's proposal to allow them to utilize Red Net for a year while they apply for their own frequency. The necessary end result is for the fire districts to move to CalFire for dispatch services.

**New Business:**

- None.

**Good of the Order:**

- Director Spriet acknowledged a good job to the employees of the District.

- Chairperson Dean read a written acknowledgement and commendation to Volunteer Captain Inman III, EMT & Volunteer Firefighter Murch, and Engineer Shields for their brave efforts during the early hours of the Sulphur Fire.
- Director Moore was concerned what options community members have when their power goes out and phone lines are down. Chief Sapeta responded that Nixle notifications are sent to cell phone and then door to door evacuations.

**Adjournment:**

- The regular meeting of the Board of Directors adjourned at 17:04 hours.

**Attest:**



Miasha Rivas  
Miasha Rivas, Clerk of the Board